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ABSTRACT

The San Diego demonstration project provides occupationally oriented English as a Second Language (ESL) materials aimed at preparing students for job training, on-the-job training, or entry-level employment, mainly in semi-skilled occupations. The job-readiness curriculum is planned to bring the monolingual Spanish speaking adult student to a proficiency level in English in approximately 1,000 hours of instruction. Presented in terms of performance objectives, the course curriculum is divided into three phases: survival English, English for the world of work and selected occupational clusters, and English pattern usage. The daily lesson plans, student evaluations, and tests presented in the report are all cross-referenced to a list of these basic performance objectives. The first section of the document provides: (1) specific performance objectives, (2) student information and profiles, (3) student evaluations, (4) written and oral tests utilized, (5) materials and aids, (6) reference materials and audiovisual equipment, and (8) evaluation and recommendations. Section 2, making up the bulk of the document, offers dated lesson plans organized according to: (1) subject matter, (2) performance objective code number, (3) materials and aids, (4) material code, (5) approaches, (6) English or Spanish instruction, and (7) activities. (MW)

TO: ABE ADMINISTRATORS and ESL TEACHERS

This demonstration project represents a highly specialized adaptation of the materials and concepts developed last year by the state-wide committee charged with building a 1000 hour curriculum for ESL. This San Diego project providing occupationally oriented ESL contains no new material, no new methods of instruction, no new multimedia equipment.

What, Then Is New? Something fundamental -- perhaps the one most significant element in bringing about a more effective instructional program in any subject or course - - - a pragmatic approach to the problem of teaching and learning - - - an initial assessment by the instructor of 20 students, fifteen men and five women, to determine first their capabilities in comprehending, speaking, reading, and writing colloquial English relating to (1) surviving in an English-speaking system, (2) understanding the world of work, and (3) English relating to appropriate occupational clusters . . . then a determination of the level of English proficiency necessary for each student to survive in the community and succeed in entering a job or job training program - - - finally, development by the instructor of a series of specific performance objectives leading directly toward taking the Spanish-speaking student from where he is to where he will need to be at the conclusion of the limited instructional program. This perhaps is new!

No instruction, no materials, no classroom activities should be included unless they contributed directly to the achievement of the performance objectives expected of the students at the end of the program. Concepts related to the world of work, employer/employee relations, labor unions, employee benefits, and safety should be taught in Spanish if this will bring about the necessary knowledge in minimal time and if such instruction in Spanish is more important to achieving the performance objectives than is an equivalent amount of time spent in teaching English.

Without the "performance objective" approach to instruction, this demonstration project could only have been a repetition of other ESL programs of varying degrees of excellence. With the performance objectives approach and with a competent instructor willing to adapt, or change, his instructional approach, this demonstration project did prove successful in providing the minimal skills in English necessary for Spanish-speaking men and women to qualify for entry-level employment or job training. This was done in 600 hours or less. More instructional time should be allotted, if possible.

To be successful, any replication of this project will require an experienced, competent ESL teacher who is willing to accept a new approach to instruction and who has the flexibility to find and to use those methods and techniques, materials, and multimedia equipment that will lead most directly to the achievement of the performance objectives required for his particular class.

URGENT NOTE

This limited program, when successful, can only get the student ready for job training, OJT, or entry-level employment, mainly in semi-skilled occupations. Additional job related and community oriented ESL must be provided if the student is to achieve upward job mobility and effective participation in his community.

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SPECIAL DEMONSTRATION PROJECT

ENGLISH AS A SECOND LANGUAGE FOR JOB TRAINING AND EMPLOYMENT

Funded under Public Law 91-230
Adult Education Act of 1966, as amended,
and the
California Plan for Adult Basic Education

SAN DIEGO COMMUNITY COLLEGES

Division of Adult Education

April 10, 1972

PREFACE

The California State Department of Education, recognizing the need for a vocationally oriented ESL program for job training and employment, initiated and funded a series of experimental projects in five districts of the state during the spring semester of 1971. This curriculum material was developed through the participation of the San Diego Community College Division of Adult Education in that project funded under Public Law 91-230, Adult Basic Education Act of 1966, as amended, and the California Plan for Adult Basic Education.

The following materials include a comprehensive account of the project, with information on the following:

- Budget and expenditures
- Class structure and student profiles
- Evaluations of student performance
- Written and oral tests
- Curriculum content organized into performance objectives
- Sequential presentation in daily lesson plans of the curriculum content
- Instructional materials and aids
- Teaching methods and activities
- Bibliography of textbooks, materials and equipment
- Evaluations and recommendations

Given the experimental nature of the project, the report should be studied, not as a fixed, standardized model, but as a useful guide to the continued development and conduct of future programs oriented to vocational ESL.

Robert S. Johnston
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Memorial Adult School, San Diego

FORWARD TO TEACHERS

This special demonstration project in ESL for job training and employment differs from traditional adult ESL in its orientation toward survival and vocational English. Whereas traditional adult ESL prepares the student through a graduated movement from one level of standard English proficiency to another, this program is designed to provide the student first with those English language skills adequate to meet immediate survival needs in the community and second for job readiness, either in a vocational skills training program or an entry-level occupation. This is to be accomplished in 1000 hours or less. The 1971 demonstration project ran for only 600 hours of instruction. Given that limited period of time, we do not expect the students to achieve complete accuracy and fluency; only proficiency adequate to meet their needs in specific situations.

Instruction

The course curriculum is divided into three phases:

1. Survival English.
2. English for the world of work and selected occupational clusters.
3. English pattern usage.

These three phases are presented in terms of performance objectives. Periodically the students were tested (in oral and written form) to measure their mastery of these performance objectives. The daily lesson plans, student evaluations and tests presented in the report are all cross-referenced to a list of these basic performance objectives. (See section on Performance Objectives. S - Survival, W - World of Work, and E - English pattern usage.) All references are listed by code letter and number.

Instruction is given in both English and Spanish, with English predominating. Use of the bilingual method, when appropriate, can be very helpful in facilitating learning. Though instruction in Spanish should be held to a minimum, it is nonetheless useful in stimulating motivation, teaching abstract ideas, and structures, and providing orientation to the phases of survival English and the world of work. As student comprehension of English increases, the amount of instruction in English should increase accordingly.

Instruction in English pattern usage utilizes a multimedia approach to develop adequate language skills in the following sequence of priority: listening and understanding, speaking, and reading and writing. Students at the beginning level should spend approximately 75% of their time listening and speaking. Reading and writing should be limited to vocabulary and patterns already practiced extensively in oral drills. A prime objective throughout the course should be mastery of the English sound system; since to pronounce a sound correctly presupposes hearing it clearly. In ordinary conversation, a person does not hear sounds in isolation but rather sounds combined to form language patterns. Therefore, continued drills on listening and reproducing the proper intonation, articulation and rhythm of language patterns are necessary.

Objectives of the course are achieved through a regular sequence of activities beginning with oral practice of language patterns and progressing to controlled responses, free responses, role playing, and conversation. Neither vocabulary nor new grammatical structure should be presented out of context but always as a part of pattern practice.

The student must have listening and speaking control of each set of patterns before proceeding to the next learning sequence. Only through systematic review of previously taught patterns while the next sequence is in progress will the student be able to manipulate the patterns and achieve mastery. The teacher should find as many different ways of teaching the same thing as possible to provide the number of repetitions needed for mastery without boring the students. The following drill types are recommended:

1. Repetition drills.
2. Chain drills.
3. Appropriate response drills.
4. Substitution drills.
5. Question and answer drills.
6. Expansion drills.
7. Transformation drills.
8. Directed discourse drills.

The instructor should not limit himself to the methods of structural presentation found in text books. Ideally he should make appropriate selections from a variety of texts, supplemented and enriched by applicable multi-media materials and equipment. Drill patterns enlivened by visual aids and innovative methods and techniques all serve to facilitiate the learning situation. However, abandoning the orderly succession of subject matter presented in any one text, places the responsibility for sequential development of the curriculum on the teacher which entails careful planning and selection.

Instruction in survival English adapts basic English patterns to the immediate needs of the student functioning in his community (see Performance Objectives - Survival English). Curriculum development for survival situations may include the following:

1. Selected materials from appropriate texts.

2. Teacher-prepared materials involving situational vocabularies, pattern drills, and dialogues.

3. Visual aids such as movies, film strips, charts, posters, signs, flashcards, pictures, applications and other forms supplied by various agencies.

The instructor should also arrange for lectures by agency representatives and conduct field trips to commercial and community service establishments and places of historical, cultural and recreational interest.

Instruction relating to the world of work adapts basic English patterns to vocationally oriented situations. Relevant materials in basic textbooks are limited in amount and quality. As a consequence heavy reliance is placed upon available training manuals, vocational pamphlets, visual aids and teacher-prepared materials. The most useful source to be found for curriculum development in the area of employment opportunities, applications, interviews and job preparedness is the Pre-Employment Training manual (see bibliography). Also useful in rounding out the curriculum are films, video tapes, mock job interviews and class consultations with vocational counselors.

When the student has decided upon a vocational field, essential vocabulary, terminology and situational dialogues in that field should be introduced. Complementary to this, it is highly desirable that the student directly observe and/or participate in an on-going training program in his prospective vocational field.

SUMMARY

The daily lesson plans of the report are intended to show the scope and sequential organization of the subject matter, materials and aids, teaching approaches and activities utilized in this project. As presented they can serve as a useful guide to the development and conduct of future programs. However, they are not to be followed as completed models for standardized application. Considerable variance exists in facilities, equipment and materials; in student entry-level proficiency, aptitudes, and needs. To be effective teachers must be able to work innovatively with the facilities and materials at hand. Moreover, they must be able to adapt their teaching methods and materials to meet the particular needs of each class group.

CONTENTS

PREFACE ii
FORWARD TO TEACHERS iii
PROPOSAL SUBMITTED FOR SPECIAL PROJECT vii
PROPOSED BUDGET FOR SPECIAL PROJECT ix
EXPENDITURES FOR SPECIAL PROJECT x

SECTION I

PERFORMANCE OBJECTIVES

S - Survival English 1
W - World of Work 9
E - English Pattern Usage 13

STUDENT INFORMATION

Recruitment, age range, educational backgrounds, class structure and composition 18

Student Profiles, Group I 19
Student Profiles, Group II 20
Student Profiles, Group III 22

STUDENT EVALUATIONS

Subjective Evaluation of Student Performance 23
Group I 24
Group II 26
Group III 28

WRITTEN AND ORAL TESTS

Written Test, February 1971 30
Oral Test, February 1971 32
Written Test, March 4, 1971 36
Written Test, March 26, 1971 40
Written Test, April 15, 1971 41
Written and Oral Testing, April 22, 1971 42
Written Test, April 28, 1971 44
Written Test, May 14, 1971 45
Written Test, June 21-25, 1971 46

MATERIALS AND AIDS 51
BOOKS 55
BOOKLETS, PAMPHLETS, AND MAGAZINES 57
AUDIO VIDEO EQUIPMENT 58
EVALUATION AND RECOMMENDATIONS 59

SECTION II

LESSON PLANS - February 1, 1971 through June 24, 1971.

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SAN DIEGO COMMUNITY COLLEGES
Division of Adult Education

SPECIAL PROJECT

ENGLISH AS A SECOND LANGUAGE FOR JOB TRAINING AND EMPLOYMENT

INTRODUCTION

California has many residents who are unemployed or underemployed because of a foreign language background. To meet the needs of these men and women, it is imperative that a vocationally oriented ESL program be developed and implemented to supplement the effective but more general programs now offered. This "job readiness" ESL curriculum is planned to bring the student to a proficiency level in English adequate for entry into job training and/or entry-level employment in approximately 1000 hours of instruction.

Course content and instruction will be aimed toward meeting the needs of mono-lingual Spanish speaking men and women. A bilingual instructor with successful ESL experience will be assigned. A male teacher is desirable since a majority of students are expected to be men.

Course Content

Instruction in Spanish will be utilized as appropriate to create motivation and to provide orientation to the "world of work," employer-employee relationships, labor unions, social security and other benefits, money management and consumer education. Instructional time in Spanish will be held to a necessary minimum so that maximum time will be available for instruction in English. (Bilingual instruction is desirable in meeting the major course goals: (1) job readiness and (2) ability to function in either a vocational skills training program or an entry-level occupation.)

ESL Curriculum

Instruction in English will utilize a multi-media approach to develop adequate levels of student skills in (1) hearing and understanding English, (2) speaking English, and (3) reading and writing the language in this sequence of priority. The direct method of instruction will be used with maximum student involvement and with emphasis on appropriate drill and practice. Appropriate performance objectives will be established to measure student progress. Instruction will be organized into three phases:

I. Survival English.
II. English for the world of work.
III. Basic English for selected occupational clusters.

ESL Curriculum (Continued)

Examples of performance objectives established, or being developed, in each of the above "phases" of instruction include:

I. Survival English:

The student will be able to understand and respond appropriately to questions regarding himself and his family, names, ages, relationship, place of residence, length of time in the United States and in San Diego, visa status, etc. The student will be able to understand and make appropriate response to questions and information regarding dates and time, directions and obtaining transportation within the community, housing, identification of money and prices of articles and services, parts of body and state of health, etc. The student will be able to converse in limited fashion regarding the above.

II. ESL Related to the World of Work.

The student will be able to understand and respond appropriately to questions and information related to applications for employment, introductions and simple job interviews, previous employment, education and training, special skills and interests, names and address of references. Performance in the above areas will include limited reading ability as well as oral comprehension and verbal response.

III. ESL Related to Selected Occupational Clusters.

At the time a vocational training program or entry-level job has been established for the student, essential vocabulary and terminology related to the job or training program will be added to the instruction. For example, the student must be able to understand verbal or simple written instructions regarding shop safety and the care and use of essential tools and equipment. The student will be able to read, understand, and identify names of tools, objects, materials, etc., necessary for the performance of his work tasks, etc. The student will be able to understand and respond to requests or instructions required for performing the various activities in his job or training program.

The above performance objectives are examples and are not a complete listing of the learnings and competencies to be achieved in the program either in general mastery of English or specific skills necessary for training and/or employment.

B U D G E T

SPECIAL PROJECT FOR JOB ORIENTED ESL
FOR MONOLINGUAL SPANISH SPEAKING

200.	Instruction	
	Supervision	$ 1,226.00
	Pre-service training (40 hours)	246.00
	Teachers salary (645 hours)	5,740.00
	Textbooks and instructional materials	1,000.00
	Rental of classroom space	660.00
	Clerical	2,500.00
	Mileage for instructors	150.00
	Consultant service	150.00
	Instructional Aide	2,319.00
500.	Pupil Transportation Services	
	Field trips	150.00
800.	Fixed Charges	
	Employee benefits	460.00
1200.	Capital Outlay	
	1 16mm film projector	391.00
	1 overhead projector	92.00
	1 portable screen (60 x 60)	38.00
	1 tape recorder	156.00
	1 audio flash card reader AC-DC	270.00
	6 headsets - audio active	255.00
	1 multi-listening adapter	27.00
	TOTAL:	$ 15,830.00

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EXPENDITURES

SPECIAL JOB-ORIENIED ESL PROGRAM

Instructor	$ 5,300
Teacher Aides	1,338
Clerical	400
Counseling	500
Travel	250
Instructional supplies	250
Equipment	602
Books	200
Administrative costs	850
Fringe benefits	664
Indirect costs (15%)	1,890
	$ 14,494

NOTE: Some costs did not clear by July 1 and will be covered in the 71-72 ABE budget.

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PERFORMANCE OBJECTIVES -- SITUATIONAL ENGLISH

S. Survival English

At the conclusion of 750 hours of ESL instruction, the student will be able to respond appropriately, by oral drill, conversation, actions, or by limited written form, in the following survival situations.

Code No.	Performance Objectives

S.1. Self Identification

Give upon request, self identification and personel information as to: name, address, telephone number, place of birth, family, age, education, nationality, and previous employment.

S.2. Greetings

To be able to give and exchange simple greetings and introductions:

(a) Greetings: "hello, good morning, good afternoon, good evening, good-by, see you tomorrow, how are you?, fine, thanks."

(b) Introductions: "may I present, how do you do?, very pleased to meet you."

S.3. States of Being

Describe personal states of being: I am tired, hungry, thirsty, sick, well, happy, sad, bored, nervous, sleepy.

S.4. Telling the Time

Tell the time:

(a) In minutes and hours.

(b) The days of the week.

(c) The months.

(d) In years.

S. Survival English Continued

Code No. Performance Objectives

S.5. Telephone Communication

Use the telephone and telephone directory in the following situations:

(a) Find the numbers of given names, businesses or agencies in the white or yellow pages of the phone book.

(b) Dial given numbers.

(c) Ask the operator for information or assistance.

(d) Make emergency calls to police, fire department and hospital.

(e) Carry on an informal conversation and answer incoming calls.

(f) Make appointments with the doctor, social worker, or prospective employer.

S.6. Transportation

Function in the local transportation system by demonstrating ability to:

(a) Identify a bus stop and a bus by number or letter.

(b) Ask the bus driver to call a specific stop; ask for a transfer.

(c) Call a taxi and give destination; read meter and pay appropriate fare.

(d) Read and obey road signs.

(e) Order gasoline by dollar amount or quantity.

(f) Ask to have tires checked, windows washed, and water and oil checked.

(g) Contact a mechanic and describe common mechanical problems.

S. Survival English Continued

Code No. Performance Objectives

S.6. Transportation Continued

(h) Ask and answer questions relating to travel, using such phrases such as: "What is the distance? How far is it . . .? How long . . .? Where did you go? How many miles?".

(i) Acquire information on how to obtain a driver's license.

S.7. Housing

Secure and maintain housing by showing ability to:

(a) Find and read the rental and for sale ads in the classified section of the local newspaper.

(b) Seek out the services of a realtor to help find an apartment rental or home to purchase.

(c) Present oneself to a prospective landlord and ask questions about the size, rent, utilities, upkeep, lease or contract.

(d) Ask the seller of a house about the age, size, construction, taxes, utilities, and cost (total and monthly).

(e) Ask the landlord or handyman for help in house maintenance.

(f) List renters' rights and obligations.

S. Survival English Continued

Code No. Performance Objectives

S.8. Health

Take care of health needs by showing ability to:

(a) Indicate and name external and internal parts of the body and face.

(1) Articles of clothing.

(b) When asked the question, "What's wrong with you?", be able to name at least 10 common symptoms and 10 common illnesses.

(c) Make and cancel an appointment with doctor or dentist by phone or in person using terms as: check-up, appointment, nurse, insurance, bill, advice.

(d) Identify at least 10 items used in personal hygiene.

(e) Read temperature on thermometer in degrees Fahrenheit.

(f) Read labels on patent medicine containers.

S.9. Consumer and Personal Business Items

Take care of consumer and personal business items by showing ability to:

(a) Identify U. S. Currency and coins and make change.

(b) Fill out checks and money orders.

(c) Read and pay bills.

(d) Show identification when asked for.

(e) Budget income and manage money.

(f) Fill out forms to open a bank account (savings or checking); balance a checking account.

(g) Fill out forms to open a charge account.

(h) Identify interest rates on payments.

(i) Fill out forms and buy savings bonds.

S. Survival English Continued

Code No.	Performance Objectives
S.9.	Consumer and Personal Business Items Continued

(j) Demonstrate knowledge of advantages of credit unions and consumer cooperatives by oral discussion.

(k) Identify the best buys from different ads using the following terminology: discount, sales, special, value, bargain, closeout, liquidation, month-end sale.

(l) Explain some of the advantages and disadvantages of credit and installment purchasing.

(m) Describe some of the common ways for establishing credit.

(n) Locate the Urban Consumer Center of Southeast San Diego and describe the major services rendered to protect the consumer.

(o) Identify common consumer items such as: household objects, food, clothing, cars.

(p) List consumer "tips" for the following situations:

(1) Shopping in a supermarket.

(2) Buying a car.

(3) Buying clothes.

(q) Simulate a shopping scene in a department store or a supermarket using terminology and phrases as: "How much does it cost? What's the size? It doesn't fit." Cheap, expensive, on sale, need, wear, find, exchange.

(r) Write letters requesting goods and services.

S. Survival English Continued

Code No. Performance Objectives

S.10. Community Agencies

Give location of, tell about and/or partake of the services of the following community agencies:

(a) Post office.

(1) Buy postage.

(2) Address envelopes and packages.

(3) Mail special delivery.

(4) Mail packages insured and non-insured.

(b) Public library.

(1) Obtain and use a library card.

(2) Find desired materials.

(c) Social Security.

(1) Fill out application for a social security card.

(2) List major social security benefits.

(d) Public Welfare Department.

(1) Communicate with social worker by phone.

(e) Immigration and naturalization.

(1) List requirements for U. S. citizenship.

(2) Prepare for citizenship examination.

(3) Identify immigration status.

(f) Internal Revenue Office.

(1) Fill out a sample Form W-4 (Employee's Withholding Exemption Certificate).

(2) Fill out a sample Form 1040A (U. S. Individual Income Tax Return).

S. Survival English Continued

Code No.	Performance Objectives
S.10.	Community Agencies
	(g) Public Health.
	(1) Local hospitals and clinics.
	(h) State Service Center.
	(i) Legal aid.
	(j) Planned parenthood.
	(k) Child care centers.
	(l) Family counseling.
	(m) Urban Consumer Center.
	(n) Employment agencies, HRD or private.
	(o) Insurance agencies (auto, life, home).
	(p) Adult education.
S.11.	Identify signs referring to community services, businesses, directions, warnings, rules, and regulations.
S.12.	Recreational Activities
	Discuss and participate in a variety of recreational activities:
	(a) Name 10 major sports.
	(b) Name and discuss 10 free time activities such as: dancing, traveling, swimming, ballgames, picnics, movies, television, parties, clubs.
	(c) Identify local public recreational facilities, giving their location and telling how they can be used.
	(d) Visit places of historical, cultural and recreational importance to the community:
	(1) San Diego Zoo.
	a. Identify the zoo animals.
	b. Identify vanishing species.

S. Survival English Continued

Code No. Performance Objectives

S.12. Recreational Activities Continued

(2) Junipero Serra Museum and Presidio Park.

a. Recognize and identify artefacts of Spanish and Mexican heritage.

(3) Cabrillo Light House and Museum.

S.13. Conversational English

The student in developing his English proficiency will be able to engage in simple conversation on most of the following subjects and in a variety of situations:

(a) Subjects: current events, community affairs, job opportunities, socio-economic problems of Mexican people in the U. S., personal problems, family affairs, daily activities, leisure time, television and radio programs, magazine articles.

(b) Situations: social affairs; i.e., party, open house, shopping, ordering in a restaurant, talking with a vocational counselor.

PERFORMANCE OBJECTIVES -- SITUATIONAL ENGLISH

W. World of Work

At the conclusion of 750 hours of ESL instruction, the student will be able to respond appropriately by oral drill, conversation, actions or written form, in the following situations related to the world of work.

Code No. Performance Objectives

W.1. Preparation for Employment

Look for a job by showing ability to:

(a) Find and read help want ads in the local newspapers.

(b) Read job description sheets of San Diego County employment opportunities.

(1) List job preferences in order of priority.

(c) Discuss employment opportunities with the Adult Education Vocational Counselor.

(d) Apply for a job through public and private employment agencies; i.e., HRD.

(1) List and locate those agencies.

(2) Calculate private agency fees.

W.2. Prepare for and perform effectively in an interview situation:

(a) Prepare an effective job application form.
(1) Exhibit ability by following written directions and giving complete, honest, direct and neatly written answers to questions.
(2) Write out a model job resume.

(b) Fill out a series of job application forms of varying difficulty.

(c) Explain orally the application terminology and the information written on the application.

(d) Practice oral interviews.
(1) Answer questions relating to: biographical information, education, work experience, vocational skills, reasons for wanting the job; skills and abilities; reasons for quitting last job; ability to speak English.

(e) Discuss and demonstrate conduct in an interview: i.e., introductions, appearance, eye contact; honest, concise answers.

(f) Write letters requesting (1) application forms, (2) job interview.

W. World of Work Continued

Code No.	Performance Objectives
W.3.	Job Preparation

Discuss employer-employee relations and proper work procedures.

(a) Discuss personality traits that will enhance one's success on the job.

(b) Discuss reasons why people get fired.

(c) Discuss the importance of the following:

(1) Being punctual.

(2) Following directions of superior.

(3) Following safety rules and regulations.

(4) Attendance and calling in when sick.

(5) Making proper use of work time.

(d) Discuss possible raise, transfer or grievance with immediate supervisor.

(e) Inquire about unions, credit unions, sick leave, wages, vacation and other general conditions of employment. Identify basic pay, overtime and deductions (withholding, social security, retirement, union, medical insurance).

(f) Identify basic pay, overtime, and deductions (withholding social security, FICA, retirement, union, medical insurance) on a sample check. Answer questions related to World of Work - appointments, training programs, jobs and work procedures using verbs in the major tenses.

(g) Identify time terminology related to work shifts: 1st, 2nd, 3rd, shifts; part-time, full-time, over-time; early, late, on time.

W. World of Work Continued

Code No.	Performance Objectives

W.4. Basic Computational Skills and Use of U. S. System of Weights and Measures.

Perform basic computational skills and use the U. S. system of weights and measures.

(a) Solve arithmetic problems of addition, subtraction, multiplication, division, percentages, and simple fractions.

(b) Identify U. S. measures and weights and solve problems involving U. S. weights and measures.

(c) Work with ruler, tape measure and yardstick to measure distances.

(d) Solve problems of area and circumference of rectangles, squares, triangles and circles.

(e) Make conversions from metric system to English system:

(1) CMS to inches.

(2) Meters to yards.

(3) Kilometers to miles.

(f) Measure temperature.

(1) Make conversion from degrees Centigrade to degrees Fahrenheit.

W.5. Occupational Clusters

Study about selected occupational clusters; observe and/or participate in general skill or vocational training programs.

(a) Practice essential vocabulary and terminology related to specific vocational areas: auto mechanics, welding, practical nursing, auto body and fender repair, electronics assembly, carpentry, power sewing, machine operator.

PERFORMANCE OBJECTIVES -- SITUATIONAL ENGLISH

W. World of Work Continued

Code No.	Performance Objectives
W.5.	(b) Use in conversation action verbs related to work and occupational clusters: i.e., fix, adjust, apply, set, put on, repair, turn on, turn off, clean, raise, tighter, finish, weld, connect, dismantle, line up, straighten, cut, sew, paint, screw, rebuild.
	(c) As appropriate, practice typing in an adult school typing class.
	(d) As appropriate, visit the San Diego Skills Center to observe training (and sometimes participate) in the following vocational skill classes:
	(1) Automotive mechanics.
	(2) Welding.
	(3) Office procedures.
	(4) Electronics assembly.
	(5) Auto body fender and repair.
	(6) Nursing.
	(e) Read and discuss articles and pamphlets on a wide variety of common occupations.
	(f) Identify 15 basic tools; respond to commands using these tools; i.e., pick it up, bring it here, put it over there.
	(g) Apply for admission to vocational training programs and/or apply for job openings.

PERFORMANCE OBJECTIVES -- ENGLISH PATTERN USAGE

E. English Structures

At the conclusion of 750 hours of ESL instruction, the student will be able to use correctly in oral drills, in conversation, or in limited written form the following English structures 80% of the time.

Code No.	Performance Objectives
E.0	Pronounce the English alphabet.
E.1.	Verbs and Verb Phrases

(a) Use the verb to be in present tense statement patterns.

(b) Use the very to have in present tense statement patterns.

(c) Use the very to do in present tense statement patterns.

(d) Use in simple present tense common action verbs such as: play, eat, walk, work, come, go, fix, read, learn, want, etc.

(e) Use verbs in the present progressive tense; i.e., am walking, is reading, are studying.

1. Gerunds which follow prepositions as before, after, and other verbs as finish.

(f) Use regular verbs in the simple past tense.

(g) Use common irregular verbs in the past tense.

(h) Use verbs in the imperfect tense.

(i) Use verbs in the past progressive tense.

(j) Use verbs in the simple future tense.

(k) Use verbs in the future substitutive forms (going to plus verb).

(l) Use verbs in the future conditional tense.

(m) Use verbs in the present perfect tense.

(n) Use verbs in the past perfect tense.

(o) Use model auxiliary verbs such as: have to, must, ought to, should, can, could, may, might, will, would, etc.

(p) Use verbs and auxiliaries (am, is, are; have, has; will, would) in contracted form with nouns and subject pronouns.

(q) Use two word verbs as: sit down, stand up, turn on, take off, etc.

E. English Structures (Continued)

Code No.	Performance Objectives
E.2.	Sentence Forms
	(a) Make simple statements (orally and in written form) in the affirmative and negative.
	(b) Ask and answer simple questions in the affirmative and negative using do, does; have, has; are, is.
	(c) Introduce questions using interrogative words such as: how, how long, how much, how many; where, when; which, what; why, etc.
	(d) Give commands using one and two-word verbs.
	(e) Make oral requests using phrases as: "Would you please . . .?"; "Will you do me a favor?"; "Would you mind . . .?"; "Please . . .".
	(f) Combine simple sentences into compound sentences with "and", and "but".
	(g) Take dictation writing simple, compound and complex sentences.
	(h) Tag ends, questions and answers.
E.3.	Nouns
	(a) Recite and write the cardinal numbers (1 - 1,000,000,000).
	(b) Recite the cardinal numbers (first - Thousandths).
	(c) Form regular plurals ending in s and es.
	(d) Form plurals of commonly used irregular nouns (men, women, teeth, children, etc.).
	(e) Form the possessive of regular singular and plural nouns; i.e., the boy's dog, the boys' dog.
	(f) Form the possessive of common irregular plural nouns; i.e., men's.

PERFORMANCE OBJECTIVES -- ENGLISH PATTERN USAGE

E. English Structures (Continued)

Code No.	Performance Objectives
E.4.	Pronouns
	(a) Use subject pronouns (I, you, he she, it we, they) orally and in written form, with the verb to be in full and contracted forms.
	(b) Use object pronouns (me, you, him, her, it, us, them) orally and in written form.
	(c) Use possessive pronouns (mine, yours, his, hers, its, ours, yours, theirs).
	(d) Use interrogative pronouns: who, what, which, whose.
	(e) Use demonstrative pronouns: this, these; that, those.
	(f) Use indefinite pronouns: anyone, everyone, someone, nobody, all, each, every, other, another, both, none, many.
E.5.	Function Words
	(a) Use common prepositions of time and place such as: in, on, to, for, at, from, of, with, near, before, after, until, during, over, under, beside, across, etc.
	(b) Use conjunctions (and, but, or), connecting words, phrases, and coordinate clauses.
	(c) Use articles (a, an, the) and their substitutes.

PERFORMANCE OBJECTIVES -- ENGLISH PATTERN USAGE

E. English Structures (Continued)

Code No. Performance Objectives

E.6. Adjectives and Adverbs

(a) Use common descriptive adjectives in proper word order (preceding the modified word).

(b) Use demonstrative adjectives: this, these, that, those; possessive adjectives: my, your, his, her, its, our, their; and interrogative adjectives: what, which.

(c) Form the comparison of adjectives:

(1) Regular adjectives: er, more; est, most.

(2) Irregular adjectives: good, better, best.

(d) Use qualifier adjectives as: some, any, much, many.

(e) Identify and use adjective-antonyms such as: good-bad, light-dark, heavy-light, new-old, hot-cold, easy-difficult.

(f) Use common adverbs in proper placement: how much, how many, where, when, not, too, very, now, soon, early, late; down, up, here, there, well, nearly, almost, hardly, often, etc.

E.7. Pattern Forms, Idioms, Figures of Speech, Word Construction and Vocabulary

(a) Use common pattern forms such as: there is, there are, there was, there were; here is, are, here was, were; where is, where are; what does; in full and contracted form.

(b) Use common U. S. idiomatic expressions such as: "big shot, carry the ball, face the music."

(c) Use common figures of speech such as: "in fact, by the way, at least, at best."

(d) Identify common prefixes and suffixes in words.

(e) Identify and use (orally and in written form) approximately 1000 most commonly used words in the English language.

PERFORMANCE OBJECTIVES -- ENGLISH PATTERN USAGE

E. English Structures (Continued)

Code No.	Performance Objectives
E.8.	The Sound System Pronounce the phonemes of English and the final intonation patterns (rising, falling and shift in inflection) in a manner comprehensible to a native speaker of English.
E.9.	Verbal Games Participate in verbal games which develop English language skills such as: "hangman", 20 questions, word bingo, vocabulary identification, opposites, commands.

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STUDENT INFORMATION

Recruitment of Students

Twenty students, fifteen men and five women, were enrolled in the class. All but two were referred to us by the Welfare Department; the remainder were referred by the State Service Center, H.R.D. The Welfare Department provided transportation expenses, and for women, baby-sitting expenses. However, no other monitary incentive was provided over regular welfare payments.

Age-range and Educational Backgrounds (See profiles for further details)

The age range of students was from 24 through 50, the average age being 37. The average number of years of schooling completed in Mexico was six, ranging from one year to nine years.

Class Structure and Composition

Because of wide disparities in student aptitudes, preparation and language proficiency, the class was divided into three ability groups: I, low; II, middle; and III, high. Groups were referred to as I, II, and III in class and will be referred to similarly in this report. The relationship between entry-level proficiency and group placement was obviously decisive. Placement was accomplished by talking with the student to find out what course objectives he had already mastered. Questions of English pattern usage, personal identity, and work and training background were used.

After the first five weeks of class some adjustments were necessary. One student was moved from group III to group II, while five students were moved from group I to group II. Excessive absences did not affect the progress of people in group III as much as in groups I and II.

For the purpose of analyzing the relationship between the student's progress in the course and his entry level proficiency and background, statistical profiles of each student have been carefully recorded. (See Profile Sheets.) Information regarding age, level of education attained in Mexico, previous training and employment, present occupational goals, entry level English, and hours of attendance are given. From the data compiled, there are some tentative conclusions and correlations that can be drawn. First, the factor of age does not seem to be a decisive one in determining the student's English proficiency.

The level of education in Mexico, however, appears to be a significant factor as does previous training in English and exposure to English through employment.

ENGLISH AS A SECOND LANGUAGE

FOR JOB TRAINING AND EMPLOYMENT

GROUP I

STUDENT PROFILES

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NAME	AGE	LEVEL OF EDUC. IN MEX.	ENTRY LEVEL ENGLISH	PREVIOUS TRAINING & EMPLOYMENT	PRESENT OCCUPATIONAL GOALS	PROSPECTIVE JOBS OR TRAINING PROGRAM	TIME ATTEND THIS CLASS
Student no. 1	47	Primary 4th	None	Unskilled Laborer & Cook	Cook Upholsterer	Welfare Placement in Continued ESL	20 We 455 Hours
Student no. 2	45	Primary 6th	Low Beginning	Auto Mech. Certified Welder & Mechanic	Welder Auto Mechanic	Welfare Placement in Continued ESL	18 We 463 Hours
Student no. 3	24	Primary 5th	Low Beginning	Glass Blower	Auto Body & Fender Repair	WIN Referral for Placement in an Auto Body Repair and Continued ESL	20 We 493 Hours
Student no. 4 (Dropped)	47	Primary 1st	None	Farm Lab. Adult Voc. Education	Custodian	Presently Employed as Custodian at Von's $3.50 p/hr.	14 We 299 Hours
Student no. 5 (Dropped)	39	Primary 6th	None	Maid in Night Club	Presently Employed as Cleaning Woman for Navy at $2.40 p/hr.		15 We 380 Hours

NOTE: Since these profiles were developed welfare reports that all students in the class are either employed or in a job training program.

ENGLISH AS A SECOND LANGUAGE

FOR JOB TRAINING AND EMPLOYMENT

GROUP II

STUDENT PROFILES

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NAME	AGE	LEVEL OF EDUC. IN MEX.	ENTRY LEVEL ENGLISH	PREVIOUS TRAINING & EMPLOYMENT	PRESENT OCCUPATIONAL GOALS	PROSPECTIVE JOBS OR TRAINING PROGRAM	TIME ATTEND THIS CLASS
Student no. 1	43	Primary 2nd	Low Beginning	Trailer Park Maintenance Man	Trailer Park Maint. Man	WIN-ESL	20 Wee 499 Ho
Student no. 2	47	Primary 6th	None	Construction Helper	Auto Mechanic	WIN-ESL and Auto Mechanics	20 Wee 516 Ho
Student no. 3	26	Primary 6th	None	Auto Mechanic Truck Driver	Auto Mechanic	WIN-ESL and Auto Mechanics	20 Wee 462 Ho
Student no. 4	26	Primary 6th	Low Beginning	Truck Driver Bus Driver	Truck Driver	WIN Referral for Probable Placement in Vocational Training	16 Wee 350 Ho
Student no. 5	30	Primary 5th	Low Beginning	Factory Worker	Welder	WIN-Welding Training Program	20 Wee 525 Ho
Student no. 6	36	Primary 4th	Low Beginning	Housewife	Power Sewing Machine Operator	ETS-Power Sewing Machine Operator & ESL Instruction	19 Wee 514 Ho
Student no. 7	40	Primary 8th	Low Beginning	Housewife	Power Sewing Machine Operator	ETS-Power Sewing Machine Operator & ESL Instruction	20 Wee 477 Ho
Student no. 8	46	Primary 5th	Low Beginning	Lot-man & Custodian Used Car Lot	Custodian	WIN Referral for Probable Placement in Training Program for Custodians & Cont. ESL	20 We 499 H

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ENGLISH AS A SECOND LANGUAGE

FOR JOB TRAINING AND EMPLOYMENT

GROUP II -- DROP OUTS

NAME	AGE	LEVEL OF EDUC. IN MEX.	ENTRY LEVEL ENGLISH	PREVIOUS TRAINING & EMPLOYMENT	PRESENT OCCUPATIONAL GOALS	PROSPECTIVE JOBS OR TRAINING PROGRAM	TIME ATTEND
Student no. 9	24	Primary 8th	Middle Beginning	Cook Craftsman Adult Voc. Ed.	Employed as a Truck Driver		8 Week 141 Ho
Student no. 10	42	Primary 6th	Low Beginning	Truck Driver	Employed as Truck Driver (Hauling Produce to Market). High-paying job		10 Wee 240 Ho

ENGLISH AS A SECOND LANGUAGE

FOR JOB TRAINING AND EMPLOYMENT

GROUP III

STUDENT PROFILES

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NAME	AGE	LEVEL OF EDUC. IN MEX.	ENTRY LEVEL ENGLISH	PREVIOUS TRAINING & EMPLOYMENT	PRESENT OCCUPATIONAL GOALS	PROSPECTIVE JOBS AND/OR TRAINING PROGRAM	TIME ATTENDI THIS CLASS
Student no. 1	37	Primary	Middle Beginning	Housewife	Garment Cutter	Welfare ETS Train. Program for Power Sewing Mach. Operators	20 Wee 468 Ho
Student no. 2	36	Secondary 8th	Middle	Licensed Nurse in Mexico	Licensed Vocational Nurse	Welfare Referral for Possible Placement in an Individualized Training Program for Licensed Practical Nursing	20 Wee 462 Ho
Student no. 3	23	Secondary 8th	Middle	Auto Mechanic (Worked in English Speaking Garage)	Welder	WIN Training Program in Welding	19 Wee 473 Ho
Student no. 4	35	Secondary 9th	Middle Beginning	Die-Cast Maker (Few Months of English Class 5 Hrs. a Week	Office Worker (Bilingual)	WIN Office Procedures Training Program	20 Wee 474 Ho
Student no. 5	50	Secondary 9th	Middle Beginning	Linotype Operator (28 Years of Experience) Several Months of Engl.Class 5 Hrs. a Week	Same-Linotypist	Welfare Referral for Job Placement as a Linotype Operator	18 Wee 362 Ho

SUBJECTIVE EVALUATION OF STUDENT PERFORMANCE

	Beginning ESL Grade Classification	COMPLETING GRADE CLASSIFICATION				
		Speaking	Comprehension	Reading	Writing	Average
GROUP II, Student #1	1	4	4	2	1.5	2.9
GROUP I, Student #1	0	1	1	1	1	1
GROUP III, Student #1	3	5	6	7	8	6
GROUP III, Student #2	3	6	6.5	6.5	6.5	6.5
GROUP II, Student #2	1	2	4	2.5	2	2.6
GROUP III, Student #3	4	8	8	7	6	7.2
GROUP II, Student #3	1	4	4	3	3	3.5
GROUP III, Student #4	5	7	7	7	7	7
GROUP II, Student #4	1	3.5	5	4	3	3.9
GROUP I, Student #2	0	1.5	1	1.5	1.5	1.4
GROUP II, Student #5	1	5	5	4	2	4
GROUP II, Student #6	0	3	4	3	2	3
GROUP II, Student #7	2	4.5	5	5	6	5
GROUP I, Student #3	0	2	2.5	1.5	1.5	2
GROUP II, Student #8	1	3.5	4	3	2	3.1
GROUP III, Student #5	5	7	7	7	7	7

GROUP I STUDENT EVALUATIONS: TESTS

Dates	Performance Objectives		Oral or Written	Total Score	Student #1	Student #2	Student #3	Student #4	Student #5					
2/10	E1a	To be	W	67		56		39						
2/11	E1b	To have	W	44	20	40			40					
2/16	E1d	Action verbs	W	40	33	40			37					
2/17	E1c	To do	W	65	25	35			51					
2/19	E4c	Possessive pronouns	W	90					51					
2/22	E5c	Articles	W	44					38					
2/22	E7c	Vocabulary	W	50	8	38	26		26					
2/24	E6b	Demons. Adjs.	W	66		58			46					
2/25	E7a	There is, are	W	66		40	22		57					
2/26	S1	Identity information	O											
	E3a	Numbers	O											
	E8	Alphabet	O											
	S4b,c	Days-months	O											
	S8a	Parts of body	O											
	E1a	To be	O											
	E1b	To have	O											
	E1d	Action verbs	O											
	E4c	Possessive pronouns	O											
	E6b	Demons. Adjs.	O											
	E4b	Obj. Pron.	O											
	E7a	There is, are	O											
	S3	States of being	O											
	S4a	Time	O											
		ORAL TEST TOTAL --		100		70	50		56					
3/1	E4b	Object pronouns	W	43										
3/4		ESL placement (Structural Eng.)	W	50		16	8	19	20					
3/26	E7e	Vocabulary	W	20		5		9						
4/15	E7e	Vocabulary	W	60		40	29	44						

GROUP I - STUDENT EVALUATIONS: TESTS (Continued)

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Dates	Performance Objectives	Oral or Written	Total Score	Student #1	Student #2	Student #3	Student #4	Student #5
4/22	E-1d,e,f,g,j,k, verb tense drills	O	20	11	14	14	14	13
	S-10a Address envelopes	W	5	4	5	4	5	4
	S-6 e,f, Order gas,oil,water	O	5	3	5	5	4	4
	S-7 c,e Rental Dialogue	O	10	3	5	4	5	4
	S-8 a,b Internal symptoms	O	10	3	6	5		5
	S-9 f Bank account form	W	5	3	4	4	4	4
	W-2b Job application form	W	10	5	7	7	7	
	W-2a Job resume	W	10			6		
	W-4 a,b Arithmetic	W	20	6		7	13	5
4/28	E-7e Vocabulary	W	60	18	57	50	56	
5/14	E-7e Vocabulary	W	60		21	30		
6/21-25	E-1d,j,k,f,g, Verb tenses	W	30	20		23		
	W-4a,b Arithmetic	W	20	7		7		
	E-7e Vocabulary	W	75	20	40	29		
	W-2d Job Interview	O	20	8	11	13	14	12
	S-10c) S-9b) S.S. Form/checks	W	10	9		7		
	W-3f World of work questions	O	60			40		
	E-6e Adjective antonyms	O	10		3	7		
	W-5f Tool commands	O	10		8	8		
	S-5c,d Phone communication	O	10	5		8		
	W-2c Job application terminology	O	10	3		5		
	S-6d Road signs	O	10	10	10	9		
	S-9a U. S. currency	O	5	5	5	5		
	W-3e Paycheck terminology	O	5	3		5		
	S-1 Identify information	O	10	8	9	8		
	E-3a Cardinal Nos.	O	5	4	3	4		
	E-8 Alphabet	O	5	5	4	4		
	S-4b,c Days of week,months,seasons	O	10	6	6	5		
	S-8a Parts of body,face,clothing	O	5	2	3	3		
	E-1a Verb to be	O	5	4	4	4		
	E-1b Verb to have	O	5	4	4	4		
	E-1d Action verbs	O	10	8	8	10		
	E-4c Possessive pronouns	O	10	8	8	8		
	S-3 States of being	O	5	3	4	5		
	S-4a Telling time	O	5	4	4	4		

GROUP II STUDENT EVALUATIONS: TESTS

Dates	Performance Objectives		Oral or Written	Total Score	Student #1	Student #2	Student #3	Student #4	Student #5	Student #6	Student #7	Student #8	Student #9	Student #10
2/10	E1a	To be	W	67	38	47	44		57	63	67	63	65	45
2/11	E1b	To have	W	44	27	34	31		33	37	43	37	37	39
2/16	E1d	Action verbs	W	40		36	40		40	40	40		40	22
2/17	E1c	To do	W	65	36	41	54		46	64	64	53	46	
2/19	E4c	Possessive pronouns	W	90	38	54½	64½		53	85½	83			30
2/22	E5c	Articles	W	44		31		44		44	44	40		44
2/22	E7e	Vocabulary	W	50	38	15	27			45	46½	26	27	23½
2/24	E6b	Demons. Adjs.	W	66		63	61		55		64		63	
2/25	E7a	There is, are	W	66	57½	45		64	41	66	66			
2/26	S1	Identity information	O											
	E3a	Numbers	O											
	E8	Alphabet	O											
	S4b,c	Days-months	O											
	S8a	Parts of body	O											
	E1a	To be	O											
	E1b	To have	O											
	E1d	Action verbs	O											
	E4c	Possessive pronouns	O											
	E6b	Demons. Adjs.	O											
	E4b	Obj. Pron.	O											
	E7a	There is, are	O											
	S3	States of being	O											
	S4a	Time	O											
		ORAL TEST TOTAL --		100	70	76	61		81	90	91	82	74	72
3/1	E4b	Object pronouns	W	43		35	42		37	40	41			
3/4		ESL placement (Structural Eng.)	W	50	15	14	22	22	16	18	24	8		20
3/26	E7e	Vocabulary	W	20		14	19½	18	14	17				15
4/15	E7e	Vocabulary	W	60	56	47	54	58		55	55			54

GROUP II STUDENT EVALUATIONS: TESTS (Continued)

Dates	Performance Objectives	Oral or Written	Total Score	Student #1	Student #2	Student #3	Student #4	Student #5	Student #6	Student #7	Student #	Student #9	Student #10
4/22	E-1d,e,f,g,j,k, verb tense drills	O	20	14	15	14	16	15	15	15	13		
	S-10a Address envelopes	O	5	4	5	5	5	5	4	5	4		
	S-6 e,f, Order gas,oil,water	O	5	5	4	4	4	5	4	5	5		
	S-7 c,e Rental Dialogue	O	10	7	7	8	7	7	6	7	6		
	S-8 a,b Internal symptoms	O	10	5	6	6	6	7	7	8	6		
	S-9 f Bank account form	W	5	5	5	5	5	4	4	5	5		
	W-2b Job application form	W	10	6	7	8	8	8	7	9	7		
	W-2a Job resume'	W	10	7	6	7	7	5	8	8	7		
	W-4 a,b Arithmetic	W	20	12	9	15	18	17	7	11	11		
4/28	E-7e Vocabulary	W	60	51	50	54	60	59	56	58			
5/14	E-7e Vocabulary	W	60	31	32	42	55	37	40	40	30		
6/21-25	E-1d,j,k,f,g, Verb tenses	W	60	16	35	60	58	39	32	53	31		
	W-4a,b Arithmetic	W	20	11	6	19	18	19	5	13	12		
	E-7e Vocabulary	W	75	46	55	68		52	55	70	35		
	W-2d Job Interview	O	20	16	14	17	14	17	14	16	15		
	S-10c) S-9b) S.S. Form/checks	W	10	9	9	9	9	9	9	9	9		
	W-2f Letter for a Job	W	10		7	7		8		10			
	W-3f World of work questions	O	60	48	47	49		52	47	48	41		
	E-6e Adjective antonyms	O	10	6	6	8		8	7	7	8		
	W-5f Tool commands	O	10	10	9	10		10	9	9	8		
	S-5c,d Phone communication	O	20	16	12	15	10	17	13	16	13		
	W-2c Job application terminology	O	10	8	8	8	9	8	9	9	9		
	S-6d Road signs	O	10	7	10	10	10	10	10	10	10		
	S-9a U. S. currency	O	5	5	5	5	5	5	5	5	5		
	W-3e Paycheck terminology	O	5	4	5	5	4	5	3	5	4		
	S-8b Health questions	O	10	6	7	8	7	7	7	8	5		

GROUP III STUDENT EVALUATIONS: TESTS

Dates	Performance Objectives		Oral or Written	Total Score	Student #1	Student #2	Student #3	Student #4	Student #5					
2/10	E1a	To be	W	67	67	67	67	66	66					
2/11	E1b	To have	W	44	41	44	43	42	43					
2/16	E1d	Action verbs	W	40		37	40	40	40					
2/17	E1c	To do	W	65	65	65	65		64					
2/19	E4c	Possessive pronouns	W	90	87	80		85	85					
2/22	E5c	Articles	W	44	44		44	44						
2/22	E7c	Vocabulary	W	50		44	41		50					
2/24	E6b	Demons. Adjs.	W	66	65	62	61	61						
2/25	E7a	There is, are	W	66	66									
2/26	S1	Identity information	O											
	E3a	Numbers	O											
	E8	Alphabet	O											
	S4b,c	Days-months	O											
	S8a	Parts of body	O											
	E1a	To be	O											
	E1b	To have	O											
	E1d	Action verbs	O											
	E4c	Possessive pronouns	O											
	E6b	Demons. Adjs.	O											
	E4b	Obj. Pron.	O											
	E7a	There is, are	O											
	S3	States of being	O											
	S4a	Time	O											
		ORAL TEST TOTAL --		100	97	93	87	100	99					
3/1	E4b	Object pronouns	W	43		43	43	40	40					
3/4		ESL placement (Structural Eng.)	W	50	28	30	33	31	31					
3/26	E7e	Vocabulary	W	20	20	17	20	20	16					
4/15	E7e	Vocabulary												

GROUP III STUDENT EVALUATIONS: TESTS (Continued)

Dates	Performance Objectives	Oral or Written	Total Score	Student #1	Student #2	Student #3	Student #4	Student #5					
4/22	E-1d,e,f,g,j,k, verb tense drills	O	20	19	17	19	19	18					
	S-10a Address envelopes	W	5	5	5	5	5	5					
	S-6 e,f, Order gas,oil,water	O	5	5	5	5	5	5					
	S-7 c,e Rental Dialogue	O	10	8	7	9	9	9					
	S-8 a,b Internal symptoms	O	10	9	10	9	10	10					
	S-9 f Bank account form	W	5	5	5	5	5	5					
	W-2b Job application form	W	10	10	8	9	10	10					
	W-2a Job resume'	W	10	8	8	8	9	9					
	W-4 a,b Arithmetic	W	20	14	15	20	18	17					
4/28	E-7e Vocabulary	W	60	58	58	60							
5/14	E-7e Vocabulary	W	60	58	43	56	50	46					
6/21-25	E-1d,j,k,f,g, Verb tenses	W	60	60	52	57	59	57					
	W-4a,b Arithmetic	W	20	13	16	18	17	15					
	E-7e Vocabulary	W	75	73	64		67	71					
	W-2d Job interview	O	20	17	18	20	20	20					
	S-10c)	W	10	9	10	9	9	9					
	S-9b S.S. Form/checks												
	W-2f Letter for a job	W	10	10		10	10	9					
	W-3f World of work questions	O	60	57	54	58	53	58					
	E-6e Adjective antonyms	O	10	10	9	10	10	10					
	W-5f Tool commands	O	10	9	10	10	10	10					
	S-5c,d,f Phone communication	O	20	17	18	17	17	16					
	W-2c Job application terminology	O	10	9	8	10	10	8					
	S-6d Road signs	O	10	10	9	10	10	10					
	S-9a U. S. currency	O	5	5	5	5	5	5					
	W-3e Paycheck terminology	O	5	5	5	5	5	5					
	S-8b Health questions	O	10	8	9	9	9	9					

WRITTEN TEST
GROUPS I, II, & III
February 10-25, 1971

Performance Objectives	SUBJECT MATTER
E1a	Use the verb <u>to be</u> in the present tense in simple declarative, negative and interrogative sentences: (see Regents pp. 1, 3, & 4)
E1b	Use the verb <u>to have</u> in the present tense in simple sentences in the declarative and negative form: (see Regents pp. 5 & 6)
E1d	Use common action verbs in simple sentences in the present tense: (see Regents pp. 8 & 9)
E1c	Use the auxiliary verb <u>do, does</u> in the simple present tense in negative and interrogative sentence forms: (see Regents pp. 36, 37, & 38)
E4c, E6b	Use possessive pronouns and adjectives in simple sentences: (see Regents pp. 113 & 13)
E5c	Write the correct indefinite article, <u>a</u> or <u>an</u>, before the following words: (see Regents p. 17)
E7e	<u>Vocabulary</u> - Identify the following commonly used words, translating from Spanish to English:

1. acerca de	- about	14. estimado	- dear
2. otra vez	- again	15. cada	- each
3. a lo largo de	- along	16. suficiente, bastante	- enough
4. siempre	- always	17. pocos	- few
5. cualquier(a)	- any	18. encontrar	- to find
6. alrededor	- around	19. amigo	- friend
7. t. p. preguntar	- asked	20. consiguiendo	- getting
8. bello(a)	- beautiful	21. t. p. tener	- had
9. antes	- before	22. feliz	- happy
10. lo mejor	- best	23. si	- if
11. hermano	- brother	24. saber, conocer	- to know
12. ciudad	- city	25. ayudar	- to help
13. pais, campo	- country		

WRITTEN TEST Continued
GROUPS I, II, & III
February 10-25, 1971

Performance Objectives	SUBJECT MATTER
E6b	Change the demonstrative adjectives/pronouns from the singular to the plural form in the following sentences: (see Regents p. 18)
E7a	Write the correct pattern form - there is, there are - in the following sentences: (see Regents p. 14)
E7a	Change the pattern forms to the negative in the following sentences: (see Regents p. 15)
E7a	Change the pattern forms to questions in the following sentences: (see Regents p. 16)

ORAL TEST
GROUPS I, II, & III
February 26, 1971

Performance Objectives	SUBJECT MATTER
S1	Upon request, give the following self-identification information: complete name, address, telephone number, nationality, place of birth, age, marital status, number of children, immigration status, and previous employment.
E3a	Recite the following cardinal numbers: 59; 673; 82, 801; 99, 999; 123,478, 659.
E8	Pronounce the letters of the English alphabet.
S-4b,c	Identify the days of the week and the months and seasons of the year.
S8a1.	When pointed to, name the following parts of the body, face and clothing: neck, wrist, shoulders, feet, knees, stomach; lips, ears, eyebrows, nose; shirt, blouse, dress, skirt, coat, trousers, tie.
E1a	Read the following sentences giving the proper form of the verb <u>to be</u> in the blanks: 1. I _____ a student. 2. We _____ also good students. 3. Today _____ Monday. 4. They _____ brothers. 5. You _____ busy today. 6. Mr. Jones _____ a man. 7. You and Henry _____ friends. 8. This _____ a good book.

ORAL TEST Continued
GROUPS I, II, & III
February 26, 1971

Performance Objectives	SUBJECT MATTER
E1b	Read the following sentences giving the proper form of the verb <u>to have</u> in the blanks: 1. Helen _____ a new coat. 2. John and Henry _____ many friends. 3. This room _____ many windows. 4. I _____ blue eyes. 5. We _____ new English books. 6. He _____ a new job. 7. You _____ a watch. 8. The teacher _____ a cold.
E1d	Give complete answers to the following questions using action verbs in the present tense: 1. Where do you <u>live</u>? 2. What do you <u>study</u>? 3. Do you <u>walk</u> to school? 4. What do you <u>eat</u> for dinner? 5. Do you <u>go</u> to Tiajuana on the weekends?

ORAL TEST Continued
GROUPS I, II, & III
February 26, 1971

Performance Objectives	SUBJECT MATTER
E4c, E6b	Read the following sentences giving the proper possessive pronouns and adjectives in the blanks: 1. The man walks to _____ desk. 2. Mary likes _____ English class. 3. I study in _____ room. 4. The students look at _____ watches. 5. You write in _____ notebook. 6. (our classroom) This classroom is _____. 7. (their books) These books are _____. 8. (your tools) These tools are _____. 9. (my car) This car is _____. 10. (his magazine) This magazine is _____.
E4b	Read the following sentences, substituting correct objective pronouns for the personal names in parenthesis: 1. I see (John) on the bus every morning. 2. I often go to the movies with (Mary). 3. I like (John and Henry) very much. 4. He never speaks to (Mary and me). 5. I write letters to (my Uncle Harold).

ORAL TEST Continued
GROUPS I, II, & III
February 26, 1971

Performance Objectives	SUBJECT MATTER
E7a	Introduce the following sentences with the correct pattern forms - there is, there are: 1. _____ a magazine on the chair. 2. _____ many students in the class. 3. _____ two welders on the job. 4. _____ a hammer on the table. 5. _____ someone at the door.
S3	Translate orally the following states of being into English: 1. Tengo sed. 2. Tengo sueño. 3. Estoy enfermo. 4. Tengo hambre. 5. Estoy feliz.
S4a	Tell the time, giving two interpretations for each time listed: 5:30; 6:45; 11:10; 2:35; 9:15.

WRITTEN TEST
GROUPS I, II, III
March 4, 1971

1969

ALEMANY ADULT SCHOOL PLACEMENT TEST

for

ENGLISH AS A SECOND LANGUAGE

Last name_____ Date_____

First name_____

First Language_____

Level_____Section_____

Directions: In each item there are three examples.
Place an "X" on the letter A, B or C by the best example.

Trial item 1. A. I is here.
B. I am here.
C. I are here.

Trial item 2. What is that?
A. He's a book.
B. It's a book.
C. You're a book.

Trial item 3. A. She said me go.
B. She told me go.
C. She told me to go.

Trial item 4. Where is she going to go tomorrow.
A. She will go to the park.
B. She will be go to the park.
C. She going go to the park.

Do the ones you know first. Then go back to the others.

Do not ask any questions after you get the test.

Stay in your seat at all times.

Do not use a dictionary or a book.

Developed by Alemany Adult School of the San Francisco Unified School District in conjunction with the Adult Bureau of the California State Department of Education.

1969

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Alemany Adult School
Placement Test
Date_____

Last Name_____
First Name_____
Level_____ Section_____

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1. A. Where does he do?
   B. What does he do?
   C. When does he do?

2. A. Mrs. Smith doesn't feels well.
   B. Mrs. Smith doesn't feel well.
   C. Mrs. Smith doesn't feeling well.

3. A. Weren't she and Don married?
   B. Was she and Don married?
   C. Wasn't she and Don married?

4. A. He is going to teacher.
   B. He is going to study teacher.
   C. He is going to be a teacher.

5. A. A girl is sit on the chair.
   B. A girl sit on the chair.
   C. A girl is sitting on the chair.

6. A. You isn't come to class late.
   B. You don't come to class late.
   C. You doesn't come to class late.

7. Does Marie eat lunch at school?
   A. Yes, she does.
   B. Yes, she eats.
   C. Yes, she is.

8. A. They not Chinese.
   B. They aren't Chinese.
   C. They no Chinese.

9. A. There John is studying?
   B. There is John studying?
   C. There John studying?

10. A. Doesn't she living here?
    B. Doesn't she lives here?
    C. Doesn't she live here?

11. A. He must to drive too fast.
    B. He must be drive too fast.
    C. He must drive too fast.

12. A. When do arrive the people?
    B. When the people arriving?
    C. When will the people arrive?

13. The student was reading a book.
    It was new.
    A. The new boy was reading a book.
    B. The boy was reading a new book.
    C. The new book was reading the boy.

14. A. Where you eat?
    B. Where would you like to eat?
    C. Where do you like eat?

15. A. Where were the boys?
    B. Where were boys?
    C. Where were the boy?

16. Can you carry this?
    A. No, I can't do.
    B. No, I can't do it.
    C. No, I can.

17. A. He say me he would come.
    B. He said me he would come.
    C. He told me he would come.

18. A. Where it's?
    B. Where is it?
    C. Where it is?

19. John wants to dance on Saturday, but he may have to work.
    A. If he have time, he'll go.
    B. If he had time, he'll go.
    C. If he has time, he'll go.

20. A. He ask me if I bought a hat.
    B. He asked me if I bought a hat.
    C. He asking me if I bought a hat.

21. A. I am talking to a friend of your.
    B. I am talking to a friend of you.
    C. I am talking to a friend of yours.

22. A. Was your brother comes to see me?
    B. Was your brother came to see me?
    C. Was your brother coming to see me?

23. A. Has David been there?
    B. Been there David?
    C. Has been David there?

49

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24. A. I think I will go.
    B. I think so I will go.
    C. I thinking I will go.

25. I went to a movie
    A. that like me very much.
    B. that I liked very much.
    C. that me like very much.

26. A. That woman look sick.
    B. That woman looks sick.
    C. That woman looking sick.

27. A. These pencils are shorts.
    B. These pencils no are short.
    C. These pencils are short.

28. A. The policemen often have a dance..
    B. The policeman's often have a dance.
    C. The policeman often have a dance.

29. A. Mr. Martin goes for out his meals.
    B. Mr. Martin goes out his meals.
    C. Mr. Martin goes out for his meals.

30. She was cooking dinner
    A. when my friends coming in.
    B. when my friends came in.
    C. when my friends come in.

31. For two hours
    A. he was talk about her.
    B. he was talking about her.
    C. he was talked about her.

32. She is looking for the flower.
    A. She was here on the table.
    B. I was here on the table.
    C. It was here on the table.

33. A. Had he driven the car home?
    B. Has he driven the car home?
    C. Did he driven the car home?

34. A. My book is blue dark cover.
    B. My book has a dark blue cover.
    C. My book is dark blue cover.

35. A. He gave her a present.
    B. He gave to her a present.
    C. He gave a present her.

36. A. The bus waited, didn't it?
    B. The bus waited, was it?
    C. The bus waited, wasn't it?

37. A. She needed to buy shoes.
    B. She needed to bought shoes.
    C. She needed to buys shoes.

38. A. My furniture is all brown color.
    B. My furniture is all brown.
    C. My furniture is all color brown.

39. A. We been here a week ago.
    B. We have been here a week ago.
    C. We were here a week ago.

40. A. Before to eat, he gets dressed.
    B. Before he eats, he gets dressed.
    C. Before he ate, he gets dressed.

41. He was away on business when
    A. his wife called.
    B. his wife is calling.
    C. his wife calling.

42. They have been living in San Francisco
    A. for five year.
    B. for five years ago.
    C. for five years.

43. John has already
    A. finished the book, hadn't he?
    B. finished the book, didn't he?
    C. finished the book, hasn't he?

44. She is the girl
    A. who wrote the letter.
    B. she wrote the letter.
    C. what wrote the letter.

45. What size desk is it?
    A. It is not too big.
    B. It is not too big desk.
    C. It is not big one size.

46. A. This street has two miles long.
    B. This street is two miles long.
    C. This street have two miles long.

47. A. John can speak Chinese very well.
    B. John can speaks Chinese very well.
    C. John can speaking Chinese very well.

48. A. The taxi stopped, doesn't it?
    B. The taxi stopped, does it?
    C. The taxi stopped, didn't it?

50

49. A. I got him a sandwich.
    B. I got a sandwich him.
    C. I got to him sandwich.

50. A. He knew all the answers.
    B. He know all the answers.
    C. He knews all the answers.

WRITTEN TEST
GROUPS I, II, & III
March 26, 1971

Performance Objectives	SUBJECT MATTER
E7e	Vocabulary - Identify the following commonly used words, translating from Spanish to English: 1. último - last 2. izquierda - left 3. t. p. vivir - lived 4. mirar - to look 5. jugar - to play 6. t.p. ver - saw 7. debería - should 8. algo - something 9. cosas - things 10. hasta - until 11. dónde - where 12. mientras - while 13. trabajar - to work 14. casi - almost 15. cuerpo - body 16. t.p. traer - brought 17. obscuro - dark 18. durante - during 19. temprano - early 20. pescando - fishing

WRITTEN TEST
GROUPS I, II, & III
April 15, 1971

Performance Objectives	SUBJECT MATTER
E7e	Vocabulary - Identify the following commonly used words, translating from Spanish to English:

1.	frente	- front
2.	contento	- glad
3.	adivinar	- to guess
4.	oir	- to hear
5.	cazando	- hunting
6.	interesante	- interesting
7.	t.p. saltar	- jumped
8.	salir, dejar	- to leave
9.	mirando	- looking
10.	mio	- mine
11.	música	- music
12.	t.p. abrir	- opened
13.	fiesta	- party
14.	retrato	- picture
15.	t.p. llegar	- reached
16.	verdadero	- real
17.	atraves de	- across
18.	t.p. comer	- ate
19.	caer	- to fall
20.	tambien	- also
21.	porque	- because
22.	fuego	- fire
23.	nunca	- never
24.	lugar	- place
25.	pronto	- soon
26.	quedarse	- to stay
27.	t.p. pensar	- thought
28.	t.p. ir	- went
29.	con	- with
30.	desear	- to want

WRITTEN AND ORAL TESTING

April 22, 1971

Performance Objectives	Oral or Written	Testing Subject Matter
E1 d,e,f,g, j,k,l	O	Answer questions appropriately, using verbs in the following tenses: simple present, present progressive, past, future, future substitutive form, and future conditional. (The teacher asks students questions in the above verb tenses, followed by student oral response in the appropriate tense.)
S 10a 2	W	Address envelopes in the appropriate format. Ex: Address an envelope to a friend and a company, or agency or school.
S 6e,f	O	Order gasoline by dollar amount or quantity and ask to have water, oil and tires checked and windows washed. (Ex: Simulate service station scene with teacher as attendant and student as customer.)
S 7c,e	O	Present oneself to a prospective landlord and ask questions about the size, rent, utilities, upkeep, lease or contract. (Ex: Simulate landlord-prospective tenant scene where student is instructed to ask about the above subjects.)
S 8a,b	O	a) Indicate and name 10 external and internal parts of the body. b) When asked, "What's wrong with you?", to be able to name 5 symptoms and 5 common illnesses.
S 9f	W	Fill out forms to open a bank account: savings or checking. (Distribute sample forms to fill out.)
W 2b	W	Fill out a job application form. (Distribute application forms.)

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Performance Objectives	Oral or Written	Testing Subject Matter
W 2a	O	Respond appropriately in a job interview. (Simulate a job interview with student answering questions relating to biographical information, education, work experience, vocational skills; reasons for wanting job; reasons for quitting last job; and English-speaking ability.)
W 4a,b	W	a) Solve arithmetic problems of addition, subtraction, multiplication, division and fractions. b) Identify U. S. weights and measures and solve problems related thereof. Problems: 1. 96 +23 2. 5325 31 8943 + 1 3. 87 -28 4. 72304 -25632 5. 261 X 8 6. 842 X304 7. 12/$\overline{756}$ 8. 98/$\overline{8526}$ 9. 1/2 +2/10 10. 13 11/12 + 7/12 11. ½ x 2/8 = 12. 3/6 ÷ 1/4 = 13. 3 1/3 ÷ 4/6 = 14. 3 miles = ? yards. 15. 15 yards = ? inches. 16. 20 gallons = ? cups. 17. 3 bushels = ? quarts. 18. 1 day = seconds. 19. 365 days = hours. 20. 2 tons = ounces.

Written Test

April 28, 1971

Performance Objectives	Oral or Written	Testing Subject Matter
E 7e	W	Identify the following commonly used words in the English language, translating from Spanish to English: (Words selected from Basic English Vocabulary list.)

1. miedoso - afraid
2. en contra - against
3. adelante - ahead
4. aunque - although
5. t.p. contestar - answered
6. ejército - army
7. dormido - asleep
8. un rato - awhile
9. cesta - basket
10. batalla - battle
11. detras - behind
12. apuesta - bet
13. t. p. morder - bit
14. sangre - blood
15. fondo - bottom
16. t.p. quebrar - broke
17. t.p. quemar - burned
18. capitan - captain
19. causa - cause
20. cambio - change
21. escoger - choose
22. claro - clear
23. clima - climate
24. esquina - corner
25. curso - course
26. cubrir - cover
27. baile - dance
28. muerte - death
29. dejar caer - drop
30. profundo, hondo - deep

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Written Test
May 14, 1971

Performance Objectives	Testing Subject Matter
E 7e	Identify the following commonly used words in the English language, translating from Spanish to English: (Words selected from Basic English vocabulary list.)

1. oceano - ocean
2. nada - nothing
3. ruido - noise
4. necesitar - to need
5. mismo - myself
6. t.p. extrañar - missed
7. materia - matter, material
8. suerte - luck
9. isla - island
10. interesado - interested
11. en vez de - instead of
12 dañar, hacer daño - hurt
13. apenas - hardly
14. colgar - hang
15. t.p. olvidar - forgot
16. t.p. llenar - filled
17. t.p. sentir - felt
18. favorito - favorite
19. t.p. manejar - drove
20. hondo, profundo - deep
21. t.p. cubrir - covered
22. quebrado - broken
23. sangre - blood
24. creer - believe
25. terrible, horroroso - awful
26. maquina - machine
27. pintar - paint
28. mente - mind
29. ruido - noise
30. salud - health

Written Testing
June 21-25, 1971

Performance Objectives	Testing Subject Matter
E 1d, f, g, k, m.	Identify and write the following verbs in the present past, imperfect, future, and present perfect tenses:

Ex:
1. see/ saw/ used to see/ will see/ have seen

2.	ask	17.	bug
3.	know	18.	come
4.	get	19.	do
5.	arrive	20.	eat
6.	have	21.	study
7.	make	22.	live
8.	find	23.	forget
9.	leave	24.	go
10.	walk	25.	run
11.	say	26.	sell
12.	learn	27.	sleep
13.	use	28.	speak
14.	tell	29.	take
15.	bring	30.	give
16.	begin		

W 4a, b

a) Solve arithmetic problems of addition, subtraction, multiplication, division and fractions.

b) Identify U. S. weights and measures and solve problems related thereof.

Problems:

1. 3054 208 +6059	2. 37 8 47	3. 831 -334
4. 62620 -25421	5. 579 X609	6. 6904 X80
7. 38/1545	8. 75/2173	9. 1/6 + 1/8
10. 3/4 -1/6	11. 1/3 X 4/6=	12. 4/8÷1/2=

13.	40 gallons = ?	quarts
14.	360 inches =	yards
15.	8 bushels =	pints
16.	1 hour =	seconds
17.	2 weeks =	hours
18.	64 pints =	gallons
19.	10 miles =	feet
20.	16 pounds =	ounces

Performance Objectives	Testing Subject Matter
E 7e	Identify the following commonly used words in the English language, translating from Spanish to English: (Words selected from Basic English Vocabulary list.)

1. t.p. preguntar - asked
2. otra vez - again
3. otro - other
4. t.p. venir - came
5. fuera - outside
6. cada - each
7. fuego - fire
8. t.p. llamar - called
9. primero - first
10. t.p. encontrar - found, met
11. amigo - friend
12. ayuda - help
13. t.p. dar - gave
14. nunca - never
15. nuevo - new
16. viejo - old
17. t.p. conseguir - got
18. lugar - place
19. pensar - to think
20. t.p. ver - saw
21. contra - against
22. edad - age
23. t.p. quebrar - broke
24. ayer - yesterday
25. viento - wind
26. usualmente - usually
27. t.p. quemar - burned
28. ancho - wide
29. humo - smoke
30. verdadero - true
31. t.p. llevar - carried
32. materia - matter
33. reparar, componer - fix
34. t.p. manejar - drove
35. chistoso - funny
36. alguno, alguien - somebody, someone
37. t.p. gozar - enjoyed
38. extraño, raro - strange
39. tamaño, medida - size
40. t.p. gastar - spent
41. t.p. llegar - arrived
42. practicar - practice
43. pagar - pay
44. t.p. comer - ate
45. poder - power or can
46. seguir - follow

Performance Objectives	Testing Subject Matter
E 7e (Cont.)	47. t.p. comenzar - began 48. tirar - throw 49. lluvia - rain 50. suerte - luck 51. t.p. comprar - bought 52. biblioteca - library 53. pierna - leg 54. t.p. caer - fell 55. atrasado, tarde - late 56. en vez de - instead of 57. t.p. terminar - finished 58. hoyo - hole 59. noticias - news 60. t.p. saltar, brincar - jumped 61. vidrio - glass 62. alto - tall, high 63. t.p. perder - lost 64. traje - suit 65. espeso - thick 66. t.p. escribir - wrote 67. dulce - sweet 68. equipo - team 69. t.p. jugar - played 70. cambio, comercio - trade 71. voz - voice 72. t.p. crecer - grew 73. salvaje - wild 74. falso, incorrecto - wrong 75. t.p. olvidar - forgot
W 2d	Write out a model job resumé.
S 10c; S 9b	Fill out an application for a social security card. (Distribute sample applications.) Write out checks (Distribute sample checks.)
W 2f	Write letters requesting application forms and job interview.
	<u>Oral Testing</u>:
W 3f	Answer the following questions related to the World of Work--appointments, training programs, jobs and work procedures--using verbs in the major tenses: 1. What jobs have you had? 2. What job did you hold the longest? 3. Would you accept employment outside of this city? 4. Are you going to call for an appointment with your social worker? 5. What kind of job would you like?

Performance Objectives	Testing Subject Matter
W3f (Cont.)	6. Did you apply for a training program? 7. Have you listed your name at the employment agency? 8. Have you postponed your interview with _____? 9. Are you going to change your appointment with Mr. _____? 10. Would you like to apply for a savings account at the bank? 11. Do you have any physical defects? 12. Did you use to work as a _____? 13. Did you use to live in Mexico? 14. Are you married? 15. Where were you living in Mexico? 16. Do you belong to a union? 17. Do you have transportation if placed on a job? 18. Will you apply for a job as a _____? 19. What requirements must you meet before you can qualify for this job? 20. Do you understand most safety regulations in English?
E6e	Identify orally the antonyms to the following adjectives: good, dark, ugly, empty, clean, sick, thin, new, sweet, hard.
W 5f	Identify 10 tools illustrated on flashcards and respond to commands using those tools. (Ex: Using flashcards, give the student orders. i.e.) "pick up the wrench; put it over there; bring me the hammer, etc."
S 5c,d,f	Communicate by telephone in the following situations: 1. Ask the operator for information or assistance 2. Make an emergency call to the police or fire department or hospital. 3. Make an appointment with the doctor and a prospective employer for a job interview. (Use the telephone kit.)

Performance Objectives	Testing Subject Matter
W 2c	Explain orally the following terminology on a job application form: 1. Dependents 2. Marital status 3. Permanent Address 4. Physical defects, disabilities 5. Minimum salary 6. Position preferred 7. Draft status or S.S. 8. Discharged 9. Final wage rate 10. Bonded
S 6d	Explain in Spanish the following road signs: No Left Turn Men Working Signal Ahead PED XING School Road Construction Ahead Do Not Enter Yield End Divided Road Slippery When Wet Detour Two Way Traffic Ahead Merging Traffic Keep Right Do Not Pass
S 9a	Identify U. S. Currency. (Display different coins and dollar bills.)
W 3e	Identify the following paycheck terminology: gross earnings, net pay, deduction, Federal Withholding, State Withholding, Social Security, Retirement, Union, Medical Insurance.
S 8b	Respond to question, "What's wrong with you?", with 5 common symptoms and 5 illnesses.

MATERIALS AND AIDS

Materials Code	
M-0	Expendable materials: pencils, paper, notebooks
M-1	Registration cards
M-2	Numerical flashcards
M-3	Alphabet sheets
M-4	Worksheet pictures and charts
M-5	Concrete objects
M-6	Calendar
M-7	Flashcards illustrating action verbs
M-8	Personal objects
M-9	English: Your New Language, Book 1. Bernardo and Pantell.
M-10	English 900, Books I, II, III and IV. English Language Services, Inc.
M-11	English 900, Workbooks I, II, III and IV, English Language Services, Inc.
M-12	Regents English Workbook, Book 1. Elementary-Intermediate
M-13	Basic English Vocabulary List (1000 words)
M-14	Audio-Flashcard Reader
M-15	Tape recorder and tapes with listening posts
M-16	Flashcards of opposites
M-17	Education newsmagazines
M-18	Cardboard clock with moveable hands
M-19	Worksheet exercises on English Pattern Usage, Situational English and the World of Work
M-20	"Special Trade Terms"-- Vocational terminology lists
M-21	"Basic Vocabulary for Hospital Use"

MATERIALS AND AIDS

Materials Code	
M-22	Personal Information Questionnaire
M-23	Basic English Review. Norman Schachter.
M-24	Beginning Lessons in English. Fisher and Dixson.
M-25	Dr. Spello/Second Edition. Kottmeyer.
M-26	Spanish-English, English-Spanish Dictionary. The University of Chicago.
M-27	English Step by Step with Pictures. Boggs and Dixson.
M-28	Self-Help Arithmetic Workbook. Knight and Studebaker.
M-29	Programmed Math Workbook. A Sullivan Associates Program.
M-30	The Mott Basic Language Skills Program. Allied Education Council.
M-31	Pronunciation Exercises in English. Clarey and Dixson.
M-32	Games for Second Language Learning. Gertrude Nye.
M-33	"Group Word Teaching Game"--a word bingo set.
M-34	Teletraining for English and Speech. Bell System Aid to Education.
M-35	Local Telephone Directory.
M-36	Telephone kit.
M-37	Overhead projector.
M-38	Movie projector and films.
M-39	Slide projector and slides.
M-40	Language Master.
M-41	Map of San Diego.
M-42	Map of local bus routes.
M-43	Road Sign Charts.
M-44	Common Sign Charts.
M-45	Local newspaper.
M-46	Newspaper articles.
M-47	Magazine pictures.

M-48a Life magazines.

M-48b Life Picture Book of Animals.

M-49 Readers Digest Selections.

M-50 Selection of short essays.

M-51 Occupational Careers listing.

M-52 Viewscript of job description sheets.

M-53 "Career Training in San Diego County Adult Schools"

M-54 Pre-Employment Training, a training manual.

M-55 Job application forms.

M-56 AMIDS: Problem and Position Papers on Manpower English as a Second Language.

M-57 Prevocational English, Text I and II. Institute of Modern Languages, Inc.

M-58 Prevocational English, Workbooks I and II. Institute of Modern Languages, Inc.

M-59 Flashcard pictures of tools.

M-60 Sample payroll statements.

M-61 Internal Revenue Service Forms: W-4 and 1040-A.

M-62 Sample checks and money orders.

M-63 Savings and checking account forms.

M-64 U. S. currency.

M-65 "Social Security." Social Security Administration, HEW.

M-66 Social Security application forms.

M-67 Our American Way of Life, Book 1. U. S. Immigration and

M-68 Spanish-English Citizenship Lessons. San Diego Division of Adult Education.

M-69 "Naturalization Requirements and General Information" U. S. Dept. of Immigration and Naturalization.

M-70 Write Your Own Letters. Rosenfield and Cass.

M-71 Envelopes.

Materials Code

M-72	Measuring devices: ruler, yardstick, tape measure.
M-73	Filmstrip projector and filmstrips.
M-74	Video tape machine and television.
M-75	Cassettes with tapes.
M-76	Modern Consumer Education Booklets. Education Design, Inc.
M-77	You and Your Money. Dorothy Y. Goble.
M-78	"Consumer Information" San Diego Urban League Consumer Center.
M-79	List of Community Agencies.
M-80	Orientation in American English Text 2. Institute of Modern Languages, Inc.
M-81	Orientation in American English Tapebook 3. Institute of Modern Languages, Inc.

BOOKS

AMIDS (Area Manpower Institute for Development of Staff): Problem and Position Papers on Manpower English as a Second Language. Division of Vocational Education, U.C.L.A., Los Angeles, 1971.

Basic English Review. Norman Schachter. Cincinnati: South-Western Publishing Co., 1969.

Beginning Lessons in English. Fisher and Dixson. New York: Regents Publishing Co., Inc. 1959.

Dr. Spello/Second Edition. William Kottmeyer. McGraw-Hill, Inc. 1968.

English 900, Books I, II, III and IV. English Language Services, Inc. New York: Macmillan Co., 1964.

English 900, Workbooks I, II, III, IV. English Language Services, Inc. New York: Macmillan Co., 1964.

Spanish-English, English-Spanish Dictionary, The University of Chicago. New York: Washington Square Press, 1970.

English Step by Step with Pictures. Boggs and Dixson. New York: Simon and Schuster, 1956.

English: Your New Language, Book 1. Bernardo and Pantell, Silver Burdett Publishers, 1966.

Games for Second Language Learning. Gertrude Nye.

Life Picture Books of Animals.

The Mott Basic Language Skills Program. Allied Education Council, 1966.

Orientation in American English, Text 2. Eugene J. Hall. Institute of Modern Languages, Inc. 1968.

Orientation in American English, Tapebook 3. Richard W. Sackett. Institute of Modern Languages, Inc. 1969.

Our American Way of Life, Book 1. U. S. Immigration and Naturalization Service. Washington: U. S. Government Printing Office, 1964.

Pre-Employment Training. A training manual prepared by the Clearfield Job Corps Center, Clearfield, Utah.

Prevocational English, Text I and II. Institute of Modern Languages, Inc. 1970.

Prevocational English Workbooks I and II. Institute of Modern Languages, Inc. 1970.

Programmed Math Workbook. A Sullivan Associates Program.

Pronunciation Exercises in English. Clarey and Dixson. New York: Regents Publishing Company, Inc. 1963.

Readers Digest Selections.

Regents English Workbook, Book 1. Elementary - Intermediate. Robert J. Dixson. New York: Regents Publishing Co., 1956.

Self-Help Arithmetic Workbook. Knight and Studebaker. Chicago: Scott, Foresman and Company, 1950.

Write Your Own Letters. Rosenfield and Cass. New York: Noble and Noble Publishers, Inc. 1956.

BOOKLETS, PAMPHLETS, AND MAGAZINES

A. Booklets.

Modern Consumer Education Booklets by Education Design, Inc. 1970.

1. "Food Planning"
2. "Student Record Book"
3. "You and Your Landlord"

Teletraining for English Speech. Bell System Aid to Education.

You and Your Money. Dorothy Y. Goble. Austin: Steck-Vaughn Co., 1967.

B. Pamphlets.

"Career Training in San Diego County Adult Schools" Prepared by: San Diego County Adult Administrators Association and the San Diego Regional Career Information Center, 1971-72.

Consumer Information, prepared by San Diego Urban League Consumer Center.

"Electronic Assembly: General Soldering Instructions" prepared by San Diego Adult Skills Center.

"Naturalization Requirements and General Information"

U. S. Department of Immigration and Naturalization.

"Social Security" Social Security Administration, H.E.W. 1966.

C. Magazines.

Education newsmagazines:

1. "Weekly Reader"
2. "News Report"
3. "You and Your World"
4. "Know Your World"

Life magazines.

D. Miscellany.

Local Telephone Directory.

Spanish-English Citizenship Lessons. Division of Adult Education, San Diego Community Colleges.

Selection of short essays compiled by instructor.

Audio-Video Equipment

Audio-Flashcard Reader.

Cassettes with tapes.

Filmstrip projector and filmstrips.

Language Master.

Movie projector and films.

Overhead projector.

Slide projector and slides.

Tape recorder and tapes with listening posts.

Telephone kit.

Video tape machine and television.

EVALUATION AND RECOMMENDATIONS

Composition of Class

The heterogeneous composition of the class as to background and language aptitude, make grouping a necessity. With three ability groups, a teaching assistant is an absolute essential and with two or more assistants, more individual needs of students could be met.

Hours of Classroom Instruction

Six consecutive hours of intensive language instruction is too long for people who are not accustomed to studying. Even the best students have a limited attention span. With frequent change of pace, and coffee breaks, we still reach a point of diminishing returns in the latter part of the day. Though the total number of hours of class instruction is an important factor, the distribution of those hours is an equally important consideration.

We would recommend (1) a shortening of the classroom instruction time to five hours a day, (2) after 2½ or three months of intensive class instruction, it would be desirable for students to participate on a part time basis in an on-going training program in their respective vocational fields, simultaneous with the ESL instruction.

Equipment

Multi-media equipment is valuable, as a teaching aid but does not substitute for a teacher. The use of any equipment should be well planned in advance usually as reinforcement of material already taught. No one piece of equipment should be used over thirty minutes at a time with any one group.

In this class, we have found the audio-flashcard reader machine to be useful in teaching vocational terminology. The video tape is beneficial in recording simulated interviews. Both tape recorders and the audio-flashcard reader help students in pronunciation and inflection. Films have very limited use because of the rapidity of dialogue. However, film strips and slides can be used to good advantage because the time can be controlled. The overhead projector seems to be distracting to students working with other media in the same room, but is a better media for presenting material than the chalk board.

Course Curriculum

Curriculum relating to community orientation, money management, and consumer education required less instructional hours than originally anticipated. The majority of the students, particularly those who have lived in the United States for some time, have a considerable understanding of the concepts involved.

The basic English pattern usage program needed constant reinforcement, however, particularly in encouraging oral participation in activities outside the classroom as well as in.

We would highly recommend as much individualized instruction as possible to allow each student to progress at his own level and in his own interest area. Tutorial aids would be helpful in implementation of individualized instruction perhaps more in ESL than in any other subject areas due to the necessity for a high percentage of oral participation on the part of the students.

Curriculum relating to the world of work was not sufficient. Development of more extensive vocational vocabularies for diverse occupational fields, English-Spanish instructional manuals, occupational dialogues, and pattern drills, and vocationally related audio-visual materials are needed. To meet this need we recommend special research and development of vocational-E.S.L. curriculum packages which organize objectives, methods and materials for instruction in a variety of occupational areas.

SECTION II

LESSON PLANS

LESSON PLAN: Monday, February 1, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Self-identification	S1	Registration	M1	Teacher gives oral example followed by student; i.e., My name is _____. Teacher asks; aide answers; then teacher - student; i.e., What is your name? My name is _____.	English	Repetition drills. Question and answer drill. Teacher - student Student - teacher Students fill out registration cards.
Cardinal Numbers	E3a	Number flash-cards	M2	Teacher writes numbers on blackboard; also uses number flashcards.	English	Repetition drills. Questions and answers. Students write drill numbers in notebook.
English alphabet	E0 E8	Alphabet flashcards and worksheets	M3	Teacher writes alphabet on blackboard and hands students alphabet worksheets.	English	Repetition drills. Contrast short and long vowel sounds. Students recite individually.
Greetings exchange: "Hello, How are you you? Good morn-ing. Good after-noon. Goodbye. good night."	S2a			Teacher - student exchange.	English Spanish	Repetition drills. Question and answer drills. Student - student exchange.
Review of cardinal numbers (1-20)	E3a	Number flash-cards	M2	Teacher uses flashcards and blackboard.	English	Repetition drills. Questions and answers drill.

LESSON PLAN: Monday, February 1, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Identification of common household and classroom objects.	S90	Worksheet pictures of common objects concrete objects.	M4 M5	Teacher demonstrates with actual classroom objects; passes out worksheet pictures.	English	Repetition drills. Questions and answers. Transportation drill. Student gives both affirmative and negative answers.
Parts of the body, face and clothing.	S8a			Teacher points to parts of body and clothing and asks students.	English	Repetition drills. Question and answer drills
Days of the week; months of the year.	S4b,c	Calendar	M6	Teacher recites, students repeat. Uses calendar and writes days and months on blackboard.		Repetition drills. Question and answer drills Student gives day and month of his birthday.
Subject pronouns.	E4a			Identify class members using pronouns.		Repetition drills. Substitution drills.

LESSON PLAN: Tuesday, February 2, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Review numbers 1-20. Introduce cardinal numbers (21 - 1,000,000)	E3a	Number flash-cards.	M2	Teacher introduces numbers from 20 to 1,000,000. Written on blackboard.	English	Repetition drills. Question and answer drill. Substitution drill.
Conjugation of verb to be in present tense.	E1a			Teacher demonstates, giving answer, then question; i.e., "I am a man. Are you a man? Yes, I am a man." Same with 2nd and 3rd persons singular and plural.	English	Teacher - aide demonstrate first; then teacher-student exchange.
Conjugation of verb to have and to do in present tense.	E1b,c			Teacher - aide demonstrate: "He has a book. Does he have a book? Yes, he has a book."	English	Teacher - student exchange. Same exercise for 1st, 2nd, and 3rd persons singular and plural of both verbs.
Common prepositions; i.e., in, over, under, on, near, far from, in front of, behind, between	E5a			Teacher demonstrates prepositions of place with gestures or objects. Writes prepositions on blackboard.	English	Question and answer drill. Students write prepositions in notebooks.
Review of self-identification information.	S1				English	Repetition drills. Question and answer drills teacher - student student - student
Review of English alphabet	E0 E8	Alphabet flashcards and worksheets	M3	Teacher writes letters on blackboard; uses flashcards.	English	Repetition drills. Question and answer drill.

LESSON PLAN: Tuesday, February 2, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Review of greetings.	S2a			Teacher - student exchange.	English	Repetition drills. Question and answer drills Student - student exchange
Review of days of the week; months of the year.	S4b,c			Teacher recites. Blackboard exercise "What day is today? was yesterday? is tomorrow?"	English	Repetition drills. Question and answer drills.
Review of parts of the body, face, and clothing.	S8a	Worksheet pictures of human body and articles of clothing.	M4	Teacher points to parts of body and clothing and asks students. Distributes worksheet, pictures.	English	Repetition drills. Question and answer drills. (negative and affirmative answers). Copies on worksheets parts of body and clothing written on blackboard.

LESSON PLAN: Wednesday, February 3

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Review of cardinal numbers (1 - 1,000,000)	E3a	Number flash-cards.	M2	Blackboard drill: teacher writes number on board and students respond orally.	English	Group response and then individual student response.
Review of days of the week and months of year.	S4b,c			ORAL DRILLS; i.e., "What day comes before Friday? What month comes after May?"	English	Students recite days and months together and then individually. Question and answer drills.
Review parts of the body, face, and clothing.	S8a	Worksheet pictures.	M4	Students as models.	English	Individual students point to parts of body, face, clothing, and class responds orally.
Review prepositions of place.	E5a			Teacher dramatization with gestures and objects.	English	Student oral response.
Review common household and classroom objects.	S90	Worksheet pictures. Concrete objects.	M4 M5	Teacher demonstrates: "This is a pen. Is this a pen? Yes, this is a pen." Then points to other object and asks, "is this a pen?" followed by negative answer.	English.	Question and answer drills. Teacher - student Student - student Substitution drills.
Review subject pronouns.	E4a			Identify class members using pronouns. Write subject pronouns on blackboard.	English	Students practice: He is a man. She is a woman. You are a student.

LESSON PLAN: Wednesday, February 3, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Review of verbs to be, to do, to have, in present tense.	E1a,b,c			Oral drills: "I am a student. Are you a student? Yes, I am. I have a book. Do you have a book? Yes, I have . . ."	English	Teacher - student Student - student.
INTRODUCE: Action verbs in present tense: walk, come, go, live, eat	E1d	Cards illustrating action verbs	M7	Teacher demonstrates action verbs, reciting what he does. Asks students actions illustrated on cards.		Questions and answer drill. Transformation drills. Substitution drills. Recognition of teacher actions and action in pictures.
Possessive pronouns and adjectives. (my, mine; our, ours; your, yours; your, yours; his, his; their, theirs; her, hers)	E4c E6b	Personal objects	M8	Teacher refers to objects and to whom they belong. Writes possessive pronouns and adjectives on blackboard.		Repetition drills. Question and answer drills. Substitution drills; i.e., this is the man's watch. This is his watch.
Demonstrative adjectives and pronouns (this, these, that, those).	E6b E4e	Classroom objects.	M5	Teacher drills with two groups of objects to show difference between this, these and that, those	English	Question and answer drills. Transformation drills.
Groups I and II Reading, pronunciation, comprehension and writing exercises. Review of self-identification information.	G S1	Text: English Your New Language Book 1, pp. 1-5	M9	Teacher read, students repeat. Teacher asks students self-identification questions.	English	Repetition drills. Substitution drills. Question and answer drills. Students write responses to questions.

LESSON PLAN: Wednesday, February 3, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Group III Reading, pronunciation, comprehension and writing exercises. Review of greetings Review of verb to be in present tense Subject pronouns in full and contracted forms.	G S2a E1a E4a	Text: English 900, Book 1 Units 1 & 2 pp. 1-20 English 900 Workbook One Units 1 & 2	M10 M11	 Subject pronouns with verb to be in contracted form written on blackboard.	English	Repetition drills. Question and answers. Substitution drills. Conversation: teacher - students student - student Written workbook exercise to reinforce instructions.
Group III Continued Practice sentence forms: 1. Declarative statements in the affirmative and negative. 2. Simple questions, affirmative and negative. 3. Commands using one and two word verbs.	 E2a E2b E2d	English 900 Book 1 Unit 2 pp. 11-20	M10	Teacher recites sentence forms in texts; students repeat. Using same sentence forms, create new expressions.	English and Spanish	Repetition drills. Question and answer drills. Substitution drills. Text: "Conversation" Written workbook exercise to reinforce structure.
Groups I, II, III Conversational English: 1. greetings and self-identification questions and answers.	S12a			Teacher listens and assists when needed.		Class divides in pairs for conversational exchange.

LESSON PLAN: Thursday, February 4, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: Cardinal numbers	E3a	Number flash-cards	M2	Teacher uses flashcards and blackboard.	English	Group and individual identification of numbers.
Alphabet	E0 E8	Alphabet flashcards	M3	Focus on difficult vowel and consonant sounds.	English	Repetition drills.
Days of week and months of year.	S4b,c			Oral drills.	English	Group and individual response.
Prepositions of place	E5a			Teacher dramatization with gestures and objects and then student dramatization.	English	Student oral response.
Possessive pronouns and adjectives.	E4c E6b	Personal objects	M8	Oral pattern practice; i.e., This is my watch. This is mine. This is your book. This is yours.	English	Repetition drills. In groups pass personal objects around and identify whose they are.
Demonstrative adjectives and pronouns.	E6b E4e	Classroom objects.	M5	Teacher demonstrates difference between this and that in terms of proximity to objects.	English	Teacher points to object and students respons with appropriate adjective.
Parts of body, face and clothing.	S8a			Teacher dramatization; i.e., "Is this an ear?" while pointing to neck.	English	Question and answer drills (Affirmative and negative answers).

LESSON PLAN: Thursday, February 4, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Action verbs: walk, come, go, live, eat	E1d	Cards illustrating action verbs	M7	Teacher dramatization.	English	Students respond orally to teacher's actions and action depicted on cards.
INTRODUCE: Action verbs in present tense: see, hear, read, write, like	E1d	Action verb cards	M7	Teacher demonstrates action verbs by gestures and by showing cards. Gives conjugations of verbs.	English	Question and answer drills. Transformation
STATES OF BEING: Example: I am tired, hungry, thirsty, sick, well, happy, sad, sleepy, lazy, nervous, bored.	S3	Teacher as model. Worksheet pictures of states of being.	M4	Teacher shows states of being through gestures. Questions students: "Are you tired, hungry, happy?" Writes terms on blackboard.	English	Question and answer drills. Students give affirmative and negative responses. Write terms in notebooks.
Food items.	S90	Worksheet pictures of foods. Food flashcards.	M4	Teacher presents flashcards and worksheets. Writes items on blackboard. Asks students what foods they like.	English	Repetition drills. Question and answer drills. Writes items on worksheets. Students respond: "I like _____."
Groups I and II Reading, pronunciation, comprehension and writing exercises.	G	English Your New Language Book 1, Unit 1 Part 1, pp. 7-10	M9	Teacher reads; students repeat. Later students recite alone.	English and Spanish	Repetition drills. Substitution drills. Pronunciation drills.

LESSON PLAN: Thursday, February 4, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Practice sentence forms: 1. Declarative statements. 2. Simple questions.	E2a E2b	English Your New Language	M9	Grammatical forms are presented through pattern practice.	English and Spanish	Repetition drills. Substitution drills.
Practice using subject pronouns with the verb to be in full and contracted forms.	E4a			Contracted forms presented through pattern practices. Contractions written on blackboard.	English and Spanish	Repetition drills. Substutution drills. Juxtaposition of full and contracted forms in sentence patterns.
GROUP III Reading, pronunciation, comprehension, and writing exercises.	G	English 900 Book 1 Unit 3	M10	Teacher reads; students repeat.	English and Spanish	Repetition drills. Questions and answer drills Substitution drills "Conversation" (student read). Written workbook exercise to reinforce English structures.
Review of possessive adjectives and pronouns	E6b E4b	English 900 Workbook 1 Unit 3	M11	Grammatical forms are presented through pattern practices.		
Sentence forms: negative statements negative questions negative responses	E2a E2b	"		"		

LESSON PLAN: Thursday, February 4, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Continued Common pattern forms in full and contracted forms: where's, there is, here's	E7a	English 900 Workbook 1 Unit 3		Show difference between there is and here is in terms of proximity.		
Review of classroom objects using there is, there's, here is, here's ...	S90					

LESSON PLAN: Friday, February 5

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: Self-identification information	S1				English	Question and answer drills.
States of being: tired, hungry, thirsty, sick, well, sad . . .	S3			Teacher demonstrates states of being by gestures. Directs questions to students: "Are you sad?"	English	Students identify states of being. Question and answer drills. Affirmative and negative responses.
Food items.	S90	Worksheet pictures.	M4	Teacher directs questions to students; i.e., "What foods do you like to eat?"	English	Questions and answer drills, "I like to eat . . ."
Parts of body, face and clothing.	S8a				English	Student points to parts of body, face and clothing and class responds.
Action verbs in present tense: go, eat, live, see, hear, like	E1d	Action verb cards	M7	Teacher demonstrates action verbs by gestures and by cards. Writes conjugations on blackboard.	English and Spanish	Students identify orally. Substitution drills. Copy conjugations in notebooks. Orally, use verbs in simple sentences.

LESSON PLAN: Friday, February 5, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
INTRODUCE: Adjective-antonyms Examples: above-under tall-short, open-close, good-bad, in-out, yes-no, up-down, fat-thin, present- past.	E6e	Regents English Workbook, p. 29	M12	Teacher writes column of opposites on blackboard and directs a repetition drill.	English and Spanish	Teacher cites adjectives and students respond with appropriate antonyms.
Ordinal numbers (1st - 30th)	E3b	Calendar	M6	Blackboard drill. Teacher asks students: "What is the date today, tomorrow, next Monday?" Pointing to calendar.		Repetition drill. Student oral response to questions; i.e., "It's February the fifth, twentieth, sixteenth . . ."
Group I Reading, pronunciation, comprehension and writing exercises.	G	English Your New Language Book 1, Unit 1 Part 1, pp. 7-10	M9	Teacher reads; students repeat. Later students recite alone.		Repetition drills. Pronunciation drills. Substitution drills.
Review: 1. Sentence forms a) declarative b) interrogative	E2a,b			Sentence forms emphasized in reading exercises.		
2. Subject pronouns with verb to be in full and contracted	E4a		M9	Contracted forms presented through pattern practices.		After text exercises, teacher gives students simple sentences using pronouns and the verb to be in full form; students respond giving the sentence in contracted form.

LESSON PLAN: Friday, February 5, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Group II Reading, pronunciation, comprehension, and writing exercises.	G	English Your New Language Book 1 Unit 1, Part 2 pp. 11-16	M9	Teacher reads; students repeat. Later students recite alone.	English and Spanish	Repetition drills. Pronunciation drills. Substitution drills.
Sentence forms; a) declarative b) interrogative	E2a,b			Sentence forms emphasized in reading exercises.		
Subject pronouns with verb to be in full and contracted form.	E4a			Juxtaposition of full and contracted forms in sentence patterns.		Teacher recites pronoun and form of verb to be; student gives contracted form in a simple sentence.
Verb to have in present tense statement patterns.	E1b		M9	Verb conjugations are presented through pattern practices.		Transformation drill after text exercises: Teacher: "I have a new car." Cue: He Student: "He has a new car."
Use of pattern forms: here is, here's, where is, where's	E7a			Common pattern forms are presented through sentence patterns.		
Self-identification information.	S1					Fill out name card based on text sample.

LESSON PLAN: Friday, February 5, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Group III Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 1 Unit 4 pp 31-42	M10	Teacher reads; students repeat. Later teacher modifies text sentence patterns and asks students related questions.	English and Spanish	Transformation drill after text exercises: Teacher: "I have a new car." Cue: He Student: "He has a new car."
Use of pattern forms: here is, here's; where is, where's.	E7a			Common pattern forms are presented through sentence patterns.		
Self-identification information.	S1					Fill out name card based on text sample.
GROUP III Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 1 Unit 4 pp 31-42 English 900 Workbook1 Unit 4	M10 M11	Teacher reads; students repeat. Later teacher modifies text sentence patterns and asks students related questions.	English and Spanish	Repetition drills. Pronunciation drills. Question and answer drills. Substitution drills. Text: Conversation Written Workbook exercise to reinforce structures

LESSON PLAN: Friday, February 5, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Continued			M10	Demonstrate adjectives presented through pattern practices.		
Review of demonstrative adjectives and pronouns (this, these; that, those)	E6b E4e	English 900 Book 1 Unit 4 Classroom objects.	M5	Demonstrate difference between this and that in terms of proximity to objects.	English and Spanish	As teacher points to different objects students determine which demonstrative adjective pronoun is appropriate.
Review of possessive pronouns and adjectives.	E4c E6b	Personal objects.	M10 M8	After text exercises, refer to personal possessions of students.	English	
Tag ends - affirmative and negative questions.	E2		M10	Tag endings presented through pattern practices.	English and Spanish	
Regular plurals ending in s and es	E3c		M10	Teacher lists regular nouns in singular form.	English	Students give the plural form.'

LESSON PLAN: Monday, February 8, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: Cardinal and ordinal numbers.	E3a E3b	Numeral flashcards	M2	Teacher asks students their birthdays.	English	Student oral response.
Days of week; months and seasons of the year.	S4b,c			Oral drills: What's the day after Tuesday? the month before December? the season after spring?	English	Student oral response.
Parts of body, face and clothing	S8a			Teacher points to part of body or clothing and asks students questions; i.e., "Is this a leg?"	English	Student oral response -- negative or affirmative answers.
Common prepositions of place.	E5a	Classroom objects	M5	Teacher dramatization with classroom objects.	English	Students identify appropriate preposition for situation.
Possessive pronouns and adjectives.	E4c E6b	Personal objects	M8		English	
States of being.	S3			Teacher dramatization of states of being.	English	Students identify states of being manifest. Question and answer drills (negative and affirmative answers)

LESSON PLAN: Monday, February 8, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
INTRODUCE: Basic vocabulary (15 words) (See supplementary vocabulary list)	E7e	Basic English Vocabulary List (1000 words)	M13	Teacher writes vocabulary on blackboard; pronounces each word followed by student repetition; then writes Spanish definitions followed by giving examples of each word used in a simple sentence.	English and Spanish	Students write daily vocabulary in a list in their notebooks. Pronunciation drills. Students make sentences using vocabulary words.
Formation of plurals of regular and irregular nouns; e.g.: boys, men, pens, children, classes, feet, ashes, teeth, boxes, ladies	E3c,d			Teacher writes plural endings on blackboard distinguishing the regular from the irregular. Later teacher writes down single nouns and students give the plural form.		Student lists in notebooks the regular and irregular plural endings of nouns.
INTRODUCE: Action verbs: to play - followed by list of sports; i.e., baseball, golf, soccer, tennis, swimming, football.	E1d S11a	Action sport flashcards.	M7	Teacher through gestures and use of flashcards depicts different sport activities. Teacher questions students: "What sports do you play?"	English	Students identify sports activities. Question and answer drill; i.e., "I play soccer . . . "

LESSON PLAN: Monday, February 8, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Reading, pronunciation, comprehension and writing exercises.	G	English Your New Language Book 1 Unit 1, Part 2 pp. 11-13	M9	Teacher reads; students repeat. Later students recite alone.	English and Spanish	Repetition drills. Pronunciation drills. Substitution drills.
Sentence forms: a) declarative b) interrogative	E2a,b			Sentence forms distinguished in pattern practices.		
Subject pronouns with verb to be in full and contracted form.	E4a			After pattern practices, teacher gives a series of pronouns with forms of verb to be.		Students respond with the contracted form.
Verb to have in present tense statement patterns.	E1b		M9	Verb conjugation presented through pattern practices.	English and Spanish	Transformation drills after text exercise: Teacher: "I have a watch." Cue: She Student: "She has a watch."
Use of pattern forms: here is, here's; where is, where's	E7a			Common pattern forms presented through sentence patterns.		
Self-identification information.	S1					Students fill out name card based on text sample.

LESSON PLAN: Monday, February 8, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	English Your New Language Book 1 Unit 2, Part 1 pp. 17-20	M9	Teacher reads; students repeat without looking in their books. Then, students practice in their text.	English and Spanish	Repetition drills. Pronunciation drills. Substitution drills.
Review of states of being.	S3		M9	Pattern practices. Teacher asks students: "What's the matter?"		Students respond: "I'm tired, hungry, etc."
Negative contractions of verb to be; i.e., I'm not, he isn't, they aren't.	E1p		M9	Negative contractions presented in pattern practices.		
Dictation	E2g	Unit 2, Part 1 p. 17	M9	Dictation on dialogue.		Students write.
Group III - students absent.						

LESSON PLAN: Tuesday, February 9, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: Monday's vocabulary	E7e	Basic English Vocabulary List (1000 words)	M13	Teacher pronounces words; students repeat.	English and Spanish	Students give Spanish definitions.
Adjective - antonyms	E6e			Teacher recites adjectives.	English.	Students respond with appropriate antonyms.
Pattern forms: here is, here are; there is, there are.	E7a	Classroom objects	M5	Teacher distinguishes difference in usage of here and there in terms of closeness and distance to an object or person.	English.	Teacher points to different objects and persons and students respond orally using the appropriate pattern form: i.e., Here is John. There are the windows.
INTRODUCE: New vocabulary - 15 words (see supplementary list)	E7e	Basic English vocabulary list.	M13	Vocabulary written on board. Definitions later. Teacher pronounces each word and then gives example using it in a simple sentence.	English and Spanish	Students copy words in their notebooks. Repetition drills.
Adjective - antonyms (see supplementary list)	E6e	Regents English Workbook. p.27	M12	Opposites written on blackboard. Teacher recites one column of adjectives.	English	Students respond with appropriate antonyms.

LESSON PLAN: Tuesday, February 9, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Verb to do in present tense. Interrogative sentence forms using auxiliary verb do.	E1c E2b			Emphasize function as an auxiliary verb, particularly in negative and interrogative sentence forms; and also its usage in tag endings.	English	Transformation drill: e.g., Do I have car? Cue: You Do you have a car? He Does he have a car? Students rephrase using cue words.
Self-identification information. Conversational English.	S1 S12	Worksheet questions.	15	Pass out personal information sheets and review material.	English	After review, students divide in pairs and ask each other the questions on the sheets. Students discuss their biographical data.
Pronunciation of English phonemes.	E8			Teacher dramatization of sounds. Concentrate on long and short vowel sounds and difficult consonants.	English	Repetition drill.
GROUP I Reading, pronunciation, comprehension, and writing exercises.	G	English Your New Language Book 1, Unit 1 Part 2, pp. 13-15	M9	Apart from text exercises, teacher asks students questions related to text materials and uses similar structures.	English and Spanish	Repetition drills. Pronunciation drills. Substitution drills. Written exercises.

LESSON PLAN: Tuesday, February 9, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	English Your New Language Unit 2, Part 2 pp. 21-24	M9		English and Spanish	In text dialogue, students exchange roles. Repetition drills. Pronunciation drills. Substitution drills.
Review conjugation of verb to have.	E1b		M9	Verb conjugation presented through pattern practices.		Question and answer drill. Teacher: Does he have a pen? Student: Yes, he has a pen.
Negative contractions of verb to be.	E1p		M9	Negative contractions presented in pattern practices		
GROUP III Reading, pronunciation, comprehension, and writing exercises	G	English 900 Book 1, Unit 5 pp. 43-53 900 Workbook Unit 5 Tape Recorder and English 900 tapes	M10 M11 M15	After repetition drills of base sentences with books closed and opened, teacher gives dictation of sentences.		Repetition drills. Pronunciation drills. Question and answer drills. Substitution drills. Conversation. Written workbook exercise to reinforce structures. Students with individual earphones listen and repeat the tape exercises that correspond to the text.
Adverbs; i.e., actually, really, maybe, possibly, honestly	E6f			Stress proper placement of adverbs.		

LESSON PLAN: Wednesday, February 10, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: Previous vocabulary	E7e	Basic English Vocabulary List	M13	Teacher recites Spanish words. Teacher selects English word.	English and Spanish	Students give English definitions. Individually, students give a simple sentence using word.
Ordinal numbers and days of the week.	E3b S4b	Calendar	M6	Teacher: "What day is today, tomorrow, a week from today?"	English	Student oral response: "Today is Wednesday, February 10."
Adjective-antonyms	E6e	Opposites flashcards	M16	Teacher flashes cards with printed ajdectives.	English	Students respond with appropriate antonyms.
Plural endings of regular and irregular nouns.	E3c,d			Teacher writes on blackboard single nouns.	English	Students write the plural forms.
Common prepositions of time and position.	E5a	Classroom objects.	M5	Student demonstration with objects in relation to desk; i.e., above, under, on, etc.	English	Class identifies appropriate preposition for description of object in relation to desk.
Verb to do in present tense.	E1c			Teacher: "Do you like to speak English? " "Does he . . .?"	English	Student: "Yes, I do." "No, he doesn't."

LESSON PLAN: Wednesday, February 10, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
INTRODUCE: New vocabulary (15 words) (see supplementary list)	E7e	Basic English Vocabulary List	M13	Vocabulary written on board. Teacher pronounces each word and then gives example using it in a simple sentence. Spanish definition - later.	English and Spanish	Repetition drills.
Action verbs: e.g., sing, whistle, kick, clap, sit down, open, close, snore.	E1d	Action verb flashcards	M7	Teacher dramatization of action verbs, plus flashcards. Verb pronunciation later.	English	Students identify orally the verb action.
Interrogative words: e.g., how, how many, what, why, who, whose, when, where	E2c			Words listed on blackboard. Teacher recites words and uses them in examples; i.e., How are you? Where do you live? How many children do you have?	English and Spanish	Students copy in notebooks. Repetition drills. Students divide into pairs asking each other questions using these interrogative words.
Pronunciation of English Phonemes.	E8			Teacher dramatization of sounds Concentration on long and short vowel sounds and difficult consonants.		Repetition drills.
GROUP I Reading, pronunciation, comprehension and writing exercises.	G	English Your New Language Unit 1 Part 2 pp. 14-16 Unit 2 Part 1 pp. 17-18	M9	Teacher presents dialogue with books closed.		Repetition drills. Pronunciation drills. Substitution drills. Students repeat. With book open, students take roles in dialogue.
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	English Your New Language Unit 2 Part 2 p. 24-26	M9			Repetition drills. Substitution drills. Question and answer drill.

LESSON PLAN: Wednesday, February 10, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Continued Ask and answer simple questions in the affirmative and negative using verb to be.	E2b		M9	Apart from text exercises, teacher asks student similar series of questions.	English	Students respond with affirmative and negative answers.
Self-address an envelope.	S10a,2		M9			Copy envelope form from text and self-address it.
GROUP III Reading, pronunciation and comprehension exercises.	G	Newsmagazine: "Weekly Reader"	M17	Teacher assists.		Students read one article together; then indivdually read different articles and share with group in discussion.
Conversational English.	S12			Teacher stimulates discussion on topics matter of articles and related issues.		
TESTS; Groups I, II, III Verb to be in present tense (affirmative and negative).	E1a	Regents English Workbook pp. 1,2,3	M12	From the text exercises, fill in the blanks of the incomplete sentences the right form of the verb to be (on a separate sheet of paper).		

LESSON PLAN: Thursday, February 11, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: Basic vocabulary.	E7e	Audio Visual flashcard machine	M14	Vocabulary written and recorded on flashcards.	English	Students work individually during class on the flashcard machine.
Common prepositions of time and position.	E5a	Classroom objects	M5	Student demonstration with objects in relation to desk; e.g., on, inside, over, near.	English	Class identifies appropriate preposition for description of object in relation to desk.
Action verbs (see supplementary list)	E1d			Teacher and student dramatization.	English	Students identify orally the action depicted.
Interrogative words: i.e., How many, what, who, whose, when, where ...	E2c			Words listed on blackboard. Teacher recites words and uses them in examples; i.e., How do you come to school?	English	Question and answer drill. Students divide into pairs asking each other questions using interrogative words.
INTRODUCE: Common personal and household items.	S90	Worksheet pictures of common articles	M4	Teacher passes out worksheet pictures and writes items on blackboard.		Repetition drills. Question and answer drills; e.g., teacher pointing to table: "Is this a watch?" Students: "No, that is not a watch. That is a table."

LESSON PLAN: Thursday, February 11, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
TESTS: GROUP I, II, III Verb to have in present tense (affirmative and negative form)	E1b	Regents English Workbook pp, 5,6	M12	From the text exercises, write on a separate sheet of paper the proper forms of the verb to have for the incomplete sentences.		
GROUP I Reading, pronunciation, comprehension, and writing exercises.	G	English Your New Language Unit 2 Part 1 pp. 17-19	M9	Review dialogue: Teacher recites; students repeat.	English and Spanish	Students exchange dialogue roles.
Review interrogative sentence forms	E2b			Apart from text exercises, teacher asks similar series of questions.		Transformation drills. Questions and answers.
GROUP II Reading, pronunciation, comprehension, and writing exercises.	G	English Your New Language Unit 3 Part 1 pp. 27-29	M9		English and Spanish	Repetition drills. Substitution drills. Pronunciation drills.
Use of Modal Auxiliary verb - must must.	E10			Model auxiliary verb presented through pattern practices. Teacher asks students for examples.		Students create simple sentences using must.

LESSON PLAN: Thursday, February 11, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 1 Unit 6 pp. 59-68 900 Workbook Unit 6 Tape recorder and English 900 tapes	M10 M11 M15		English and Spanish	Repetition drills. Pronunciation drills. Question and answer drills. Substitution drills. Conversation. Written workbook exercise to reinforce structures.
Dictation of base sentences.	E2g			Teacher gives dictation, repeating base sentences three times.	English	
Introductions e.g., "May I present?" "How do you do?" "Very pleased to meet you."	S2b			After text pattern practices, teacher exchanges introductions with students.		Students demonstrate introductions in front of group. Teacher - students. Student - students.
Possessive forms of singular nouns. e.g., father's name John's uncle.	E3e			After text pattern practices, teacher writes list of singular nouns.		Students give examples using possessive form of nouns.

LESSON PLAN: Tuesday, February 16, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW:						
Pronunciation of English phonemes.	E8			Teacher illustrates placement of tongue, lips and teeth in producing sounds.	English	Repetition drill.
Cardinal and Ordinal Numbers.	E3a,b	Numerical flashcards	M	Number identification game: Class divided into 3 competing rows. Teacher uses flashcards or writes numbers on blackboard.	English	Teacher passes from row to row flashing a number; individually, students respond. Row with largest number of correct answers wins.
Adjective-Antonyms.	E6e	Flashcards	M	Teacher flashes card with adjective.	English	Students give appropriate antonym.
Days of week; months and seasons of year.	S4b,c			Teacher asks students date of birthday and season of year.	English	Student oral response.
States of Being.	S3			Teacher dramatization of states of being.	English	Class response: "You are tired, hungry, sad,..."
Plural endings of regular and irregular nouns.	E3c,d			Teacher writes columns of singular nouns on blackboard.	English	A few students write the plural forms on the blackboard, while the remainder write in their notebooks.

LESSON PLAN: Tuesday, February 16, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
INTRODUCE: New Vocabulary (15 words; see supplementary list.)	E7e	Basic English Vocabulary List; Audio-Visual Flashcard Machine.	M M		English and Spanish	Students practice vocabulary individually on the machines.
Descriptive adjectives--colors.	E6a	Classroom and personal objects.		Teacher points to an object and cites its color.	English	Repetition drill. Later, teacher points silently and students respond with appropriate color.
Action Verbs (see supplementary list)	E1d			Teacher dramatization of action verbs.	English	Student oral response.
Action verbs in the present progressive tense.	E1e	Action verb cards.	M	Teacher dramatization of action. Question students: "What am I doing now?" "What is he doing?"	English	Recognition of actions of teacher, of other members of class, and of action on verb cards; e.g., "You are talking." "He is reading."
TEST: GROUPS I, II, III Action verbs in the present tense.	E1d	Regents English Workbook, pp. 8-9.			English	Testing the proper verb form for 40 sentences. Emphasis on the third person singular.

LESSON PLAN: Tuesday, February 16, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Group I:						
Reading, Pronunciation, Comprehension and Writing Exercises.	G	English Your New Language, Unit 2, Part 1 pp. 19-20.	M9		English and Spanish	Repetition Drills. Transformation Drills. Question and Answer Drills.
Review Sentence Forms a) declarative b) interrogative, affirmative and negative.	E2a,b			Sentence forms presented through pattern practices.		Change declarative statements to interrogative; affirmative to negative.
Dialogue and Pronunciation.		Unit 2, Part 2 pp. 21-22.	M9	Teacher reads; students repeat.	English and Spanish	Students exchange roles in dialogue.
Group II:						
Reading, Pronunciation, Comprehension, and Writing Exercises.	G	English Your New Language, Unit 3, Part 1 pp. 29-30.	M9		English and Spanish	
Ask and answer simple questions using the verb to be and the interrogative word, where.	E2b,c			Sentence forms presented in pattern practices. Teacher asks students questions similar to the text.	English	Repetition Drills. Substitution Drills. Questions and Answers.
Conversational English.	S12			Teacher stimulates 'free' conversation on the family, which is related to text material.		Students tell about members of their family.

LESSON PLAN: Tuesday, February 16,1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Group III:						
Reading, Pronunciation, Comprehension and Writing Exercises.	G	English 900 Book 1, Unit 7 pp. 71-76.	M		English	Repetition Drills. Pronunciation Drills. Substitution Drills.
Simple past tense of verb to be (was, were).	E1f	Tape Recorder and 900 tapes.	M	Apart from text exercises, teacher gives students an oral substitution drill.		Tape exercises to improve comprehension and pronunciation. Teacher gives sentence in the present tense; students change to past tense.
Review of days and months of the calendar.	S4b,c			Teacher asks students time related questions in the present and past tenses.	English	Students respond using the appropriate verb tense.

LESSON PLAN: Wednesday, February 17, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: Action verbs in the present progressive tense.	E1e	Action verb cards.	M	Teacher dramatization of action and use of cards, e.g.) "What am I doing?" "What is she doing?"	English	Student oral response. Substitution Drill: Substituting progressive tense for simple present tense.
Plural endings of regular and irregular nouns.	E3c,d			Teacher writes columns of singular nouns on black-board.	English	Students write the plural forms.
Descriptive adjectives--colors.	E6a	Classroom and personal objects.	M	Teacher points to object. Teacher-student: e.g.) "What are the colors of the American flag?"		Students identify color(s). Student oral response.
Basic vocabulary.	E7e	Audio-visual flashcard machine.	M			Students, individually practice pronunciation of vocabulary on machine.

LESSON PLAN: Wednesday, February 17, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
INTRODUCE: Telling the time in hours and minutes.	S4a	Cardboard clock with moveable hands. Picture card sets of clock faces.	M M	Using cardboard clock teacher gives two interpretations for telling the time. e.g.) It is 3:20. It is 20 minutes after three.	English	Repetition Drill. Question and Answer Drills: Teacher: "What time is it?" Student: "It is 3:20," or "___." Students tell what time they get up in the morning, go to school, etc.
New Vocabulary (15 words).	E7e	Basic English vocabulary list. Audio-visual flashcard machine.	M M		English and Spanish	Repetition Drill. Individual students recite sentences using new vocabulary.
Object Pronouns: me us you you him them her it	E4b	Classroom and personal objects.	M	Teacher writes pronouns on blackboard. Demonstrates use of pronouns by giving objects to "you, to her, to him, ..."	English	Students write list in their notebooks. Student oral demonstration: e.g.) "I give this book to you, to her, to them."
Group I: Reading, Pronunciation, Comprehension and Writing Exercises.	G	English Your New Language, Unit 2, Part 2 pp. 23-26	M9		English and Spanish	Repetition Drills. Substitution Drills. Transformation Drills.
Review verb to have in simple present tense.	E1b			Verb conjugation presented in pattern practices. Questions and Answers.		Teacher-student exchange: "Do you have a car?" Student: "Yes, I have a car," or "No, I don't have a car."

LESSON PLAN: Wednesday, February 17, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Cont. Group I:						
Review states of being.	S3			States of being presented in pattern practices.		
Write a self-addressed envelope.	S10a					Students make copy of envelope and self-address it.
Group II:						
Reading, Pronunciation, Comprehension and Writing Exercises.	G	English Your New Language, Unit 3, Part 2 pp. 31-35.	M9		English and Spanish	
Review Introductions using 1st, 2nd, and 3rd persons in the singular and plural i.e.) "How are you, they... "How is he, she..."	S2a			Introductions presented in pattern practices. Teacher questions students: "How are the children?"		Repetition Drills. Substitution Drills. Student oral response substituting with subject pronouns: "They are fine."
Tag ends, questions and answers.	E2h			Aside from pattern practices, teacher gives statements with tag questions, i.e., "You're Juan Gomez, aren't you?"		Students respond with tag answers: i.e.) Yes, I am. or No, I'm not.
Simple Past Tense of Verb to be (was, were).	E1f	Worksheets on present and past tense of verb to be.	M	Worksheet drills. Teacher makes statement in present tense.	English	Substitution Drill. Students change to past tense.

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LESSON PLAN: WEDNESDAY, February 17, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Group III:						
Reading, Pronunciation, Comprehension and Writing Exercises.	G	English 900, Book 1, Unit 7, pp. 77-82	M		English	Text Conversation (Students exchange roles).
		Tape records and 900 tapes.	M			Tape exercises to improve comprehension and pronunciation.
		900 Workbook, Unit 7	M			Written exercises to reinforce structure.
Review the simple past tense of verb to be.				Apart from text exercises, teacher gives statements with verb to be in present tense.		Students change to past tense.

LESSON PLAN: Thursday, February 18, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: Basic Vocabulary (first 90 words). Announce quiz for Monday.	E7e	Audio Flashcard Reader.	M	Oral Drill: Teacher recites Spanish definitions.	English and Spanish	Students give English equivalents. Individually, students work on flashcard reader.
Telling the time in hours and minutes.	S4a	Cardboard clock with moveable hands.	M	Using cardboard clock, teacher asks 'what time is it?'	English	Student oral response: e.g.) "It is 3:30." "It is a half past three."
Pronouns: Subject, object, possessive and possessive adjectives.	E4a,b,c E6b	Classroom and personal objects.	M	Write pronouns on blackboard. Divide class into two semi-circles and have students pass things to one another.	English	Teacher sets oral example; students imitate, exchanging objects using the different pronouns: e.g.) I give you his watch. I give his pen to her.
Action verbs in the present progressive tense.	E1e	Action verb cards.	M	Use of cards. Teacher and student dramatization of action verbs, i.e.) What am I doing? What is she doing?	English	Question and Answer Drills, e.g.) What is he doing? He is running. Student oral response: You are_____. She is _____.

111

LESSON PLAN: Thursday, February 18, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Cont. Review Pronunciation of English phonemes: 1. focus on difficult consonant sounds and minimal pairs.	E8	Audio flashcard reader.	M	Use of minimal pairs is employed to sharpen discrimination between sounds.		Students practice pronunciation of flashcard reader.
Common household objects.	S90	Worksheet pictures of household objects.	M	Teacher asks students what they do with the different objects.	English	Student oral response: e.g.) I sit in the chair. I wash the dishes. I watch the television.
INTRODUCE: Two-word verbs: get up, sit down, come in, get out, etc. in the imperative form	E1a E2d			Writes verbs on blackboard. Teacher and student dramatization of action verbs:		Repetition Drill. Teacher commands individual students to "sit down", or "stand up," etc. Student-student exchange.
Group I: Review: Demonstrative adjectives. Pattern forms: here is, are; there is, are.	E6b E7a	Classroom objects. Classroom objects.	M	Drill with two groups of objects to show difference between this, these and that, those. Distinguish usage in terms of distance from objects.	English and Spanish English and Spanish	

LESSON PLAN: Thursday, February 18, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Cont.Group I: Food Items. Days of week; months and seasons of year.	S90 S4b,c	Worksheet pictures of foodstuffs.	M	Teacher asks students what foods they like to eat. Oral Drill: What day comes after Wednesday? What month comes before May?	English English	Student oral response: "I like to eat____." Student oral response.
Verbal games.	E9	Games for Second Language Learning by Gertrude Nye Dorry, p.18, 11				
Dictation.	E2g	English Your New Language p. 25	M	Teacher reads selected paragraph, reciting each sentence three times.	English	Students write out the dictation.
Group II: Written composition on biographical data.	G S1	English Your New Language, p. 36	M			Students write a simple composition about themselves, answering questions about their origin, job aspirations, and the need for speaking English.
Groups II and III: Introduction to past tense of regular and irregular verbs.	E1f,g			Verb conjugations written on blackboard. Oral Drill: Teacher makes statements in present tense.	English	Students copy in notebooks. Students change to past tense.

LESSON PLAN: Thursday, February 18, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Groups II and III Cont.						
Conversational English.	S12	Life magazine.	M	Teacher cuts out pictures from magazine.		Students discuss what they see.
Verbal Games.	E9	Games for Second Language Learning.	M	Teacher starts off with a letter and students respond with a word beginning with that letter.	English	Subsequently, the last letter of each word becomes the beginning letter for each new one.

LESSON PLAN: Friday, February 19, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: Basic Vocabulary (first 90 words).	E7e	Audio Flashcard Reader.	M	Oral Drill: Teacher makes simple statement in English, giving vocabulary word in Spanish. e.g.) I saw a bella girl.	English and Spanish	Students identify English equivalent. e.g.) beautiful.
Telling the time in hours and minutes.	S4a	Cardboard clock with movable hands.	M	Using clock, teacher asks 'What time is it?' Teacher asks individual students: What time do you get up in the morning? What time do you leave for school? etc.	English	Student oral response. Question and Answer Drills.
Two-word verbs (see supplementary list).	E1a			Verbs written on blackboard. Teacher uses verbs in imperative form.	English	Student dramatization of commands.
INTRODUCE: Gerunds (ing) which follow prepositions as before, after, and other verbs as finish.	E1e	Worksheet on gerunds.	M		English and Spanish	Repetition and substitution drills with worksheets
Descriptive Adjectives: sizes and shapes.	E6a	Classroom objects.	M	Adjectives written on blackboard and explained. Teacher picks up or points to objects.	English and Spanish	Students describe size and shape of objects.

LESSON PLAN: Friday, February 19, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Group I: Reading, Pronunciation, Comprehension and Writing Exercises. Modal auxiliary verb--must.	G E1o	English Your New Language, Unit 3, Part 1, pp. 27		Must presented in pattern practices.	English and Spanish	Repetition Drill. Substitution Drills, Pronunciation Drills. Aside from pattern practices, students give their own example using must.
Group II: Compositions.	G				English	Students read their compositions about themselves.
Groups II and III: Past tense of regular and irregular verbs.	E1f,g			Compare present and past tense of selected verbs.	English	Oral Drills: e.g.) Today, I walk home. Yesterday, I walked home.
Groups I, II, III: Test on possessive pronouns and adjectives.	E4c E6b					Written test.
Personal Interviews with students on the following issues:				1. English language problems and needs, 2. Likes and dislikes of the course, 3. Vocational interests and needs.		

LESSON PLAN: Monday, February 22, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: Two-word verbs in the imperative form.	E1a E2d				English	Teacher commands individual students to "sit down", "stand up", etc.
Action verbs in the present progressive tense.	E1e				English	Teacher and student dramatization of action verbs: What am I doing? What is she doing? Student oral response.
TEST: Groups I, II, III. Basic Vocabulary (25 words).	E7e			Spanish definitions written on blackboard.		Students write the English.
INTRODUCE: Identification of U.S. currency and making change.	S9a	U.S. currency: dollar bills, quarters, dimes, nickels and pennies.	M			Identification of currency; adding and subtracting change.
Group I Review: Action verbs. States of being. Descriptive adjectives: colors. Telling the time.	E1d S3 E6a S4a	Concrete objects. Cardboard clock.	M M			

LESSON PLAN: Monday, February 22, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Cont. Group I:						
Reading, Pronunciation, Comprehension, and Writing Exercises.	G	English Your New Language, Unit 3, Part 1 pp. 29-30.	M		English and Spanish	Repetition Drill. Substitution Drills. Pronunciation Drills.
Dictation.	E2g					Students write dictation on previous dialogues.
Verbal Games.	E9			Word game: Teacher gives a letter and students respond with a word beginning with that letter.	English	Last letter of each word becomes cue letter for the next.
Group II:						
Reading, Pronunciation, Comprehension and Writing Exercises.	G	English Your New Language, Unit 4, Part 1, p. 37.		Dialogue with books closed. With books open students exchange roles.	English and Spanish	Listen and Repeat.
Dictation.	E2g					Students take dictation on dialogue.
Group III:						
Reading, Pronunciation, Comprehension and Writing Exercises.	G	English 900 Book 1, Unit 8. Tape Recorder and 900 tapes.	M M		English and Spanish	Repetition Drills. Pronunciation Drills. Questions and Answers. Tapes to reinforce comprehension and pronunciation.

LESSON PLAN: Monday, February 22, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Cont. Group III: Tag Endings--questions and answers with verbs other than <u>be</u>: e.g.) Do you? Don't you? Yes, he does. No, he doesn't.	E2h			Tag endings presented in pattern practices. Teacher directs questions using tag endings.		Students respond, with tag answers.
Groups II and III: More regular and irregular verbs in past tense (see supplementary list).	E1f,g			Verbs written on blackboard. Compare present and past tense of selected verbs.	English	Oral Drill: Teacher: I open the window. They run home. Students: I <u>opened</u> the window. They <u>ran</u> home.
Introduction to future and future conditional tenses of verbs.	E1j,h			Focus on modal auxiliaries, <u>will</u> and <u>would</u>.	English and Spanish	Substitution Drill: Substituting future and future conditional for present tense.

LESSON PLAN: Tuesday, February 23, 1971

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SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: Return vocabulary test.	E7e					
INTRODUCE: New vocabulary (15 words), see supplementary list.	E7e	Audio-flash-card reader	M		English and Spanish	Individually, students practice pronunciation of vocabulary on audio-flashcard reader.
Indefinite articles: a and an.	E5c	Beginning Lessons in English, p.27	M	Write columns of nouns beginning with vowels and with consonants on blackboard.	English	Distinguish the usage between a and an and then ask students to give the appropriate articles before the column of nouns.
Introductions, e.g.) "May I present..." "How do you do?" "Very pleased to meet you."	S2b	Worksheet: "Lesson on Introduction"	M	Teacher dramatization of introductions with students.	English	Teacher-students. Student-student.
Test on indefinite articles.	E5c	Regents English Workbook, p.17.	M			In the blanks, write the correct indefinite article, a or an.
Group I: Reading, Comprehension, Pronunciation and Writing Exercises.	G	English Your New Language, Unit 3, Part 2, pp. 31-33.	M			

LESSON PLAN: Tuesday, February 23, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Cont. Group I: Review: Demonstrative pronouns and adjectives: this, these; that, those. Subject, object and possessive pronouns. New action verbs (see supplementary list).	E4e E6b E4a,b,c E1d					
Group II: Reading, Comprehension, Pronunciation and Writing Exercises.	G	English Your New Language, Unit 4, Part 1, pp. 37-39.	M		English and Spanish	
Group III: Reading, Pronunciation and Comprehension Exercises. Ask and answer simple questions in the affirmative and negative using do, does; don't, doesn't.	G E2b	English 900, Unit 8, pp. 89-91.		Auxiliary verb presented through pattern practices.	English	Students exchange roles in text "Conversation." Afterwards, teacher stimulates "free" conversation on related themes. Teacher asks students questions using the auxiliary verb do and students respond: e.g.) "Yes, he does." "No, he doesn't."

LESSON PLAN: Tuesday, February 23, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Groups II and III:						
Review regular and irregular verbs in simple past tense.	E1f,g	Audio-flashcard reader.	M	Irregular verbs written in present and past tense on flashcards.	English	Individually, students practice irregular verbs on flashcard reader.
Verbs in the future and future conditional tenses.	Ej,l			Column of verbs in present tense written on blackboard.	English	Teacher asks students to recite sentences using the verbs in the different tenses.

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LESSON PLAN: Wednesday, February 24, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
INTRODUCE: Basic Vocabulary (15 words) Modal auxiliary verbs: could, should, ought to, must, can, have to.	E7e E1o	Audio-Flashcard Reader. English Your New Language.	M M	Examples of modal auxiliary verbs drawn from text pattern practices.	English and Spanish English and Spanish	Question and Answer Drills: Ex: Why do you get up at 7 o'clock? Because I have to go to school at eight. Chain Drill.
TEST: GROUPS I, II, III. Demonstrative adjectives: this, these; that, those.	E6b	Regents English Workbook, p.18.	M			Change the italicized singular adjective and verb to the plural form.
Group I. Review: Demonstrative adjectives and pronouns. Possessive pronouns and adjectives. Plurals of regular and irregular nouns	E6b E4e E4c E6b E3c,d				English and Spanish	

LESSON PLAN: Wednesday, February 24, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Cont. Group I. Reading, Comprehension, Pronunciation and Writing Exercises.	G	English Your New Language, pp. 33-34	M		English and Spanish	
Tag Endings: affirmative and negative answers with verb be.	E2h		M9	Tag endings presented through pattern practices.	English	Question and Answer Drills: Ex: Is she tired? Yes, she is. or No, she isn't.
Introduce past tense of verbs to be, have, walk.	E1f,g			Oral drills: Ex: Teacher: I walked to school. Did you walk to school? Later. verb conjugations written on blackboard.	English and Spanish	Student: Yes, I walked to school. Student oral examples using verbs in past tense.
Group II: Reading, Comprehension, Pronunciation and Writing Exercises. Questions beginning with auxiliary verb do, does.	G E2b	English Your New Language, Unit 4, Part 1, pp. 40-42	M	 Presented through pattern practices.	English	

LESSON PLAN: Thursday, February 25, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: Modal auxiliary verbs: can, could, should, must, ought to, have to.	E1o				English	Question and Answer Drills: Ex: Can you work next month? Yes, I can work next month. Chain Drills using different auxiliary verbs.
Propositions of time and place.	E5a			Teacher dramatization of prepositions of place with classroom objects.	English	Students respond with correct preposition.
Plurals of regular and irregular nouns.	E3c,d			Teacher recites singular form.	English	Students respond with plural form.
Introductions.	S2b			Teacher and student dramatizations of introductions.	English	Teacher-students. Student-student.
TEST: GROUPS I, II, III. Common pattern forms: there is, there are, in full and contracted form.	E7a	Regents English Workbook, pp. 14-16		Three exercises: 1. Write the correct form, singular or plural, for the sentence patterns. 2. Change sentence patterns to negative form: there isn't, there aren't. 3. Change statements to questions: Is there, Are there.	English	

LESSON PLAN: Wednesday, February 24, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Cont. Group III: Conversational English.	S12	Magazine: "Weekly Reader"	M			Students read and discuss current events articles.

LESSON PLAN: Wednesday, February 24, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Cont. Group II: Questions using interrogative words as: What, Where, Why.	E2c		M9	Presented in pattern practices.	English	
Groups II and III: Introduction of 8 irregular verbs in past, future and future conditional tenses.	E1g,j,l	Audio-Flashcard Reader. Action Verb Flashcards.	M M	Irregular verbs written on flashcards in present and past tense. Teacher flashes action verb cards and indicates tense. Column of verbs written in present tense on blackboard.	English	Students respond, describing action verbs in the indicated tense. Students give oral examples of verbs in the other tenses.
Verbal Game.	E9	Games for Second Language Learning.	M			
Group III: Written exercises: Object pronouns. Tag endings: Affirmative and negative answers using auxiliary verb Do.	G E4b E2h	English 900, Unit 8, pp.92-93. 900 Workbook, Unit 8.	M M			Written exercises to reinforce structure.

LESSON PLAN: Thursday, February 25, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Group I: Review: Subject, object, and possessive pronouns.	E4a,b,c					
Review of regular verbs in simple past tense.	E1f				English	Question and Answer Drills: Teacher: Did you walk to school yesterday? Student: Yes, I walked to school yesterday.
Verbal Games.	E9				English	
Group II: Reading, Comprehension and Writing Exercises.	G	English Your New Language, Unit 4, Part 1.				
Introduction of eight irregular verbs in past, future, and future conditional tenses.	E1g,j,l.			Verbs written in present tense on blackboard. Later, students fill in the other tenses.	English	Students make statements using verbs in the other tenses.

LESSON PLAN: Thursday, February 25, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Cont. Group II:						
Conversational English.	S12a				English	Discuss daily activities--recreation, work, family affairs, school--using action verbs in the present, past and future tenses.
Dictation.	E2g	English Your New Language.	M	Dictation taken from dialogues in textbook.	English	
Group III:						
(Majority of students were absent.)						

LESSON PLAN: FRIDAY, FEBRUARY 26, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
INTRODUCE: Basic vocabulary (15 words)	E7e	Audio flash-card reader	M		English and Spanish	
Future substitutive form: going to plus verb	E1K			Column of action verbs written on blackboard.	English	Oral drills substituting going to, plus verb, for progressive form. Example: I am working. I'm going to work.
Commands of warning: Be careful, watch out, look out, beware, etc.	E2d				English and Spanish	
New adjective-antonyms (see supplementary list)	E6e	Opposite flashcards	M		English	
Arithmetic problems of addition, subtraction, multiplication, and division.	W4a	Self-Help Arithmetic Workbook by Knight and Studebaker	M	Problems written on blackboard. Emphasis on basic arithmetic skills.	English and Spanish	Teacher and students solve problems.

LESSON PLAN: Friday, February 26, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Irregular verbs in past tense	E1g			Teacher presents examples of verbs in the present and past tense using today and yesterday. Example: Today, I go. Yesterday, I went. Present and past tense written on blackboard.	English and Spanish	Repetition drills. Expansion drills.
Review possessive pronouns and adjectives	E4c E6b	Classroom and Personal objects	M		English	Students pass objects around and describe to whom they belong. Example: This is her watch. This is your book.
Self-identification composition	S1	English Your New Language Unit 3. Part 2, p.36	M		English	Students write simple story about themselves, giving biographical data and current activities.
GROUP II Reading, comprehension, pronunciation, and writing exercises.	G	English Your New Language Unit 4, Part 2 pp. 43-46	M			
Practice terminology and phrasing used shopping in a department store.	S9q			Aside from pattern practices, simulate a shopping scene.	English	Students take roles as customers and sales clerks.

LESSON PLAN: Friday, February 26, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Conversational English.	S12a	Magazines	M	Magazine articles oriented to current events.	English	Students read and present different articles for group discussion.
GROUPS II and III Introduction of new irregular verbs in past tense.	E1g	Audio Flash-card Reader Action verb flashcards	M M	Refer to Wednesday, February 3.		
ORAL TESTING GROUPS I,II,III See Student Evaluation Sheets for February 26.				One half of the class was tested today; the other half, the following week.		

LESSON PLAN: Monday, March 1, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: Future substitution form: going to plus verb.	E1k			Column of action verbs written on blackboard.	English	Oral exercises: Students give examples using going to plus verbs.
Adjective-Antonyms	E6e	Opposite flashcards	M			
Plurals of regular and irregular nouns.	E3c,d			Columns of singular nouns written on blackboard.	English	Students write plural forms.
Arithmetic problems of addition, subtraction, multiplication and division.	W4a	Self-Help Arithmetic Workbook	M			
Possessive and object pronouns.	E4b,c	Regents Workbook pp. 13,21,22	M	Written exercises.	English	Students fill in the blanks of the sentence patterns with the appropriate pronouns.

LESSON PLAN: Monday, March 1, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	English Your New Language Unit 4, Part 2 pp. 47-48	M		English	
Practice terminology and phrasing used shopping in a department store.	S9q		M		English	Students take roles in simulated shopping scene.
GROUP III Reading, pronunciation, comprehension and writing exercises.	G	English 900 Unit 10 pp. 107-112	M		English	
Review ordinal numbers.	E3b		M	Aside from pattern practices, ask students their birthdays and dates of national holidays.		Question and answer drill using ordinal numbers.
Conversational English: vocational interests.	S12a			Teacher as moderator.	English	Students discuss their job preferences and local employment opportunities.
GROUPS II AND III Introduction of new irregular verbs in past tense.	E1g	Audio Flash-card Reader	M			

LESSON PLAN: Monday, March 1, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
ORAL TESTING: GROUPS I, II, III See Student Evaluation Sheets for February 26. Written Test Object pronouns	E4b	Regents English Workbook	M	The remaining testing was completed today.		Students select appropriate objec pronouns for sentence patterns.

LESSON PLAN: Tuesday, March 2, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: Object and possessive pronouns and adjectives.	E4b,c E6b	Personal and classroom objects	M	Teacher demonstration: "I give my pen to you."	English	Students: Chain drill using different object and possessive pronouns. Example: I give his pen to her. I give your books to them.
		Regents English Workbook pp. 13,21,22	M	Review Monday's written exercises. Return corrected papers.		
Reading road signs.	S6d	"Road Sign Chart"	M		English and Spanish	Question and answer drill. Example: What does "Signal Ahead" mean?
INTRODUCE: Basic vocabulary (15 words)	E7e	Audio Flash-card reader	M			
Identify signs referring to community services, businesses, directions, warnings and regulations. Example: caution, exit, no parking, information, restaurant, taxi stand, etc.	S11	Sign sheet.	M	Distribute sign sheets.	English and Spanish	Students discuss which signs they understand; teacher explains the remainder. Question and answer review.

LESSON PLAN: Tuesday, March 2, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Reading, comprehension, pronunciation and writing exercises. Review questions beginning with modal auxiliary do, does	G E2b	English Your New Language Unit 4, Part 1 pp. 38-40		Aside from pattern practices, teacher makes simple statements.	English and Spanish	Students convert to interrogative form beginning with do, does.
Review object and possessive pronouns and adjectives.	E4b,c E6b	Regents English Workbook	M		English	
GROUP II AND III Introduction of new irregular verbs in past tense (see supplementary list)	E1g	Audio Flash-card Reader	M	Statement using verb in present tense and then past tense. Verb tense columns written on blackboard.	English	Repetition drill. Individual study on flashcard reader.
Review of regular and irregular verbs in past tense.	E1f,g			Competitive game.	English	Group divided into two rows. Teacher makes statement in present tense; individual students convert to past tense. The row of individuals which gives the greatest number of correct responses wins.

LESSON PLAN: Tuesday, March 2, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUPS II & III CONTINUED Conversational English: personal activities in the past	S13a				English	Students discuss previous jobs, travel and leisure activities using regular and irregular verbs in the past tense.
GROUP III STUDENT: Practice typing in an adult school typing class.	W5c					For purposes of vocational preparation the student begins attending a typing class twice a week, three hours a session.

LESSON PLAN: Wednesday, March 3, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
INTRODUCE:						
Basic Vocabulary	E7e	Audio Flash-card Reader	M		English and Spanish	
Telephone Communication: using the telephone and directory in the following situations:	S5	Telephone equipment	M	Teacher demonstrates usage of phone directory and passes copies around.	English and Spanish	Students assigned to look up various types of information in directory: Example: emergency information, police, fire department, teacher's home number, a commercial business number, etc.
1. Directory - location of area codes, emergency information, classified section, types of calls, etc.	S5a	Telephone directories	M			
2. Dial given numbers	S5b			Using telephone equipment, teacher demonstrates dialing numbers.		Telephones passed to individual students, assigned to dial given numbers.
Discuss purposes of telephone calling.	S5				English	Ask students their purposes for using telephone; compile a list and discuss.

LESSON PLAN: Wednesday, March 3, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Practice essential vocabulary and terminology related to specific vocational areas: practical nursing, welding, auto mechanics, electronics assembly, etc.	W5a	Audio Flashcard Reader	M			
		"Special trade term" sheets.	M	Distribute trade term sheets to students who expressed interest in certain vocational areas. Record terminology on flash-cards.	English and Spanish	Students with English-Spanish dictionaries look up the Spanish definitions of their respective trade terminologies. Pronunciation of terminology practiced on flashcard readers.
GROUP I Reading, comprehension and pronunciation exercises.	G	English Your New Language Unit 4, Part 1 pp. 40-42	M		English and Spanish	
Review questions beginning with modal auxiliary do, does, and interrogative words as what, where	E2b E2c			Apart from pattern practices, teacher recites simple statements.		Students convert statements to questions beginning with do, does and what, where.
Review arithmetic problems of addition, subtraction, multiplication, and division.	W4a	Self-Help Arithmetic Workbook	M	Problems written on blackboard.	English	Students solve problems; teacher corrects.
Review days of week and months of year.	S4b,c	Regents English Workbook, p23	M	Written exercises.	English	

LESSON PLAN: Wednesday, March 3, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Telephone Practice: 1. Dial given numbers.	S5b	Telephone equipment	M			
2. Carry on informal conversation with friend and answer incoming calls.	S5e	Teletraining for English & Speech, p.21	M	Introduce basic speech patterns for making and answering calls.	English and Spanish	Teacher demonstration with student. Later, student to student communications.
GROUP II Reading, comprehension, pronunciation and writing exercises.	G	English Your New Language Unit 4, Part 2 pp. 49-50	M		English	
Review adjective-antonyms	E6e	Regents English Workbook, pp. 49-50	M	Written exercise.		

LESSON PLAN: Wednesday, March 3, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II AND III REVIEW: Pronunciation of English phonemes:	E8	The Mott Basic Language Skills Program	M	The teacher illustrates placement of tongue, lips and teeth in producing sounds.	English	Repetition drills.
1. short and long vowel sounds.		Overhead projector	M	Sound pattern examples from Mott projected on overhead screen.		Practice overhead sound pattern examples. Example: e as in pen, bed, web, hen, fell, yes.
2. consonant sounds		Audio Flashcard Reader	M	Audio flashcard reader and tape recorder used to enable student to compare his pronunciation with a model.		Individually practice sounds on flashcards and tapes.
3. beginning consonant blends.		Tape Recorder and tapes.	M			Individually practice sounds on flashcards and tapes.
Telephone practice: 1. Dial given numbers.	S5b	Telephone equipment.	M		English	
2. Carry on informal conversation with friend and answer incoming calls.	S5e	Teletraining for English & Speech, p. 21	M	Introduce basic speech patterns for making and answering calls.	English and Spanish	Teacher demonstation with student. Later, student to student communications.
GROUP III Reading, pronunciation, comprehension and writing exercises.	G	English 900 Unit 10 pp. 113-118 900 Workbook Unit 10	M M			

LESSON PLAN: Thursday, March 4, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
INTRODUCE: Basic vocabulary (15 words)	E7e	Audio Flashcard Reader	M		English and Spanish	
Telephone Communication: 1. Ask the operator for information or assistance.	S5c	Telephone equipment	M	Write telephone communication dialogues for overhead projector.	English and Spanish	Repetition drills.
2.Make an appointment with a social worker or prospective employer.	S5f	Teletraining for English & Speech	M	Teacher demonstrates with aide the telephone dialogues.		Teacher-student telephone communiciation; then student to student.
		Overhead projector	M			
Practice essential vocabulary and terminology related to specific vocational areas.	W5a	Audio Flashcard Reader	M		English and Spanish	Individually, students practice terminologies on flashcard reader.
		"Special Trade-Term" sheets	M			
TEST: GROUPS I, II, III E.S.L. Placement Test on structural English						

LESSON PLAN: Thursday, March 4, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Reading, pronunciation, comprehension and writing exercises.	G	English Your New Language Unit 4, Part 2 pp.43-44	M		English and Spanish	Dictation on introductory dialogue.
Regular and irregular verbs in past tense.	E1f,g			Teacher presents examples of verbs in present and past tense using today and yesterday. Teacher writes column of verbs in present tense on blackboard.	English	Repetition drill. Students convert to past tense, using verbs in simple statements.
Verbal Game: "Hangman"	E9				English	
GROUPS II AND III Review regular and irregular verbs in past tense.	E1f,g	Audio Flashcard Reader Tape recorder and tapes.	M M	Teacher recites verbs in present tense.	English	Students give statements using verbs in past tense. Practice on flashcard reader and tape exercises.
Conversational English	S13	Weekly newsmagazine	M		English	Read one article together and discuss. Then, individually report on different articles of interest.

LESSON PLAN: Thursday, March 4, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III STUDENT: Practice typing in an adult school typing class	W5c			For purposes of vocational preparation.	English	
FREE STUDENT TIME for all groups.				Teacher and aide available to assist.	English	Review any material. Practice on tapes and flashcard reader. Play games. Read magazines. Telephone conversation. Basic arithmetic. Vocational terminology.

LESSON PLAN: Friday, March 5, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: First list vocabulary of 250 words.	E7e			Teacher gives Spanish definition.	English and Spanish	Students respond with English equivalent. Then individual student gives example using the word in a statement.
Return and discuss E.S.L. Placement Tests.						
Telephone Communication: 1. Ask the operator for information or assistance.	S5c	Telephone equipment Teletraining for English & Speech	M M	Teacher-aide demonstration.	English	Repetition drills of telephone dialogues on the overhead projector. Teacher-student and student-student communications with telephone kit.
2. Make emergency calls to police, fire, department and hospital.	S5d	Overhead projector	M			

LESSON PLAN: Friday, March 5, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Reading, pronunciation and comprehension exercises.	G	English Your New Language Unit 4, Part 2 pp. 45-47	M			
Practice terminology and phrasing used shopping in a department store.	S9q			Aside from pattern practices, simulate a shopping scene.	English	Students take roles as customers and sales clerks.
Irregular verbs in past tense.	E1g				English	Write sentences using verbs in past tense.
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	English Your New Language Unit 5, Part 1 pp. 51-54	M		English	Dictation on introductory dialogue.
Modal auxiliary verbs: must, should, can, ought to.	E1o			Aside from pattern practices, have students give examples using modal auxiliaries.		
GROUP III Review: verbs to be, have and do in the past tense (affirmative and negative)	E1g	English 900 Review Units 6-10 pp.119-123	M	Written and oral exercises.	English	
Ordinal numbers.	E3b					
Telling the time.	S4					

LESSON PLAN: Friday, March 5, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Telephone Communication: 1. Make emergency calls to police, fire department, and hospital.	S5d	Telephone equipment	M	Teacher demonstration with students.	English	Student to student conversations.
2. Carry on an informal conversation and answer incoming calls.	S5e	Audio Flashcard Reader	M	Telephone dialogues recorded on audio flashcards.		Practice on flashcard reader.
GROUPS I,II,III Verbal game: Word Bingo	E9	Word Bingo set	M	Instead of numbers and letters words are marked on the cards.	English	
FREE STUDY TIME FOR ALL GROUPS.						

LESSON PLAN: Monday, March 8, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: First list vocabulary of 250 words. Announce test for tomorrow.	E7e				English	
INTRODUCE: U. S. idiomatic expressions; ex., "ax to grind, big shot" and common figures of speech; ex., "about to, by the way"	E7b E7c	English-Spanish Dictionary University of Chicago	M	Write idioms and figures of speech and their Spanish meanings on blackboard. Give examples of their usage in simple statements.	English and Spanish	Repetition drills. List in notebooks. Students give oral examples.
Arithmetic problems of greater difficulty in addition, subtraction, multiplication and division.	W4a	Self-Help Arithmetic Workbook	M	Problems written on blackboard.	English	Students solve problems; best students explain errors and correct.
Regular and irregular verbs in past tense.	E1f,g			Teacher asks students where they went and what they did over the weekend.	English	Student reeponse using verbs in past tense; ex., I went to Tijuana. I saw a movie.

LESSON PLAN: Monday, March 8, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Review regular and irregular verbs in past tense.	E1f,g			See Thursday, March 4.	English	
Introduce new irregular verbs in past tense.	E1g					
General review of action verbs in present tense.	E1d	Regents English Workbook, p.46				Read statements and identify proper form of verb.
Telephone cummunications: 1. Use telephone director. 2. Dial given numbers. 3. Ask operator for information.	 S5a S5b S5c	Telephone equipment	M		 English	
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	English Your New Language Unit 5, Part 1 pp. 54-55	M		English	
Modal auxiliary verbs: must, should can, ought to	E1o					

LESSON PLAN: Monday, March 8, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Continued Telephone communication: 1. Ask the operator for information or assistance.	S5c	Telephone equipment	M	Teacher demonstrates with students.	English	Student to student conversations.
2. Make emergency calls to police, fire department, etc.	S5d	Audio Flashcard Reader	M	Telephone dialogues recorded on audio flashcards.		Practice on flashcard reader.
3. Carry on informal conversation with friend.	S5e					
GROUP III Reading, pronunciation, comprhension and writing exercises.	G	English 900 Book 2, Unit 1 pp. 1-10	M		English	Repetition drill. Question and answer drill. Substitution drill. Dictation.
Review: verbs in the future conditional tense.	E1L	Tape Recorder and 900 tapes	M			Listen and repeat to the lesson tapes.
Conversational English: Topic: Lack of job opportunities for non-English speaking people.	S13			Teacher stimulates discussion by asking each student to relate about his own work experience.		

LESSON PLAN: Monday, March 8, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Telephone communication: 1. Ask the operator for information or assistance.	S5c	Telephone equipment	M	Teacher demonstrates with students.	English	Student to student conversations.
2. Make emergency calls to police, fire department, etc.	S5d	Audio Flashcard Reader	M	Telephone dialogues recorded on audio flashcards.		Practice on flashcard reader.
3. Carry on informal conversation with friend.	S5e		M			
GROUPS II AND III Introduce verbs in the past progressive tense. Example, was talking.	Eli	Verb cards	M		English	Substitution drill: substituting past progressive for present progressive tense.
FREE STUDY PERIOD						Basic vocabulary review. Vocational terminology. Telephone communication. Verbal games.

LESSON PLAN: Tuesday, March 9, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
TEST: First List Vocabulary of 250 words.	E7e			30 vocabulary words in Spanish written on blackboard.		Students translate vocabulary into English.
INTRODUCE: Five U. S. idiomatic expresseions (see supplementary list)	E7b	English-Spanish Dictionary	M	See Monday, March 8.	English and Spanish	
Indicate and name 10 internal parts of the body, 10 common symptons and 5 common illnesses.	S8a,b			Teacher points to parts of his body and writes terms on blackboard. Asks students: "What's wrong with you?"	English and Spanish	Students copy terminology in their notebooks. Repetition drills. Question and answer drills. Example: I have a headache. I have the measles. Chain Drill: What's wrong with you? I____ _____.
GROUP I Reading, pronunciation, comprehension, and writing exercises. Continued	G	E.Y.N.L. pp. 48-49	M		English and Spanish	Repetition drill. Substitution drill. Question and answer drill.

LESSON PLAN: Tuesday, March 9, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Continued						
Review of telephone communication: 1. ask information 2. emergency calls 3. informal conversation.	S5c,d,e	Telephone equipment Audio flashcard reader	M M	See Group II, Monday, March 8		
Review internal parts of body and symptoms and illnesses.	S8a,b			Teacher to student: "What's wrong with you?"	English	Student oral response.
GROUP II Reading, pronunciation, comprehension, and writing exercises.	G	E.Y.N.L. pp. 55-56	M		English	
Review internal parts of body and common symptoms and illnesses.	S8a,b			Teacher to student: "What's wrong with you?"	English	Student oral response.
Review of irregular verbs in past tense.	E1g	Regents P. 133	M	Teacher asks students questions in past tense using verbs from list.	English	Student oral response in past tense.
Review of telephone communication.	S5c,d,e	Telephone equipment. Audio flashcard reader.	M			

LESSON PLAN: Tuesday, March 9, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 2, Unit 2 pp. 13-17 900 Workbook #2 Unit 1	M M		English	Repetition drills. Question and answer drills. Substitution drill. Dictation.
Review of telephone communication.	S5c,d.e	Telephone equipment Audio flash-card reader	M		English	
Review of verbs in past, past progressive, future, and future conditional tenses.	E1,f,g.i, j,l	Verb cards	M	Teacher flashes verb cards. Question and answer drills in the different verb tenses.	English	Students respond using the verbs in simple statements in the different tenses.

LESSON PLAN: Wednesday, March 10, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: Name 10 internal parts of the body, 10 common symptoms, and 5 common illnesses.	S8a,b			See Tuesday, March 9.		
Commands using one and two-word verbs.	E2d			Teacher demonstrates commands with students.	English	Repetition drills.
Arithmetic problems: addition, subtraction, multiplication, division.	W4a	Self-Help Arithmetic Workbook	M			
INTRODUCE: Arithmetic problems: percentages.	W4a	Self-Help Arithmetic Workbook	M	Explain process of solution and write series of problems on blackboard.		A few students solve problems at blackboard.
U. S. idiomatic expressions (see supplementary list)	E7b	English-Spanish Dictionary	M		English and Spanish	
GROUP I Review internal parts of the body; common symptoms and illnesses. Continued.	S8a,b				English	

LESSON PLAN: Wednesday, March 10, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Continued Telephone communication: 1. ask for information 2. emergency calls. 3. informal conversation	S5c,d,e	Telephone equipment Audio flashcard reader	M M		English English	
Irregular verbs in past tense.	E1g	Regents p. 32	M		English	Written exercise.
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	E.Y.N.L. Unit 5, Part 2 pp. 57-59	M		English	
Make an appointment with a doctor.	S8c		M	Simulated dialogue between client and doctor.	English	Exchange roles in text dialogue.
Make an appointment with doctor by phone.	S5f	Telephone equipment	M	Teacher-student demonstration.	English	Students exchange roles, making appointments for a variety of health reasons.
Conversational English: Topic: Personal and family health problems.	S13a				English	Individual students relate about the health status of themselves and their families.

LESSON PLAN: Wednesday, March 10, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Reading, pronunciation, comprehension, and writing exercises.	G	English 900 Book 2, Unit 2 pp. 18-23 Unit 3, pp.25-27	M			Repetition drills. Question and answer drills. Text conversation. Workbook exercises.
Descriptive adverbs and adverbs of frequency.	E6f	900 Workbook #2 Unit 2 Tape recorder and 900 tapes	M M	Adverbs identified in pattern practices.	English	
Make an appointment with doctor by phone.	S5f	Telephone equipment.		Same as Group II	English	
Conversational English: personal and family health status	S13a				English	
FREE STUDY PERIOD						

LESSON PLAN: Thursday, March 11, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Continued Modal auxiliary verbs: must, should, can, ought to.	E1o			Aside from pattern practices, have students give examples using modal auxiliaries.	English and Spanish	
Review written exercises on verbs in past tense.	E1f,g	Regents, p.32	M			
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	E.Y.N.L. Unit 5, Part 2 pp. 60-62	M		English	
Commands.	E2d					
Verbs in present progressive tense.	E1e					Substitution Drill: Substituting imperative form for present progressive tense and vice-versa. Example: Come right over. I'm coming right over.

LESSON PLAN: Thursday, March 11, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 2, Unit 3 pp. 28-33	M		English	Conversation.
Review present progressive tense.	E1e	900 Workbook Unit 3 Tape recorder and tapes	M	Apart from text exercises, teacher extracts key English structures and phraseology for impromptu questions and answer drills.		Workbook exercises to reinforce structure. Tapes for listening and pronunciation.
Conversational English:	S13a	'Viewscript' job description sheets.	M		English	Students discuss information acquired about their respective fields of interest.
FREE STUDY PERIOD						Job description sheets. Vocational terminology on flashcard reader. Verbal games. Review of irregular verbs.

LESSON PLAN: Friday, March 12, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
INTRODUCE: U. S. Idioms	E7b	English-Spanish Dictionary	M		English and Spanish	
GROUPS I AND II REVIEW:						
Self-identification information	S1				English	
Cardinal numbers	E3a	Number flashcards	M		English	
English alphabet	Eo				English	Pronounce letters of alphabet and contract long and short vowel sounds.
Days of week; months and seasons of year.	S4b,c				English	
Parts of body, face and clothing.	S8a				English	
Verb to be in present tense.	E1a				English	
Verbs to have and to do in present tense.	E1b,c				English	
Action verbs in present tense.	E1d	Action verb flashcards	M		English	
Possessive adjectives and pronouns.	Ebb E4c	Concrete objects	M		English	
Continued.						

LESSON PLAN: Friday, March 12, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUPS I AND II Continued						
Demonstrative adjectives: this, these; that, those.	E6b	Concrete objects	M		English	
Object pronouns.	E4b				English	
Common pattern forms: there is, there are, here is, here are.	E7a				English	
States of being.	S3				English	
Telling the time.	S4a	Cardboard clock	M		English	
GROUP III						
Fill out a job application form.	W2b	Sample job application forms	M	Without prior instruction, hand out application forms.	English	To the best of their capacity, students fill out forms. Afterwards, answer questions and discuss purposes of applications.
Exhibit ability to fill out a job application form by following written directions and giving complete honest, direct and neatly written answers to questions.	W2a1	Worksheets on "Following Directions" in Pre-Employment Training manual.	M	"Completing the Job and Application Form" Present and discuss worksheets.	English and Spanish	Students tested on their capacity to read and follow directions.

LESSON PLAN: Friday, March 12, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Write out a model job resume	W2a2	" Model Resume" sample from Pre-Employment Training manual	M	Hand out and discuss "model resume" samples.	English	Instruct students to write their own resumes based on the model sample. Later, review and correct resumes.
GROUPS I, II, III FREE PERIOD: Job description sheets of San Diego County employment opportunities.	W1b	Occupational Careers listing	M		English and Spanish	
Telephone communication	S5c,d,e,f	Telephone equipment	M		English	
Vocational vocabulary and terminology	W5a	Audio Flashcard Reader	M		English	
Verbal Game: "Word Bingo"	E9	"Group Word Teaching Game"	M	Teacher calls words instead of numbers.	English	

LESSON PLAN: Monday, March 15, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
INTRODUCE: Basic vocabulary (2nd list of 250 words)	E7e	Basic Vocabulary List	M		English and Spanish	Write, spell and say each word correctly; use words in context of simple statements.
U. S. Idioms.	E7b	English-Spanish Dictionary	M		English and Spanish	
Social Security Benefits.	S10c2	Social Security Administration pamphlet	M	Explain how much work you need, who gets benefits, what it does, and how it works.	English and Spanish	Students discuss and write down essential information.
Fill out application for a social security card.	S10c1	Copies of Social Security applications	M	Distribute forms and discuss.	English	Students fill out forms.
GROUP I: REVIEW: External and internal parts of the body.	S8a			Question and answer drills.	English	Students respond to question, "What's wrong with you?" by listing symptoms and illnesses related to different parts of the body.
Common symptoms and illnesses.	S8b	Audio Flashcard Reader	M			

LESSON PLAN: Monday, March 15, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Continued Review regular and irregular verbs in past tense.	E1f,g			Example: Today I walk to school. Yesterday, I walked to school.		Contrast present and past tenses.
Reading, pronunciation, comprehension exercises.	G	E.Y.N.L. Unit 5, Part 1 pp. 51-52	M		English and Spanish	Dialogue - exchange roles. Pronunciation drills.
Modal auxiliary verbs: must, can.	E1o			Aside from pattern practices, have students give examples using can and must.		
GROUP II						
Reading, pronunciation, comprehension and writing exercises.	G	E.Y.M.L. Unit 5, Part 2 pp. 59-61	M		English	Substitution drills.
External and internal parts of the body.	S8a			Aside from pattern practice, ask students, "What's wrong with you?"		Question and answer drills.
Common symptoms and illnesses.	S8b	Audio Flashcard Reader	M	Responses recorded on flashcards.		Student oral responses listing symptoms and illnesses related to different parts of the body.
Irregular verbs in past tense.	E1g	Audio Flashcard Reader	M	Write column of verbs in present tense on blackboard.	English	Students give the past tense using the verbs in simple statements. Individual work on flashcard reader.

LESSON PLAN: Monday, March 15, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Model job resume.	W2a2	"Model Resume" sample from Pre-Employment Training manual	M		English	Finish job resumes from previous class.
Reading, pronunciation, comprehension, and writing exercises.	G	English 900 Book 2, Unit 5 pp. 49-54	M		English	Base sentences. Question and answer. Substitution drills.
Review telling the time.	S4a	Tape Recorder and 900 tapes	M	Aside from pattern practices, ask students what time they do certain functions.		Listen and repeat with tapes to reinforce pronunciation and comprehension.
Conversational English: "Daily Activities"	S13a					Relating to text topic, students discuss their own daily activities.
QUIZ: Groups I, II, and III						
Past tense of irregular verbs.	E1g	Regents English Workbook, p.44	M		English	Students fill in the past tense form of the verb of each sentence.

LESSON PLAN: Tuesday, March 16, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: Arithmetic problems of addition, subtraction, multiplication and division and percentages.	W4a	Self-Help Arithmetic Workbook	M	Write problems on blackboard. Review and correct.	English	Students solve problems.
Social Security Benefits.	S10c2	"Your Social Security Card," Chapter 10 in Our American Way of Life pp. 35-38	M	Review application procedures, requirements, benefits and how it works.	English and Spanish	Students list qualifications, benefits and eligible recipients. Read chapter on how to obtain a Social Security Card.
INTRODUCE: Basic vocabulary.	E7e				English and Spanish	
U. S. Idioms.	E7b	English-Spanish Dictionary	M		English and Spanish	
Identify ten personal hygiene items: soap, towel, tooth brush, razor, comb, etc.	S8d	Concrete objects: hygiene items	M	Present items to class and discuss hygiene.	English and Spanish	Students identify items in question and answer drill.

LESSON PLAN: Tuesday, March 16, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Review: Introductions	S2b	"Introductions" Worksheet.	M	Teacher demonstration with student.	English	Student to student exchange.
Commands using one and two-word verbs.	S2d			Teacher dramatization of commands with students.	English	Students respond appropriately to commands.
Identify road signs.	S6d	"Road Sign" chart	M		English and Spanish	Students explain in Spanish the meaning of the signs.
Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 1, Unit 4 pp. 31-36 Tape Recorder and 900 tapes	M		English and Spanish	Base sentences. Questions and answers. Substitution drills. Tape exercises to reinforce comprehension and pronunciation.
Tag endings, questions and answers.	E2h			Tag endings presented in pattern practices.		
Review possessive pronouns and adjectives.	E4c E6b			Aside from pattern practices collect personal objects and ask students to whom they belong.		
GROUP II Review: Commands using one and two-word verbs.	S2d			Same as with Group I.	English	
Identify road signs.	S6d	'Roadsign'chart	M	Same as with Group I.	English and Spanish	

Continued.

LESSON PLAN: Tuesday, March 16, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Continued Verbs in future conditional tense.	E11			Teacher presents questions to students: What would you like to do? What would you do if . . .?	English	Student oral response in future conditional tense.
Reading, comprehension, pronunciation, and writing exercises.	G	E.Y.N.L. Unit 5, Part 2 pp. 62-64	M			
Common adverbs. Example, maybe, perhaps, really, honestly, actually, possibly.	E6f	English 900 Book 1, Unit 5 pp. 43-51 Tape recorder and tapes.	M	Adverbs presented in pattern practices.	English	Base sentences. Questions and answers. Substitution drills. 'Conversation'. Tape exercises to reinforce comprehension and pronunciation.
GROUP III Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 2, Unit 5 pp. 55-62 Tape recorder and tapes	M		English	'Conversation' Written exercises to reinforce structure.
Gerunds which follow the verb finish. Example: finish working, finish eating.	E1e1.			Apart from pattern practices, ask students what time they finish eating dinner, etc.		Student oral response: I finish . . . .

LESSON PLAN: Tuesday, March 16, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Discuss personality traits and attitudes that will enhance one's success on the job.	W3c	Worksheet questionnaire on 'success-mindedness' from Pre-Employment Training Manual	M	Distribute questionnaires.	English and Spanish	Read, discuss and fill out. Students evaluate their own, 'success-mindedness'
Student interview for course evaluation.						RECOMMENDATIONS: 1. More informal English conversation. 2. Field trips. 3. Selection of student leaders to conduct conversation groups. 4. More discussion of current events. 5. Greater emphasis on verb tenses. 6. Sports during break periods.

LESSON PLAN: Wednesday, March 17, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: Personal hygiene items.	S8d	Concrete hygiene items.	M	Demonstrate items.	English	Identify and discuss usage.
First list of basic vocabulary.	E7e				English	Use vocabulary in oral statements.
INTRODUCE: Basic vocabulary (2nd list)	E7e		M		English and Spanish	Write and pronounce each word correctly, use words in context of simple statements.
U. S. Idioms.	E7b	English-Spanish Dictionary	M		English and Spanish	
Function in the local transportation system by demonstrating ability to:	S6	Overhead projector Map of local bus routes.	M M	Present map on overhead projector.	English and Spanish	Students write down bus routes and code numbers.
1. Identify local bus routes by number or letter.	S6a					Discuss their own experiences with transportation system.
2. Order gasoline by dollar amount for quantity.	S6e	Overhead projector	M	Present customer-service station attendance dialogues on overhead projector.		Students practice relevant terminology.
3. Ask to have tires, water and oil checked, and windows washed.	S6f					Group of students simulate a customer-service attendant transaction.

LESSON PLAN: Wednesday, March 17, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I REVIEW: First list basic vocabulary (15 words)	E7e				English	Use vocagulary in oral statements.
Regular and irregular verbs in present and past tenses.	E1d,f,g	Audio Flashcard Reader	M			Individual work on flashcard reader.
Arithmetic problems of addition, subtraction, multiplication and division.	W4a	Programmed Math Workbook. A Sullivan Associates Program	M		English	Individual work in programmed math books; student works at his own rate.
Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 1, Unit 4 900 Workbook	M M		English	'Conversation' exchange roles. Workbook exercises to reinforce structure.
Conversational English.	S13a	Life Magazines	M	Distribute magazines for conversation.	English	Students select articles or pictures to discuss.
GROUP II Fill out a job application form.	W2b	Sample job application forms.	M	Without prior instruction, hand out application forms.	English	To the best of their capacity, students fill out forms. Afterwards, answer questions and discuss purposes of application.

Continued.

LESSON PLAN: Wednesday, March 17, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Continued Exhibit ability to fill out a job application form by following written directions and giving complete, honest, direct, and neatly written answers to questions.	W2a1.	Worksheets on "Following Directions" in Pre-Employment Training Manual	M	"Complete the Job Application Form" Present and discuss worksheets.	English and Spanish	Students tested on their capacity to read and follow directions.
Conversational English: magazine articles.	S13a	Life magazines	M	Distribute magazines for conversation.	English	Students select articles and pictures to discuss.
Conversational English: informal conversation with a group of advanced E.S.L. students.	S13b			Visitation from advanced E.S.L. class.	English	Group conversation.
Reading, pronunciation, comprehension and writing exercises. Review: greetings and introductions.	G 1 S2a,b	English 900 Book 1, Unit 6 pp. 59-61	M	 Aside from pattern practices, demonstrate introductions with students.	English	Base sentences. Questions and answers. Student to student dramatizations.

LESSON PLAN: Wednesday, March 17, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Continued						
Arithmetic problems of addition, subtraction, multiplication and division.	W4a	Programmed Math Workbooks	M		English	Individual work in programmed math books.
Regular and irregular verbs in present and past tenses.	E1d,f.g	Audio Flashcard Reader	M		English	Individual work on flashcard reader.
GROUP III English 900 Book 2 Review: Verbs in the present progressive tense.	E1e	English 900 Book 2, pp.63-66	M		English	Written exercises to reinforce structure.
Ask and answer questions in the affirmative and negative using do, does, did, don't, doesn't, didn't.	E2b		M		English	
Use the comparative form of regular and irregular adjectives.	E6c 1.2					
Tag questions.	E2h					

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LESSON PLAN: Wednesday, March 17, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Continued Discuss the relationship between appearance and success in securing and maintaining a job.	W3a	Worksheet on "Appearance" from Pre-Employment Training Manual	M	Distribute worksheets.	English and Spanish	Read and discuss.
Conversational English: news, magazine.	S13a	Weekly Reader News Report	M	Distribute news magazines.	English	Students select and present articles for discussion.
Conversational English: informal conversation with group of advanced E.S.L. students.	S13b			Visitation from advanced E.S.L. class.	English	Group conversation.

LESSON PLAN: Thursday, March 18, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: Function in the local transportation system by demonstrating ability to: 1. Identify local bus routes by numbers or letter. 2. Order gasoline by dollar amount or quantity. 3. Ask to have tires, water, and oil checked, and windows washed.	S6a S6e S6f	Overhead projector	M	Project on overhead customer service station attendant dialogues.	English	Student dramatization of dialogue.
INTRODUCE: Vocabulary (2nd list)	E7e				English and Spanish	
U. S. Idioms.	E7b	English-Spanish Dictionary	M		English and Spanish	

LESSON PLAN: Thursday, March 18, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
INTRODUCE: Name and discuss 10 free time activities such as: picnics, ball-games, movies, dancing, T.V., etc.	S12b	Pictures of free time activities.	M	Present and identify free time activities. Ask students: "What do you like to do?"	English	Students describe activities depicted in pictures. Student oral response: "I like to . . ."
U. S. measures and weights: measurements of length.	W4b	Self-Help Arithmetic Workbook	M	Write measures of length on blackboard: Example, 12 inches equal 1 foot, 3 feet equal 1 yard, 5280 feet equal 1 mile. Present problems.	English	Students memorize formulas and solve problems.
GROUP I Review: First list vocabulary.	E7e				English	
Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 1, Unit 5 pp. 43-45 Tape recorder and 900 tapes	M M		English and Spanish	Base sentences. Questions and answers.
Common adverbs: Example: maybe, perhaps, really, honestly, actually.	E6f			Adverbs presented in pattern practices.		Tape exercises to reinforce comprehension and pronunciation.

LESSON PLAN: Thursday, March 18, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Model job resume.	W2a2	"Model Resume" sample from Pre-Employment Training Manual	M	Hand out and discuss model resume samples.	English	Instruct students to write their own resume based on the model sample. Later, review and correct them.
Job application form terminology.	W2c	"Information" sheet from Pre-Employment Training Manual	M	Define terminology.	English	Discuss terminology used in employment application forms.
GROUP III Reading, pronunciation, comprehension, and writing exercises.	G	English 900 Book 2, Unit 6 Tape Recorder and tapes.	M M	Pattern practices in past tense.	English	Base sentences. Questions and answers. Conversation.
Review regular and irregular verbs in past tense.	E1f,g	Audio Flashcard Readers	M		English	Individual work on flashcard readers.
Check-list on attitudes and thoughts about work.	W3a	Sheet on "Thinking about Work" in Pre-Employment Training Manual	M	Explain and review questions on work attitudes.	English and Spanish	Students discuss questions and write out their own answers.

LESSON PLAN: Thursday, March 18, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
ALL GROUPS: Field trip to local library. 1. Obtain and use a library card. 2. Find desired materials.	S10b 1.2.			Head librarian explains how to obtain cards and use the library.	English	Students tour library, obtain cards, and look for reading material of interest.

LESSON PLAN: Friday, March 9, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: Social Security Benefits.	S10C2.	Video tape machine. Video tape on Social Security	M	Review qualifications, benefits, and how system works. Then present video tape.	English	
U. S. Measurements of Length.	W4b	Self-Help Arithmetic Workbook	M	Problems written on blackboard.		Students solve and discuss problems.
INTRODUCE: Basic vocabulary (2nd list)	E7e				English and Spanish	
U. S. Idioms.	E7b		M		English and Spanish	
U. S. measures and weights: liquid measures, dry measures, measures of weight, measures of time.	W4b	Self-Help Arithmetic Workbook	M	Write measures and weights formula on blackboard.		Students solve problems related to the different measures.
GROUP I Review: first list vocabulary.	E7e				English	Use vocabulary words in context of simple statements.
Adjective-Antonyms.	E6e	Regents English Workbook p. 29			English	

Continued

LESSON PLAN: Friday, March 19, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Continued Reading, pronunciation, comprehension, and writing exercises.	G	English 900 Book 1, Unit 5 pp. 46-52 Tape recorder and 900 tapes	M M		English and Spanish	Substitutuion drills. 'Conversation' Tape exercises to reinforce comprehension and pronunciation.
GROUP II Model job resume.	W2a2.			Teacher reviews and corrects them.	English	Students finish personal resumes.
Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 1, Unit 6 pp. 62-67 900 Workbook Unit 6 900 tapes	M M M		English	Substitution drills. 'Conversation' Written exercises to reinforce structure. Tape exercises to reinforce comprehension and pronunciation.
Conversational English: magazine articles.	S13a	Life magazines	M		English	Students select and discuss articles.

LESSON PLAN: Friday, March 19, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Check-list on attitudes and thoughts about work.	W3a	Sheet on "Thinking about Work" in Pre-Employment Training Manual	M		English and Spanish	Students discuss their answers to question sheet.
Dictation	E2q				English	
Conversational English: informal conversation with a group of advanced E.S.L. students.	S13b				English	Group conversation.
Review irregular verbs in past tense.	E1g	Regents English Workbook Audio Flashcard Reader	M M			

LESSON PLAN: MONDAY, March 22, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: U. S. Idioms	E7b	English-Spanish Dictionary	M		English and Spanish	
U. S. weights and measures.	W4b	Self-Help Arithmetic Workbook	M	Problem involving weights and measures written on blackboard.		Students individually solve problems; review and correct together.
Plural endings of irregular nouns Example: teeth, feet, men	E3d			Write a column of irregular nouns in singular form on the blackboard.	English	Students give the plural form.
INTRODUCE: Basic vocabulary.	E7e				English and Spanish	
GROUP I Review: first list vocabulary.	E7e				English and Spanish	Students use vocabulary words in context of simple statements.
Verbs in the future tense and future substitutive form.	E1j,k			Write column of present tense verbs on blackboard.	English	Oral substitution drill: Students recite simple statements, changing the verbs to the future tense or future substitutive form.

LESSON PLAN: MONDAY, March 22, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Continued Indicate and name external parts of the body and common symptoms and illnesses.	W8a,b			Question and answer drill: Example: teacher: What's wrong with you?	English	Student oral response: Example: I have a sore throat.
Conversational English: Personal activities.	S13a			For practice using verbs in past and future tenses, teacher asks students: What did you do last weekend? What will you do next weekend?	English	Student oral response in past and future verb tenses.
Verbal game: Word Bingo.	E9	Group Word Teaching Game	M		English	
GROUP II Discuss personality traits and attitudes that will enhance one's success on a job.	W3a	Questionnaire on "Success-Minded" from Pre-Employment Training Manual	M	Distribute questionnaire sheets and discuss.	English and Spanish	After discussing students fill out questionnaire.
Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 1, Unit 8 900 Tapes	M			Base sentences. Questions and answers. Conversation.
Tag questions and responses in the affirmative and negative with modal auxiliary DO	E2h			Practice through pattern sentences and impromptu question and answer drills.	English	Tape exercises to reinforce comprehension and pronunciation.
Irregular verbs in past tense.	E1g	Audio Flashcard Reader Regents English Workbook, p.133	M		English	Study for quiz.

LESSON PLAN: MONDAY, March 22, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUPS I,II,III Free study period.						1. Solve problems involving U. S. weights and measures. 2. Practice essential vocabulary and terminology related to specific vocational areas. 3. Verbal games.

LESSON PLAN: Tuesday, March 23, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: U. S. weights and measures and arithmetic problems.	W4a,b	Self-Help Arithmetic Workbook	M	Problems written on blackboard.		Solve problems.
INTRODUCE: Basic vocabulary (second list).	E7e	Audio Flashcard Reader	M		English and Spanish	
U. S. Idiom	E7b	English-Spanish Dictionary	M		English and Spanish	
GROUP I Review: First list Vocabulary.	E7e				English and Spanish	Students use vocabulary words in context of simple statements.
Verbs in present, past, and future tenses.	E1d,f,g,j			Write column of verbs on blackboard.	English	Students express verb tenses in terms of today, yesterday, and tomorrow. Example: Yesterday I went to __. Today I go ____. Tomorrow I will go ___.
U. S. weights and measures and arithmetic problems.	W4a,b	Self-Help Arithmetic Workbook Programmed Math	M M	Focus on areas of greatest difficulty and present problems on blackboard.		As a group work on the blackboard problems; individually work in the Programmed Math books.

LESSON PLAN: Tuesday, March 23, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Continued						
Reading, comprehension, pronunciation and writing exercises.	G	English 900 Unit 6, pp.59-67	M		English and Spanish	Base sentences. Questions and answers. Substitut onal drills 'Conversation'.
Review greetings and introductions	S2a,b	Tape recorder 900 tapes	M	Aside from pattern practices, teacher-student dramatization of greetings and introductions.		Tape exercises to reinforce comprehension and pronunciation.
Possessive form of regular singular and plural nouns. Example: John's brother, the boys' dogs.	E3e			Possessive form presented in pattern practices.		
GROUP II Personality traits and attitudes that will enhance one's success on a job.	W3a	Questionnaire on "Success-Minded" from Pre-Employment Training Manual	M		English	Finish questionnaire and discuss answers.
Personal appearance as an important factor in successfully obtaining and maintaining a job.	W3a	Discussion sheet on "Appearance" from Pre-Employment Training Manual	M	Distribute "Appearance" sheets.	English and Spanish	Discuss the importance of personal appearance to job seeking and present evaluative criterion for determining appropriate dress and grooming.

LESSON PLAN: Tuesday, March 23, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Continued						
Quiz on irregular verbs in past tense.	E1g	Regents English Workbook	M	Write column of present tense verbs on blackboard.	English	Students change to past tense using verbs in sentences.
Reading, comprehension, pronunciation and writing exercises.	G	English 900 Book 1, Unit 9 pp. 95-100	M		English and Spanish	Base sentences. Questions and answers. Substitution drills.
Review telling the time.	S4a	Tape Recorder and 900 tapes Cardboard clock	M	Aside from pattern practices, ask "What time is it?" using cardboard clock.		Tape exercises to reinforce comprehension and pronunciation.
REVIEW: Modal auxiliary verbs: Example: may, must, can, could, will, might, ought to.	E1o			Modals presented through pattern practices.	English	Students recite examples using modal auxiliaries.
Contracted form of pronoun and will.	E1p			Contracted forms presented through pattern practices.	English	Students give examples using contracted forms. Example: I'll go to the movies.
GROUP III Second job application form.	W2b	Sample job application forms.	M		English	Review filled out form.

LESSON PLAN: Tuesday, March 23, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Continued						
Dictation of simple, compound and complex sentences.	E2g	English 900 Book 2, Unit 7	M	Dictation of base sentences.	English	
Reading, pronunciation, comprehension, and writing exercises.	G	English 900 Book 2, Unit 8, pp. 91-93	M		English and Spanish	Base sentences. Questions and answers.
Verbs in the past imperfect tense: used to + verb didn't use to + verb	E1h			Aside from pattern practices, ask students questions in the past imperfect.		Student oral response in past imperfect.
Quiz on irregular verbs in past tense.	E1g	Regents English Workbook	M	Same as Group II.		
Practice typing in an adult school typing class.	W5c					Three students from Group III are now matriculated in the typing class two mornings a week.

LESSON PLAN: Tuesday, March 23, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Continued Practice essential vocabulary and terminology related to specific vocational areas: auto mechanics, practical nursing, and hospital use	W5a	Audio Flashcard Reader Basic Vocabulary for Hospital Use	M M		English and Spanish	Students work individually on flash-card readers and vocabulary lists.

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LESSON PLAN: WEDNESDAY, March 24, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: U. S. weights and measures	W4a	Self-Help Arithmetic Workbook	M	Problems involving measures of length, weight, counting and time: and liquid and dry measures written on blackboard.	English	Students solve problems.
INTRODUCE: Basic vocabulary (second list)	E7e				English and Spanish	
U. S. Idioms	E7b	English-Spanish Dictionary	M		English and Spanish	
Address envelopes and packages	S10a2	Envelopes Telephone Directory	M		English	Students address envelopes to other students or to Federal and local governmental agencies and businesses.
GROUP I First job application form	W2b	Sample job application forms	M	Distribute job application forms and assist students	English	Students fill out forms to the best of their capacity.

LESSON PLAN: WEDNESDAY, March 24, 1971

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SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 1, Unit 7, pp. 71-73 Tape recorder-900 tapes	M		English and Spanish	Base sentences. Questions and answers. Tape exercises.
Review past tense of Be: was, were; wasn't, weren't	E1g			Past tense of Be presented in pattern practices	English	Question and answer drill: Example: Teacher: "Were you at work yesterday?" Student: "Yes, I was." Or, "No, I wasn't."
Dictation	E2g	English 900 Book 1	M	Dictation taken from base sentences of previous lessons.	English	
GROUP II Review future tense and future substitutive form: going to + verb	E1j, k			Write column of verbs in present tense on blackboard	English	Students change verbs to future tense and future substitutive form, using them in simple statements.

LESSON PLAN: WEDNESDAY, March 24, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Practice essential vocabulary and terminology related to specific vocational areas: auto mechanics, practical nursing, electronics, welding	W5a	Audio Flash-card Readers	M		English	Students study, individually or in pairs, their vocational vocabulary lists and practice on flashcard readers.
Conversational English: "Chicano Movement"	S13a			Teacher as moderator of discussion	English	Students express their feelings and thoughts about the "Chicano" movement.
GROUP III Review verbs in the past imperfect tense: used to +	E1h	English 900 Book 2 Unit 8, pp. 94-98	M	Past imperfect tense presented in pattern practices	English	Substitution drills "Conversation"
Reading, comprehension, pronunciation, and writing exercises	G	English 900 Book 2 Unit 9, pp. 103-105	M		English and Spanish	
Verbs in present perfect tense	E1m			Explain usage of present perfect tense. Practice tense in pattern		Question and answer drill: "How long have you lived here?" "I have lived here for _____."

LESSON PLAN: WEDNESDAY, March 24, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Continued Conversational English: discussion with advanced E.S.L. students	S13b				English	
GROUP III Verbal game: Word-sentence chain	E9			Teacher initiates game by giving first word. Each student repeats previous word or words and contributes a new one in sequence until a meaningful sentence is formed.	English	

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LESSON PLAN: Thursday, March 25, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: Second list vocabulary for test on Friday.	E7e			Teacher recites Spanish definitions.	English & Spanish	Students respond with English equivalents.
Address envelopes and packages.	S10a,2	Envelopes	M		English	Students address envelopes to one another and teacher.
U. S. weights and measures and arithmetic problems.	W4a,b	Self-Help Arithmetic Workbook	M	Problems written on blackboard.		Solve problems.
Job description sheets of SanDiego County employment opportunities.	W1b	Job description sheets from Regional Center For Career Information, San Diego	M	Distribute sheets according to student's vocational interests and preferences. Announce visit of Adult Education Vocational Counselor.	English	Students reread job description sheets and prepare for interviews with vocational counselors.
INTRODUCE: Locate, tell about and/or partake of the services of the local Post Office.	S10a	Information sheet about the functions and services of the Post Office.	M	Distribute information sheets. Announce field trip to local post office tomorrow.	English	Read and discuss.

LESSON PLAN Thursday, March 25, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Basic Vocabulary	E7e				English & Spanish	
U. S. Idiom	E7b	English-Spanish Dictionary	M		English & Spanish	
GROUP I Prepare an effective job application form by exhibiting ability to follow written directions and give complete, honest, direct and neatly written answers to questions.	W2a1	Worksheets on "Following Directions" and "Completing the Job Application Form"	M	Distribute and discuss worksheets.	English & Spanish	Students tested on following directions. Discuss how to prepare and fill out an application form.
Reading, pronunciation, comprehension and writing exercises.	G	English 900 Unit 7, pp.74-76 900 Tapes	M		English & Spanish	Substitution drills. Tape exercise.
GROUP II Reading, comprehension, pronunciation and writing exercises.	G	English 900 Book 1, Unit 9 pp. 101-105 900 Workbook	M		English	'Conversation'. Written exercises to reinforce structure.
Negative tag questions, using isn't, aren't, don't, doesn't, wasn't, weren't.	E2h	Tape recorder and 900 Tapes		Tag questions presented in pattern practices.	English	

Continued.

LESSON PLAN: Thursday, March 25, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Continued Practice essential vocabulary and terminology related to specific vocational areas: auto mechanics, welding, practical nursing, electronics	W5a	Audio-Flashcard readers	M		En	Students study, individually or in pairs, their vocational vocabulary lists and practice on flashcard readers.
GROUP III Practice typing in an adult school typing class.	W5c					Three students matriculated in the typing class.
Irregular verbs in present perfect tense.	E1m	Regents English Workbook, p. 133	M		English	Memorize past participle verb forms and use them in oral statements of the present perfect tense.
GROUPS I,II,III Discuss employment opportunities with the Adult Education vocation counselor.	W1c			Vocation counselor conducts interviews with individual students and takes down data pertaining to their vocational interests and experience.	English & Spanish	

LESSON PLAN: Friday, March 26, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: Basic vocabulary (second list)	E7e				English & Spanish	
Operations and services of the U. S. Post Office.	S10a	Worksheet on U. S. Post Office	M		English	Review and prepare for visit to local Post Office.
INTRODUCE: Field trip to local post office.	S10a				English	Lecture and tour of the local post office and its operations and services.
Vocabulary test on second list.	E7e			Spanish definitions written on blackboard.	English	Students write English equivalents.
GROUP I Job application terminology.	W2c	Application "Information" sheet from Pre-Employment Training Manual	M	Distribute sheets and explain terminology.	English & Spanish	After second review, question and answer drill
Reading, pronunciation, and comprehension exercises.	G	English 900 Book 1, Unit 7 pp. 74-81 Tape Recorder and 900 Tapes	M		English	Tape exercises to reinforce comprehension and pronunciation.

LESSON PLAN: Friday, March 26, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Second job application form.	W2b	Sample application forms from Pre-Employment Training Manual	M	Teacher assists.	English	Students fill out application forms.
Conversational English: current events.	S13a	News Magazines	M		English	Students read and present different articles to the group for discussion.
GROUP III Dictation of simple, compound and complex sentences.	E2g	English 900 Book 2	M	Dictation taken from 'Reading Practice' paragraphs.	English	
Verbs in the present perfect tense.	E1m	Regents English Workbook, p.133		Write column of verbs in past tense on blackboard.	English	Substitution drill: substitute present perfect tense for Past, using verbs in simple sentences.
Verbal game: chain word sentences.	E9			See Wednesday, March 24.	English	
Conversational English: current events.	S13a	News Magazines	M		English	Students read and present different articles to the group for discussion.
GROUPS I,II,III: Free study period.						

LESSON PLAN: Monday, March 29, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: Computation and U. S. weights and measures.	W4a,b	Self-Help Arithmetic Workbook	M			
INTRODUCE: Basic vocabulary (second list)	E7e				English & Spanish	
U. S. Idioms	E7b	English-Spanish Dictionary	M		English & Spanish	
Secure housing by showing ability to find and read the rental and for sale ads in the classified section of the newspaper.	S7c	Local newspaper	M	Locate the classified section of the newspaper; cut out and distribute rental and for sale ads to the students.	English & Spanish	Students read ads and write down information on apartments and houses for rent and for sale.
GROUP I Model job resume.	W2a2	"Model Resume" worksheet from Pre-Employment Training Manual	M	Distribute resume sheets and discuss.	English	Students write out their own resume's following format of model.
GROUP II Reading, comprehension, pronunciation and writing exercises.	G	English Your New Language Unit 6, Part 1 pp. 65-68	M		English & Spanish	Pronunciation drills. Repetition drills. Substitutional drill.

Continued.

LESSON PLAN: Monday, March 29, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Continued Review verbs in the present progressive tense and the future substitutive form (going to + verb).	E1e,k	English Your New Language Unit 6, Part 1 pp. 65-68	M	Verb tenses presented in pattern practices.	English & Spanish	Pronunciation drills. Repetition drills. Substitution drill.
GROUPS I and II Review verbs in past and future tenses.	E1f,g,j				English	
Verbal games: "Simon Says" and "Hangman".	E9			In "Simon Says", students stand up and obey teacher's orders that are prefaced by 'Simon says: Those orders which are not, are not to be followed; and if a student does, he's expelled from the game, sits down. The last person standing wins.		
GROUP III Personal conduct in an interview.	W2e	Worksheet on "Interview Techniques" in Pre-Employment Training Manual	M	Distribute worksheets and discuss the importance of proper appearance and conduct in an interview. Dramatize by gestures what not to do in an interview.	English & Spanish	
Quiz on present perfect verb tense.	E1m	Regents English Workbook p.116	M		English	In the blank of each sentence, fill in the present perfect tense of the verb in parenthesis.

LESSON PLAN: Monday, March 29, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Continued Verbal game: Chain Word - sentences.	E9			Stimulates capacity for thinking in English.	English	
Group Interviews:				Students expressed desire for more instruction. English pattern usage.		

LESSON PLAN: Tuesday, March 30, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: Rental and for sales ads in the classified section of the nespaper	57	Local newspaper	M	Distribute newspaper clippings	English	Students read ads and write down information on apartments and houses for rent and for sale.
Introduce: Basic Vocabulary (Second List)	E7e				English & Spanish	
U. S. Idioms	E7e	English Spanish Dictionary	M		English & Spanish	
Identity fifteen commonly used tools	W5f	Picture cards of tools	M	Identi tools on cards	English	Question and Answer Drill: " What's this? " " That is a _____
Group I Model job resume	W2a2.	Model Resume worksheet	M		English	Finish personal resumes and review and revise with teacher.
Reading, Pronunciation, Comprehension and Writing exercise Review modal auxiliary verbs: Must, can, should	G E1o	E. Y. N. L. Unit 5. Part I pp. 51 - 53	M	Modal auxiliary verbs presented in pattern practices.	English & Spanish	

203

LESSON PLAN: Tuesday, March 30, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Review Computation and U. S. weights and measures	W4a,b	Self-Help Arithmetic Workbook	M			Solve 10 problems involving arithmetic and weights and measures
Verbal Game: Letter-Word	E9			Teacher gives a letter and student responds with a word beginning with that letter. The last letter of each word becomes the beginning letter of the next.		
Group II Review: Verbs in the present past and future tenses	F1d,f,g,j			Teacher asks students questions using verbs in different tenses.	English	Student oral response in the appropriate tense.
Review: 1. Plural Endings of regular and irregular nouns 2. Indefinite articles: a, an 3. Adjective-Antonyms	D3c,d E5c E6e	Regents English Workbook pp. 11-12 p. 17 p. 29	M		English	Written exercises to reinforce English structures
Verbal Game: Chain Word-Sentences	E9				English	

LESSON PLAN: Tuesday, March 30, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Group III Practice Typing in an adult school class	W5c					Four out of the five Group III students now attend typing class twice a week.
Review verbs in the present perfect tense	E1m	Regents English Workbook pp. 116-117	M		English	Written exercises: fill in the present perfect tense of the verbs in parentheses
Dictation of simple, compound, and complex sentences	E2g	Engl. 900 Book 2	M	Dictation taken from "Reading Practice" paragraph	English	
Conversational English: Current Events	S13a	News Magazines	M		English	Students read and present different articles to the group for discussion.

LESSON PLAN: Wednesday, March 31, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Review: Fifteen commonly used tools	W5f	Picture cards of tools	M	Teacher flashes tool picture cards.	English	Students identity tools and describe their functions.
Introduce: Basic Vocabulary (Second List)	E7e				English & Spanish	
U. S. Idiom	E7b	English-Spanish Dictionary	M		English & Spanish	
Identify a local public recreational, facility. Example: The San Diego Zoo - giving its location and describing its attractions.	S12di.	San Diego City Map	M	Discuss: Field trip to zoo for Friday; locate it on the map and relate about its history, size, and status among world zoos.	English & Spanish	
Identify zoo animals	S12di.a	Life Picture Book of Animals	M	Exhibit animal pictures, writing their names on blackboard	English	Students identify and describe characteristics of animals.
Group I Reading, Pronunciation, Comprehension and Writing exercises. Review modal auxiliary verbs: Must, can, should	G	E.Y.N.L. Unit 5 Part 1 pp. 54-55	M	Modals presented in pattern practices.	English & Spanish	

LESSON PLAN: Wednesday, March 31, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Review action verbs in present and past tenses.	**E1d,f,g**	**Action verb cards**	**M**		**English**	
Verbal Game: Letter-Word	**E9**			**See Tuesday, March 30**	**English**	
<u>Group II</u> **Reading, Comprehension exercises.** **Review verbs in the present progressive tense and the future substitutive form (going to and verb).** **Comparative form of adjectives.**	G **E1e,k** **E6c**	<u>E.Y.N.L.</u> pp. 68-70 Unit 6 Part 1	M	**Presented in pattern practices.** **Question and Answer drill using verb forms.** **Aside from pattern practices, compare ages and height among students using <u>older</u>, <u>oldest</u>; <u>taller</u>, <u>tallest</u>.**	English	Repetition drills. Substitution drills. **Students make comparisons among themselves.**
Verb quiz on present, past and future tenses.	**E1d,f,g,j**			**List verbs on blackboard.**	**English**	**Students write out sentences using the verbs in three tenses.**
Present oneself to a prospective landlord and ask questions about the size, rent, utilities, upkeep, lease, or contract.	**S7c**	**Worksheet dialogue on "Renting a House"**	**M**	**Read dialogue together and explain terminology.**	**English & Spanish**	**Students assume different roles in dialogue.** **Repeat dialogue several times.**

LESSON PLAN: Wednesday, March 31, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Group III Review Personal Conduct in an interview.	W2e	Worksheet on "Interview Techniques"	M	Discuss and dramatize what to do and what not to do in an interview.	English	
Common employer questions in an interview.	W2d	Worksheet "List of employer questions" in Pre-Employment Training Manual.	M	Distribute employer question lists and discuss	English & Spanish	Students read, discuss and prepare answers to questions.
Dictation of simple, compound and complex sentences.	E2g	English 900 Book 2	M	Dictation taken from 'Reading Practice' paragraphs	English	
Verb quiz on present, past, future and present perfect tenses.	E1d,f,g,m			Verbs listed on blackboard	English	Students write out sentences using the verbs in four tenses.
Conversational English: Group discussion with advanced E.S.L. students.	S13b				English	

LESSON PLAN: Thursday, April 1, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Review: Fifteen commonly used tools.	W5f	Picture cards of tools	M	Order students to perform different functions with tool picture cards.	English	Students respond to commands using tool cards. Example: "Put the hammer over there." "Pick up the wrench. Bring it here."
Identify zoo animals	S12d1.a	Life Picture Book of Animals	M	Identification Game: "What is it?" When the animal is finally identified, the teacher exhibits its picture.	English	Students ask questions about the characteristics of an animal and teacher responds with "yes" or "no" answers.
Discuss itinerary, time and logistics of field trip to the San Diego Zoo for Friday.					English	
Introduce: Basic Vocabulary (second list)	E7e				English & Spanish	
U.S. Idiom	E7b	English-Spanish Dictionary	M		English & Spanish	

LESSON PLAN: Thursday, April 1, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Reading, pronunciation, comprehension and writing exercises.	G	E.Y.N.L. Unit 5 Part 1 p. 56 Unit 5 Part 2 pp. 57-58	M		English and Spanish	
Review: Ask and answer simple questions in the affirmative and negative, using do, does; don't, doesn't	E2b			Aside from pattern practices, exercise with impromptu questions.		Student oral response
Review common symptoms and illnesses.	S8b	E.Y.N.L. Unit 5 Part 2	M	Apart from pattern practices, ask students, "What's wrong with you?"	English	Student oral response. Example: "I have a headache and a sore throat."
Conversational English: Current Events	S13a	News magazine, "Weekly Reader"	M		English & Spanish	Students read and present different articles to the group for discussion.
GROUP II Present oneself to a prospective landlord and ask questions about the size, rent, utilities, upkeep, lease or contract.	S7c	Worksheet dialogue on "Renting a House"			English	Students exchange different roles in dialogue. Discuss their own experiences with landlords.

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LESSON PLAN: Thursday, April 1, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Continued Review verbs in the present, past, future and future conditional tenses.	E1d,f,g,j,l			Write verbs in present tense on blackboard. Teacher points to different verb tenses.	English	Students write out the other tenses on blackboard. Individual students respond, using verbs in simple statements.
GROUP III Practice typing in adult school class.	W5c					Four of the five Group III students attend typing class twice a week.
Common employer questions in an interview.	W2d	Worksheet "List of employer questions"	M	Question and answer drill based on list.	English	Students prepare answers to questions. Students respond orally to 10 of the questions.
GROUPS I, II, III Free study period		Audio Flash-card Readers			English	Practice essential vocational terminology, verb tenses. Games: 'Word Bingo,' 'Hangman'

LESSON PLAN: Friday, April 2, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Field trip to the San Diego Zoo.	S12d1.					An all day field trip.
Identify vanishing species	S12d1.b	Film on "Vanishing Species" at the zoo Otto Center	M	Lecture and film by zoo personnel on "Vanishing Species"	English and Spanish	Students to participate in discussion after film.
Identify zoo animals	S12d1.a					In tour of zoo, students observe and identify the animals.

LESSON PLAN: WEEK OF APRIL 5 - 9, 1971 -- SPRING VACATION - NO CLASSES.

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES

213

LESSON PLAN: Monday, April 12, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Review: Fifteen commonly used tools	W5f	Picture cards of tools	M	Teacher orders students to perform different functions with tool picture cards.	English	Students respond to commands using cards.
Computation and U.S. weights and measures	W4a,b	Self-Help Arithmetic Workbook	M	Write problems on blackboard.		Solve problems.
Conversational English: Discussion of zoo field trip and Spring vacation.	S13a				English	Students discuss field trip and share their experiences over Spring vacation.
Introduce: Basic vocabulary (second list)	E7e				English & Spanish	
U.S. Idiom	E7b	English-Spanish Dictionary	M		English & Spanish	

LESSON PLAN: Monday, April 12, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Reading, pronunciation, comprehension, and writing exercises	G	E.Y.N.L. Unit 5 Part 2 pp. 57-60	M		English	Pronunciation drill Repetition drill Substitution drill
Review common symptoms and illnesses.	S8b			Aside from pattern practices, ask students, "What's wrong with you?"	English	Student oral response
Review verbs in future conditional tense in full and contracted form. Example: "I would like," "I'd like"	E1L,p			Presented in pattern practices. Question and answer drill in future conditional tense.		
Review action verbs in present, past, and future tenses.	E1d,f,g,j	Action verb cards	M		English	Describe actions depicted in verb cards in the three tenses.
GROUP II Present oneself to a prospective landlord and ask questions about the size, rent, utilities, upkeep, lease or contract.	S7c	Worksheet dialogue on "Apartment Hunting"	M	Read dialogue together and explain terminology.	English and Spanish	Students exchange different roles in dialogue. Repeat several times.
Practice essential vocabulary and terminology related to specific vocational areas: auto (Continued)	W5a	Audio Flash-card Readers	M		English	Students practice individually on audio flashcard readers.

LESSON PLAN: Monday, April 12, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Continued mechanics, welding, electronics, assembly, practical nursing, etc.						
GROUPS II & III Review verbs in present, past, future, future conditional and present perfect tenses.	E1d,f,g,j,l,m			(See Thursday, April 1)	English	
GROUP III Common employer questions in an interview.	W2d	Worksheet "List of employer questions"	M	Question and answer drill, based on list (first 20 questions).	English	Individually, students respond orally to questions.
Practice essential vocabulary and terminology related to specific vocational areas.	W5a	Audio Flash-card Readers. Tape recorder and hospital terminology tape.	M		English	Students practice individually on audio flashcard readers and tape recorder.
Review present perfect verb tense: a) negative form b) question form	E1m	Regents English Workbook pp. 118-119			English	Written exercises to reinforce usage of the present perfect tense in the negative and question forms.

LESSON PLAN: Monday, April 12, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUPS I, II, III Conversational English: Personal problems on welfare.	S13a					Because of welfare policy changes, some students and their families were affected adversely. The resulting low morale led to a class discussion of the situation.

LESSON PLAN: Tuesday, April 13, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Introduce: Basic vocabulary (second list)	E7e				English & Spanish	
U.S. Idiom	E7b	English-Spanish Dictionary	M		English & Spanish	
Discuss job training opportunities with Adult Education vocational counselor.	W1c				English & Spanish	The vocational counselor interviews with students reporting on the information they acquired about job training possibilities in their selected vocational fields.
GROUP I Review of basic vocabulary (first and second lists).	E7e			Teacher gives Spanish definitions.	English and Spanish	Students respond with English equivalents. Individuals give examples using vocabulary words in simple statements.
Reading, pronunciation, comprehension and writing exercises. (continued)	G	English 900 Book 1 Unit 8 Tape recorder 900 tapes			English and Spanish	Base sentences. Questions and answers. "Conversation". Tape exercises to reinforce comprehension and pronunciation.

LESSON PLAN: Tuesday, April 13, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Continued Review tag questions using do, does; don't, doesn't.	E2h			Tag questions presented in pattern practices.		
GROUP II Review: Prospective Renter--landlord dialogue.	S7c	Worksheet dialogue on "Apartment Hunting."			English	Students exchange different roles in dialogue.
GROUPS II & III Review verb tenses in present, past, future, future conditional and present perfect tenses.	E1d,f,g, j,l,m			(See Thursday, April 1)	English	
GROUP III Practice typing in an adult school class.	W5c					
Practice essential vocabulary and terminology related to specific vocational areas.	W5a	Audio Flash-card Readers. Tape recorder and hospital terminology tape.			English	Students practice individually on audio flashcard readers and tape recorder.

LESSON PLAN: Wednesday, April 14, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Introduce: Basic vocabulary (second list)	E7e				English & Spanish	
U.S. Idiom	E7b	English-Spanish Dictionary	M		English & Spanish	
Immigration and Naturalization: 1. List requirements for U.S. citizenship. 2. Identify immigration status.	S10e1,3	Naturalization Requirements and General Information booklet, overhead projector.	M M	Project onto screen list of naturalization requirements and discuss. Question students about their immigration status.	English and Spanish	Repetition drill. Student oral response.
Conversational English: Immigration status and naturalization.	S13a				English	Naturalized students discuss their experiences preparing for citizenship. Non-naturalized students express their attitudes about acquiring citizenship status.
Internal Revenue Service: 1. Fill out a sample Form W-4 (employee's) Withholding Exemption Certificate. (continued)	S10f1,2	Sample forms: Form W-4 and Form 1040A Overhead projector		Locate IRS office in San Diego on map. List phone number for tax information assistance. Project onto screen sample forms.	English and Spanish	Students discuss income tax policy and procedures with teacher. Later, fill out sample forms.

LESSON PLAN: Wednesday, April 14, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Internal Revenue Service: (continued) 2. Fill out a sample Form 1040A (U.S. Individual Income Tax Return)		Map of San Diego County				
GROUP I Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 1 Unit 8 pp. 89-91 900 Workbook	M		English	"Conversation" -- divide into pairs and exchange roles. Written exercises to reinforce structure.
Review verbs in future tense in full and contracted form with subject pronouns.	E1j,p	Unit 9 pp. 95-97 Tape recorder and 900 tapes		Aside from pattern practices, ask students for oral statements in the future tense.		Base sentences. Questions and answers. Tape exercises to reinforce comprehension and pronunciation.
Review telling the time.	S4a	Cardboard clock		Using cardboard clock, ask students what time it is.		Student oral response, giving two interpretations of the time.
Review basic vocabulary: First and second lists.	E7e			Teacher recites words in Spanish.	English & Spanish	Students respond with English equivalents.

LESSON PLAN: Wednesday, April 14, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Reading, pronunciation and comprehension exercises.	G	English 900 Book 1 Units 6-10 Tape recorder and 900 tapes.	M	Interrupt text "Conversations" and ask students questions pertaining to the subject themes.	English	Review "Conversations." Exchange roles. Tape exercises to reinforce comprehension and pronunciation.
Verbs in the present perfect tense.	E1m	Regents English Workbook p. 116	M	Explain usage of present perfect tense.	English and Spanish	Substitution drill: substitute present perfect for past tense. Written exercises on present perfect.
GROUP III Reading, pronunciation, and comprehension and writing exercises. Verbs in past progressive tense.	G	English 900 Book 2 Unit 10 pp. 115-118	M	Aside from pattern practices, address questions to students using the past progressive.	English and Spanish	Base sentences. Questions and answers. Student oral response in past progressive tense.
Verbs in present, past, future, future conditional, present perfect and past progressive tenses.	E1d,f,g,i, j,l,m			Write column of verbs in present tense on blackboard.	English	Students give oral statements using verbs in the different tenses.

LESSON PLAN: Wednesday, April 14, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Conversational English: Discussion with advanced E.S.L. students.	S13b				English	
GROUPS I, II, III Free study period.		Audio Flash-card Readers Tape recorder	M M		English	Practice: Basic vocabulary Essential vocational terminology English 900 tapes Verbal games

223

LESSON PLAN: Thursday, April 15, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Review: Naturalization requirements.	S10e1.	Naturalization Requirements and General Information booklet Overhead projector	M M	Project onto screen list of naturalization requirements.	English and Spanish	Repetition drill
Internal Revenue Service: 1. Form W4 2. Form 1040A	S10f1,2	Sample forms: W4 and 1040A		Review procedures for filing income tax returns.	English and Spanish	
Introduce: Prepare for citizenship examination: Recite "Pledge of Allegiance".	S10e2.	Worksheet "Pledge of Allegiance" Overhead projector	M M	Project onto screen copy of "Pledge of Allegiance".	English and Spanish	Group recitation of pledge. Later, individual recitation.
Basic vocabulary test (first and second lists).	E7e					Thirty-word written test.

LESSON PLAN: Thursday, April 15, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Reading, pronunciation, comprehension and writing exercises	G	English 900 Book 1 Unit 9 pp. 98-103 Tape recorder 900 tapes	M M		English	Substitution drill. "Conversation." Tape exercises to reinforce comprehension and pronunciation.
Review verbs in future tense in full and contracted form with subject pronouns.	E1j,p					
Review irregular verbs in past tense.	E1	Audio Flashcard Reader		Write column of verbs on board in present tense.	English	Oral drill: Example) "Today I go home. Yesterday I went to the market." Individual practice on flashcard reader.
Review telling the time.	S4a	Cardboard clock	M	Question and answer drill: "What time is it?"	English	Student oral response.
Conversational English: Current Events	S13a	News magazine "Weekly Reader"	M	Read articles together and discuss.	English	Individual students report on different articles.

LESSON PLAN: Thursday, April 15, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Review verbs in the present perfect tense.	E1m			Write column of verbs in present tense on blackboard.	English	Give oral statements, using verbs in present perfect tense.
Ask the seller of a house about the age, size, construction, taxes, utilities and cost.	S7d	Worksheet on "Buying a House"	M	Distribute worksheets and discuss.	English	Simulate a house-for-sale scene with seller and prospective buyers.
Conversational English: Current Events	S13a	News magazine "Weekly Reader"	M		English	Individual students report on different articles.
GROUP III Practice typing in an adult school typing class.	W5c					Four out of the five Group III students attend.
Review verbs in present, past, future, future conditional, present perfect and past progressive tenses.	E1			Question and answer drill: Teacher directs questions to students in the different tenses.	English	Student oral responses in the appropriate verb tenses.

LESSON PLAN: Thursday, April 15, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Continued Conversational English: Fiction - Short Stories	S13a	Readers Digests	M	Teacher directs questions about stories to students to stimulate discussion.	English	Individual students read different chapters.
GROUPS I, II, III Free study period.		Audio Flash-card Readers Tape recorder	M M		English	1. Practice essential vocational vocabulary and terminology. 2. Verb tenses. 3. Verbal games.

122

LESSON PLAN: Friday, April 16, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Field trip to Junipero Serra Museum and Presidio Park a) Recognize and identify artifacts of Spanish and Mexican heritage.	S12d2.a			Lecture on the historical and cultural significance of the Junipero Serra Museum.	English and Spanish	Students spend the class period touring the museum and observing and identifying artifacts of our Spanish and Mexican heritage; and later picnicking in the Presidio Park.
Identify location of Presidio Park.	S12c	Map of San Diego County.	M	Identify location on map.		

228

LESSON PLAN: Monday, April 19, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Review: Naturalization Requirements	S10e1.	Naturalization Requirements and General Information booklet. Overhead projector	M M	Project onto screen list of naturalization requirements.	English	Ask students if they meet requirements and if not, what are they lacking. Student oral response.
Prepare for citizenship examination: Recite "Pledge of Allegiance."	S10e2.	Worksheet on "Pledge of Allegiance" Overhead projector	M M	Project onto screen copy of "Pledge of Allegiance."	English	Group recitation of pledge. Later, individual recitation.
Introduce: Basic vocabulary (second list)	E7e				English & Spanish	
U.S. Idiom	E7b	English-Spanish Dictionary	M		English & Spanish	
Employment Application Form (third form)	W2b	Application form copies from Pre-Employment Training Manual	M	Distribute application forms. (Most difficult form to date.)	English	Students fill them out.

LESSON PLAN: Monday, April 19, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Introduce: Prepare for citizenship examination.	S10e2.	Spanish-English Citizenship Lessons Division of Adult Education	M	Distribute Citizenship Lessons to interested students.	English and Spanish	Students study individually the Citizenship lessons written in English and Spanish.
GROUP I Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 1 Unit 10 pp. 107-112	M		English and Spanish	Base sentences. Questions and answers. Substitution drills.
		Tape recorder 900 tapes	M			Tape exercises to reinforce comprehension and pronunciation.
Ordinal numbers	E3b			Aside from pattern practices, ask what dates they were born on.		Student oral response using ordinal numbers. Example: "I was born on August 25, 1933."
Conversational English: Current Events	S13a	News magazine "Weekly Reader"	M		English	Read and discuss articles together.

LESSON PLAN: Monday, April 19, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 2 Unit 1 pp. 1-6	M		English and Spanish	Base sentences. Questions and answers. Substitution drills.
		Tape recorder 900 tapes	M			Tape exercises.
Review verbs in future conditional tense in full and contracted form with subject pronouns.	E1L,p			Presented in pattern practices.		
Conversational English: Fiction - Short Stories	S13a	Readers Digest Selections	M	Teacher promotes discussion of stories after reading.	English	Individual students read separate chapters.
GROUP III Oral interviews: Common employer questions.	W2d	List of employer questions from Pre-Employment Training Manual	M	Teacher as employer directs questions to students -- not conducted as a formal interview.	English	Student oral response.
Conduct in an interview: Avoidance of negative attitudes and behavior.	W2e	Worksheet on negative personality traits from Pre-Employment Training Manual		Distribute and discuss worksheets.	English and Spanish	

LESSON PLAN: **Monday, April 19, 1971**

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Conversational English: Employment application and interview experience.	**S13a**				**English**	**Students relate about their own experiences applying for jobs, and in particular, oral interviews.**

LESSON PLAN: Tuesday, April 20, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Review: Recite "Pledge of Allegiance".	S10e2.				English	Recite together. Later, individual recitation by memory.
U.S. weights and measures	W4b			Write problems on board.		Students solve problems.
Employment Application Form (3rd form) Application form terminology	W2b W2c	Overhead projector	M	Project sample form onto screen. Review application terminology.	English and Spanish	Students review their completed forms with teacher and aide.
Introduce: Basic vocabulary (second list)	E7e				English & Spanish	
U.S. Idiom	E7b	English-Spanish Dictionary	M		English and Spanish	
GROUP I Review: Basic work tools; commands using those tools.	W5f	Tool flashcards	M	Using flashcards, teacher orders students: Example: "Pick up the wrench; put the hammer over there," etc.	English	Students respond to commands, using flashcards.

LESSON PLAN: Tuesday, April 20, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Continued Reading, pronunciation and comprehension exercises.	G	English 900 Book 1 Unit 10 pp. 113-115 Tape recorder 900 tapes	 M		English	Text "Conversation". Questions and answers related to text material. Tape exercises.
Prepare for citizenship examination.	S10e2.	Spanish-English Citizenship Lessons	M	For interested students.	English and Spanish	Individual study of Citizenship Lessons.
Practice essential vocational vocabulary and terminology.	W5a	Audio Flash-card Readers	M		English	Individual study.
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 2 Unit 1 pp. 7-11 Tape recorder 900 tapes	M		English	Text "Conversation". Questions and answers related to text material. Written exercises. Tape exercises.
Review verbs in past, present perfect and future conditional.	E1f,g, 1,m			Question and answer drill in different tenses.	English	Student oral response in appropriate verb tense.

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LESSON PLAN: Tuesday, April 20, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Prepare for citizenship examination.	S10e2.	Spanish-English Citizenship Lessons	M	For interested students.	English and Spanish	Individual study of Citizenship Lessons.
Practice essential vocational vocabulary and terminology.	W5a	Audio Flash-card Readers	M		English	Individual study in selected vocational area.
GROUP III Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 3 Unit 1 pp. 1-8			English and Spanish	Base sentences. Substitution drill. "Conversation". Reading practice.
Review: U.S. weights and measures.	W4b	Personal objects	M	Instead of solving problems, describe objects in terms of heighth, weight, length; size, shape, color and feel.		Aside from pattern practices, measure and describe personal and classroom objects.
Common descriptive adjectives 1. comparative form	E6a,c	Classroom objects				
Practice typing in an adult school typing class.	W5c					

LESSON PLAN: Tuesday, April 20, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Continued Dictation of sentences in present perfect tense.	E2g	Regents English Workbook pp. 117-119		Dictation taken from exercises in Regents.	English	

LESSON PLAN: Wednesday, April 21, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Review: Recite "Pledge of Allegiance".	S10e2.				English	Recite together. Later, individual recitation by memory.
Application form terminology.	W2c	"Application form" terminology sheet from Pre-Employment Training Manual Overhead projector	M M	Project terminology sheet onto screen.	English and Spanish	Review terminology. Question and answer drill.
Naturalization requirements.	S10e1.	"How to Become a Citizen", chapter 18 in Our American Way of Life.	M		English	Read and discuss together. Question and answer drill.
Introduce: Basic vocabulary (second list)	E7e				English & Spanish	
U.S. Idiom	E7b	English-Spanish Dictionary	M		English & Spanish	

LESSON PLAN: Wednesday, April 21, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Review: Naturalization requirements.	S10e1.	"How to Become a Citizen", Our American Way of Life.		Focus on requirements.	English	Repetition of earlier class exercise.
Reading, pronunciation and comprehension exercises.	G	English 900 Book 1 Units 6 & 7	M	Review text "Conversations".	English	Question and answer drills related to text materials.
Review: Commands with tools.	W5f	Tool flash-cards.	M	(See Tuesday, April 20)	English	
Practice essential vocational vocabulary and terminology.	W5a	Audio Flash-card Readers.	M		English	Individual study.
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 2 Unit 2 pp. 13-15	M		English and Spanish	Base sentences. Questions and answers.
Review common adverbs.	E6f	900 Workbook #2 Unit 1		Presented in pattern practices.		Written exercises to reinforce structure.

LESSON PLAN: Wednesday, April 21, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Continued Review verbs in past, future, future conditional and present perfect tenses.	E1f,g, j,l,m				English	Question and answer drills in the different tenses.
Prepare for citizenship examination.	S10e2.	Spanish-English Citizenship Lessons	M	For interested students.	English	Individual study of Citizenship Lessons.
Practice essential vocational vocabulary and terminology.	W5a	Audio Flash-card Readers	M		English	Individual study in selected vocational areas.
GROUP III Conversational English: Mexican-American Affairs.	S13a	Local newspapers	M	Cut out articles from newspapers related to Mexican-American affairs in the community.	English	Students read and report on different articles, followed by group discussion.
Dictation of simple, compound and complex sentences.	E2g	English 900 Book 3 Unit 1		Dictation taken from "Reading Practice".	English	
Prepare for citizenship examination.	S10e2.	Spanish-English Citizenship Lessons	M	For interested students.	English and Spanish	Individual study of Citizenship Lessons.

LESSON PLAN: Wednesday, April 21, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Verbal Game: Sentence completion	E9			Teacher makes a partial statement. Good for stimulating student to think in English.	English	Student completes it--forming a simple, compound or complex sentence.

LESSON PLAN: Thursday, April 22, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Review: Recite "Pledge of Allegiance"	S10e2.				English	Recite together. Later, individual recitation by memory.
Naturalization requirements.	S10e1.	Chapter 19 "More About Citizenship" in Our American Way of Life.	M	Read chapter and discuss.	English and Spanish	Individual students read paragraphs. Later, discuss material.
Introduce: Basic vocabulary (second list)	E7e			Blackboard drill: Write vocabulary in English, Later, give Spanish definitions. Pronunciation emphasized.	English and Spanish	Repetition drill. Give examples using vocabulary in simple statements.
U.S. Idiom	E7b		M		English & Spanish	
GROUP I Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 1 Units 8,9,10 900 Workbook Unit 10	M	Review text "Conversations".	English	Question and answer drills related to text materials. Written exercise to reinforce structure.

LESSON PLAN: Thursday, April 22, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Continued Review commands with tools.	W5f	Tool flash-cards	M	(See Tuesday)	English	
Review application form terminology.	W2c	Application terminology sheet	M	Distribute copies.	English & Spanish	Review terminology. Question and answer drill.
Prepare for citizenship examination.	S10e2.	Spanish-English Citizenship Lessons	M	For interested students.	English and Spanish	Individual study.
Practice essential vocational vocabulary and terminology.	W5a	Audio Flash-card Readers	M		English	Individual study.
GROUP II Reading, comprehension, pronunciation and writing exercises.	G	English 900 Book 2 Unit 2 pp. 16-21 Tape recorder & 900 tapes. 900 Workbook #2 Unit 2	M		English	Substitution drills. "Conversation". "Reading Practice". Questions and answers related to text material. Tape exercises. Workbook exercises.

LESSON PLAN: Thursday, April 22, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Continued Review verbs in past, past perfect, future, future conditional and present perfect tenses--affirmative and negative.	E1f,g,h, j,L,m,			Write column of verbs on board.	English	Oral drill: Students make affirmative - negative compound sentences with the conjunction "but" in the different verb tenses. Example: "I have worked as a mechanic, but I haven't worked as a welder."
Conversational English: Mexican-American Affairs.	S13a	Local newspaper	M	Distribute newspaper articles related to Mexican-American community affairs.	English and Spanish	Students read and report on different articles, followed by group discussion.
GROUP III Practice typing in an adult school typing class.	W5c					
Review: Common descriptive adjectives 1. comparative form	E6a,c	Personal objects Classroom objects	M	Describe objects in terms of heighth, weight, length, shape, color, etc.	English	Compare heighth, size, age, among members of group.

LESSON PLAN: Thursday, April 22, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Continued Oral job interviews	W2d	Application forms	M	Divide into pairs for informal practice.	English	Students interview one another using their completed application forms and a list of common interview questions.
Verbal Game: Sentence completion	E9			(See Wednesday, April 21)	English	

LESSON PLAN: Friday, April 23, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Review: "Pledge of Allegiance"	S10e2.				English	First, group recitation; then individual recitation.
Introduce: Basic vocabulary (second list)	E7e				English & Spanish	
U.S. Idiom	E7b				English & Spanish	
Arithmetic Problems: Fractions	W4a	Programmed Math Book 6 Fractions	M	Explain and present fraction problems on the board.		Students solve problems.
Announce weekly visitations to San Diego Skills Center for observation of vocational training classes.	W5d				English and Spanish	Answer student questions about impending visitations, explaining the purpose and logistics.
Presentation of slides on travels to the Mayan Ruins in Guatemala, to Honduras, Costa Rica, Panama, Columbia, Ecuador and the Caribbean.		Slide projector	M		English and Spanish	Answer student questions about slides.

LESSON PLAN: Friday, April 23, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Review of verbs in present, past and future tenses.	E1a,b,c,d, f,g,j			Ask questions in the different verb tenses.	English	Student oral response in the appropriate tense.
Conversational English: Employment and vocational training aspirations.	S13a			Teacher as moderator.	English and Spanish	Students discuss their aspirations and previous employment experience.
Practice essential vocational vocabulary and terminology.	W5a	Audio Flash-card Readers	M		English	Individual study in selected vocational areas.
GROUP II Conversational English: Employment and vocational training aspirations.	S13a			Teacher as moderator.	English	Same as Group I.
Practice essential vocational vocabulary and terminology.	W5a	Audio Flash-card Readers	M		English	Individual study in selected vocational areas.

LESSON PLAN: Friday, April 23, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUPS II & III Review verbs in past, imperfect, future, present perfect and past progressive tenses--affirmative and negative.	E1f,g,h, i,j,m			Write column of verbs on board.	English	Oral drill: Students give affirmative - negative compound sentences with the conjunction "but" in the different verb tenses. Example: "I used a wrench, but I didn't use a screwdriver."
GROUP III Oral job interviews	W2d	Application forms	M	Divide into pairs for informal practice.	English	Students interview one another using their completed application forms and a list of common interview questions.
Practice essential vocational vocabulary and terminology.	W5a	Audio Flash-card Readers	M		English	Individual study in selected vocational areas.

LESSON PLAN: Monday, April 26, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: Basic vocaculary (second list)	E7e			Teacher recites Spanish definitions.	English & Spanish	Students respond with English equivalents.
U. S. weights and measures.	W4b	Self-Help Arithmetic Workbook	M	Present problems on blackboard.		Solve and discuss problems.
Arithmetic: addition and subtraction of fractions.	W4a	Programmed Math, Book 6 Fractions	M	Present problems on board.		Solve and discuss. Interested students work in Programmed Math book.
Common symptoms and illnesses.	W8b			Question and answer drill: "What's wrong with you?"	English	Student oral response, citing symptoms and/or illnesses.
'Pledge of Allegiance'	S10e2				English	Group and individual recitation.
INTRODUCE: Basic vocabulary (end of 2nd list)	E7e				English & Spanish	
U. S. Idiom	E7b	English-Spanish Dictionary	M		English & Spanish	

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LESSON PLAN: Monday, April 26, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Review: Functioning in the local transportation system: 1. order gasoline by dollar amount or quantity. 2. ask to have tires, water, and oil checked and windows washed.	S6e,f			Simulate a service station scene.	English & Spanish	Students exchange roles as station attendant and customer.
Verbs in present, past, and future tenses.	E1a,b,c, d,f,g,j			Question and answer drill in three verb tenses.	English	Student oral response in the appropriate tense.
INTRODUCE: Present oneself to a prospective landlord and ask questions about the size, rent, utilities, upkeep, lease or contract.	S7c	Worksheet on "Renting a House" (terminology and dialogue)	M	Present terminology on blackboard. Distribute worksheet dialogues.	English & Spanish	Repetition drill. Read and discuss dialogue together; then individual students assume roles.
GROUP II Reading, pronunciation, comprehension and writing exercises. Review present progressive tense.	G E1e	English 900 Book 2, Unit 3 pp. 25-30 Tape Recorder 900 tapes.	M M	Aside from pattern practices, ask students questions in the present progressive.	English & Spanish	Base sentences. Questions and answers. Tape exercises. Student oral response.

LESSON PLAN: Monday, April 26, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Writing exercise: Composition on vocational goals and personal. Conversational English: vocational goals and personal.	G S13a			Give composition instructions. When finished, review and correct.	English	Students write on their vocational goals and how they relate to their personal goals. Students discuss their compositions.
GROUPS I,II,III Announcements: 1. Begin visitations to San Diego Skills Center tomorrow. 2. Oral and written tests on Wednesday through Friday.						
Free Study Period: Essential vocational vocabulary and terminology.	W5a	Audio-Flash-card Readers	M		English	Practice on flashcard readers or study from terminology lists.

LESSON PLAN: Tuesday, April 27, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
REVIEW: Basic vocabulary (second list)	E7e				English & Spanish	
Arithmetic: addition and subtraction of fractions.	W4a	Programmed Math, Book 6 Fractions	M	Present problems on board.		Solve and discuss problems. Interested students work further in Programmed Math book.
Common symptoms and illnesses.	S8b			Question and answer drill: "What's wrong with you?"	English	Student oral response, citing symptoms and illnesses.
Pledge of Allegiance	S10e2				English	Group and individual recitation.
INTRODUCE: Visitation to the San Diego Skills Center for observation of training (and sometimes participation) in the following vocational skill classes: 1.Automotive mechanics. 2. welding. 3. office procedures. 4. electronics assembly. 5. auto body fender and repair.	W5c			Visitation program arranged by the Skills Center Director with the consent of the teachers.	English	Students spend two hours observing training classes in their respective fields of vocational interest.

LESSON PLAN: Tuesday, April 27, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Review: Present oneself to a prospective landlord and ask questions about the size, rent, utilities, upkeep, lease or contract.	S7c	Worksheet on "Renting a House"	M	Distribute worksheet dialogues.	English	Read dialogue together, then individual students assume roles.
Verbs in present, past, and future tenses.	E1,a,b,c, d,f,g,j	Regents English Workbook pp. 57,60	M	Questions and answer drill in the three verb tenses.	English	Student oral response in the appropriate tense. Written exercises: Example, He goes to school every day. He went to school yesterday. He will go to school tomorrow.
GROUP II Conversational English: short stories - fiction	S13a	Readers Digest Selections	M	Teacher stimulates discussion with questions about reading material.	English	Read and discuss.
GROUP II and III Action verbs related to work and occupational clusters in the present, past, imperfect, future, present perfect and past progressive tenses.	W5b E1d,f,g, h,i,j,k, l,m			Present verbs on blackboard and conduct oral drill.	English	Students give affirmative negative compound sentences with but, using verbs in the different tenses. Example: I will adjust the brakes, but I won't adjust the timer.

LESSON PLAN: Tuesday, April 27, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III **Practice typing in an adult school typing class.**	W5c					**Two students who did not visit the Skills Center attended typing class.**
REVIEW: **Present oneself to a prospective landlord and ask questions about the size, rent, utilities, upkeep, lease or contract.**	S7c	**Worksheet on "Renting a House"**	M	**Distribute worksheet dialogues.**	**English**	**Read and discuss dialogue together; then individual students assume roles.**
GROUPS I,II,III Conversational English: Talking with a social worker and welfare supervisor.	S13b				English	Individually, students discuss their financial problems with the welfare social worker and supervisor.
FREE STUDY PERIOD: Prepare for tests scheduled for Wednesday through Friday. Subject matter: 1. verb tenses. 2. vocabulary. 3. job resume. 4. application forms. 5. ordering at a service station. 6. rental dialogue. 7. common symptoms and illnesses. 8. problems of arithmetic and U.	S. weights and	measures.				

LESSON PLAN: Wednesday, April 28, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Review: Basic vocabulary (second list)	E7e				English & Spanish	
Pledge of Allegiance	S10e2.				English	Group and individual recitation.
Introduce: Working with ruler, yardstick and tape measure to measure distances.	W4c	Ruler, yardstick and tape measure	M	Teacher demonstration, measuring objects of different size. Question and answer drill: Example) "What is the length of _____?" "What is the width of _____?"	English	Student demonstrations, measuring with ruler, yardstick and tape. Oral response: Example) "The length of the table is 6 feet and 5 inches."
Private and Public Employment Agencies 1. List and locate agencies 2. Calculate private agency fees.	W1d1,2	Telephone Directory Worksheets on "Private Employment Agencies" from Pre-Employment Training Manual	M M	Explain the differences between the private and public agencies. Discuss private agency fees. Present problems involving fees, listing averages taken according to take-home salary.	English and Spanish	Using the phone directories, look in the yellow pages and write down the names of two private and public employment agencies in the community. Solve problems

LESSON PLAN: Wednesday, April 28, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Written examination: 1. Address envelopes 2. Job resume 3. Job application form 4. Problems involving arithmetic and U.S. weights and measures.	S10c2. W2a W2b W4a,b			Distribute envelopes and application forms to fill out. Write problems on blackboard.	English	Students write out a model resume; fill out the envelopes and application form; and solve arithmetic problems.
GROUP I Verbs in present, past and future tenses.	E1a,b,c, d,f,g,j	Regents English Workbook pp. 57, 60			English	Finish written exercises.
Commands using one- and two-word verbs. Action verbs in past tense.	E2d E1f,g	Prevocational English Text 1 Lesson 3 pp. 12-14	M	Command a student to do something, and afterwards ask the group what he did. Examples taken from textbook.	English	Action response to command. Group oral response: Example) "He went to the blackboard."
Reading, comprehension, pronunciation and writing exercises.	G	Prevocational English Text 1 Lesson 3 pp. 14-15	M		English	Read a situational paragraph and write answers to comprehension questions.

LESSON PLAN: Wednesday, April 28, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 2 Unit 3 900 Workbook Unit 3	M M		English	"Conversation". Reading practice. Written exercises to reinforce structure.
Conversational English: Skills Center visitation.	S13a				English	Students discuss their experiences and impressions of the vocational classes at the Skill Center yesterday.
GROUP III Dictation of simple, compound and complex sentences.	E2g	English 900 Book 3 Unit 1		Dictation taken from "Reading Practice" paragraph.	English	Write and correct dictation.
Conversational English: Skills Center visitation. Discussion with advanced E.S.L. students.	S13a S13b				English	(Same as Group II)
GROUPS I, II, & III Free study period.						

LESSON PLAN: Thursday, April 29, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Review: Basic vocabulary (second list)	E7e				English & Spanish	
Working with ruler, tape measure and yardstick to measure distances.	W4c	Ruler, yardstick and tape measure	M	Direct different students to measure a variety of objects. Question and answer drill.	English	Using ruler, yardstick or tape, students measure and write down dimensions on blackboard. Oral response: "The length is 12 feet" or "It's 12 feet long."
Private and Public Employment Agencies 1. List and locate agencies. 2. Calculate private agency fees.	W1d1,2.	San Diego County map	M	Locate a number of agencies on map. Present problems involving agency fees on blackboard.	English	Solve percentage problems.
Introduce: Oral examination: 1. Verb tense drills 2. Order gas and have water, oil and tires checked. (continued)	E1d,e,f,g,j,k,l,m S6e,f			Group I--present, past and future only. Simulate service station scene with teacher as attendant and student as customer.	English	

LESSON PLAN: Thursday, April 29, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Introduce: (Continued) 3. Common symptoms and illnesses; parts of the body and face.	S8a,b			Question and answer drill: "What's wrong with you?" Student cites at least five symptoms and five previous illnesses.		
4. Dialogue between landlord and prospective tenant.	S7c,e			Teacher as landlord; student as prospective tenant. Question and answer exchange.		
GROUP I Reading, pronunciation, comprehension and writing exercises.	G	Prevocational English Workbook 1 Lesson 3 pp. 11-15			English	Question and answer drill. Read situational paragraph and write answers to comprehension paragraph.
Action verbs in past tense.	E1f,g					
Reading and comprehension exercises.	G	Readers Digest Selections	M			Read short stories fiction.
Practice essential vocational vocabulary and terminology.	W5a	Audio Flashcard Readers	M		English	Practice on flashcard readers. Individual study in selected fields of interest.

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LESSON PLAN: Thursday, April 29, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Reading, pronunciation, comprehension and writing exercises. Review: Comparative adjectives, regular and irregular.	G E6c1.2.	English 900 Book 2 Unit 4 pp. 13-20		Aside from pattern practices, students compare one another in terms of age, heighth, weight, etc.	English	Base sentences. Questions and answers. "Conversation".
Dictation of simple, compound and complex sentences.	E2g	English 900 Book 2 Unit 4	M	Dictation taken from base sentences.	English	Write and correct dictation.
Practice essential vocational vocabulary and terminology.	W5a	Audio Flash-card Readers	M			(Same as Group I)
GROUP III Practice typing in an adult school typing class.	W5c					

LESSON PLAN: Thursday, April 29, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Continued Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 3 Unit 2 p. 13	M		English and Spanish	Base sentences. Substitution drill.
Make oral requests using phrases as: "Would you please...?" "Will you do me a favor...?" "Would you mind...?"	E2e			Aside from pattern practices, students phrase their own requests using the same forms.		
Practice essential vocational vocabulary and terminology.		Audio Flash-card Readers Tape recorder			English	(Same as Groups I & II)

LESSON PLAN: Friday, April 30, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Introduce: Solve problems of area and perimeter of rectangles, squares, triangles and circles.	W4d	Prevocational English Text 2 pp. 20, 93	M	Instruct a student to draw geometric figures on board, giving dimensions. Explain difference between perimeter and area. Write down formulas.	English	Identify figures. Calculate the area perimeter of the geometric figures.
Vocabulary test on second list (30 words).	E7e			List Spanish definitions on board.	English	Students write English meanings.
Visit the San Diego Skills Center to observe training (and sometimes participate) in the following vocational skill classes: 1. Auto Mechanics 2. Welding 3. Office Procedures 4. Electronics Assembly 5. Auto Body and Fender Repair	W5d				English	Students observe classes in session and collect relevant data about the courses, including course outlines and workbooks. The women in the Electronics Assembly class actually participate in the classroom activity, soldering parts.

LESSON PLAN: Friday, April 30, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUPS I & II Discuss and demonstrate conduct in an interview: Introductions, appearance, eye contact; honest, concise answers; clear speech; projection of confidence; avoidance of negative impressions.	W2e	Worksheet on "Interview Techniques" in Pre-Employment Training Manual	M	Distribute worksheets. Teacher demonstration of proper conduct. Explain advice listed in worksheet.	English	Teacher with individual students simulate an interview scene, focusing on introductions, appearance, eye contact, posture and enunciation.
Oral interviews: Prepare for interview questions.	W2d	Overhead projector List of typical interview questions from "Interview Techniques"	M	Project list onto screen and discuss.	English	Students prepare answers for typical interview questions.
GROUP III Practice oral interviews: Answer questions relating to biographical information, education, work experience, vocational skills and aptitudes; reasons for wanting the job; reasons for quitting last job; and English proficiency.	W2d	Job Application form List of common employer questions	M M		English	Students divide into pairs and interview one another, drawing questions from their application forms and the list of common employer questions.

LESSON PLAN: Friday, April 30, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUPS I, II, & III Practice essential vocabulary and terminology related to specific vocational areas: Auto Mechanics, Welding, Nursing, Auto Body and Fender Repair, Electronics Assembly and Office Procedures.	W5a	Audio Flashcard Readers	M		English	Individually, students practice on flashcard readers or practice in small groups in their respective vocational interest fields.
		Electronic Assembly: General Soldering Instructions pamphlet	M			Electronics Assembly students begin translating with teacher's assistance, the soldering instructions pamphlet.
		Basic English Review	M			Office Procedures students study required lessons in structural English.

LESSON PLAN: Monday, May 3, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Review: Problems of area and perimeter of rectangles, squares, triangles and circles.	W4d			Instruct student to draw geometric figures on board, listing dimensions. Review formulas for determining area and perimeter.	English	Calculate the area and perimeter of the geometric figures. Oral drill: Example) "What is the area of the square?" "It's 25 inches square."
Introduce: Basic vocabulary (third list)	E7e				English & Spanish	
U.S. Idiom	E7b	English-Spanish Dictionary	M		English & Spanish	
Measures of length: distance in miles.	W4b	Prevocational English Text 2 pp. 24-27	M	Write km mile conversion formula on board and present problems.	English and Spanish	Solve problems of conversion.
Conversions from kilometers to miles.	W4e	Overhead projector	M	Project mileage chart listing distances between U.S. cities onto screen.	English	
Ask and answer questions relating to travel, using phrases such as: "What is the distance?" "How far is it...?" "How many miles...?" "How long...?"	S6h	Mileage chart	M	Answer and question drill using interrogative words and phrases.		Student oral response. Student-to-student exchange: Example) "How far is it from Los Angeles to New York?" "It's 2,915 miles."

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LESSON PLAN: Monday, May 3, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Fourth Employment Application forms.	W2b	Job Application forms	M	Distribute forms and assist.	English	Fill out forms.
GROUPS I & II Review conduct in an interview.	W2e	Worksheet on "Interview Techniques"	M	Review advice listed in worksheet.	English	Teacher-student simulation of interview scene focusing on introductions, posture, appearance, eye contact and enunciation.
Practice oral interviews: Answer questions relating to biographical information, education, work experience, vocational skills and aptitudes; reasons for wanting the job; reasons for quitting last job; and English proficiency.	W2d	Fourth Job Application form List of typical interview questions	M		English	Students divide into pairs and interview one another, drawing questions from their application forms and the list of typical interview questions.
GROUP III Practice oral interviews. (see Groups I & II)	W2d	Fourth Job Application form List of common employer questions	M		English	Same as Friday, April 30.

LESSON PLAN: Monday, May 3, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Continued Dictation of simple compound and complex sentences.	E2g	English 900 Book 3 Unit 2 p. 18		Dictation taken from "Reading Practice".	English	Write and correct dictation.
Visitation to Community College for observation of Nurse's Aide training class.	W5d				English	Only one woman from Group III interested in practical nursing.
GROUPS I, II, & III Free study period.						

LESSON PLAN: Tuesday, May 4, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Review: Problems of area and perimeter of rectangles, squares, triangles and circles.	W4d			(See Monday, May 3)	English	
Measures of length: distance in miles.	W4b	Prevocational English Text 2 pp. 24-27	M	(See Monday)	English	
Conversion from kilometers to miles.	W4e					
Ask and answer questions relating to travel, using phrases such as: "What is the distance...?" "How far is it...?" "How many miles...?"	S6h			(See Monday)	English	
Visit to the San Diego Skills Center to observe training in the following vocational skills classes: 1. Welding 2. Electronics Assembly 3. Auto Body and Fender Repair	W5d				English	(See Friday, April 30)

LESSON PLAN: Tuesday, May 4, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Commands using one- and two-word verbs.	E2d	Prevocational English Text 1 Lesson 3 pp. 11-15	M	Commands presented in "situation sequences" of text.	English and Spanish	Individual students perform commands and describe afterwards what they did.
Verbs in past tense.	E1f,g			Questions and answers related to text material.		Student oral response.
Commands using tools.	W5f					
Reading, pronunciation, comprehension and writing exercises.	G				English	Read situation paragraph and write answers to comprehension questions.
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book2 Unit 5 pp. 49-54			English	Base sentences. Questions and answers. Substitution drills. Dictation of base sentences.
Review gerunds which follow the verb finish. Example: "I finish working at 4:30."	E1e1.			Gerunds presented in pattern practices. Questions and answers drill: "What time do you finish having dinner?"		Student oral response: "I finish having dinner at 6 o'clock."
Review telling the time.	S4a					

LESSON PLAN: Tuesday, May 4, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 3 Unit 3 pp. 23-27	M		English and Spanish	Base sentences. Substitution drills.
Obtain information and directions for local destinations.	S6h			Typical requests and directions presented in pattern practices.		Question and answer drill related to locations within the community.
GROUPS I, II, & III Presentation of travel slides on Mexico.	S13a	Slide projector	M	Present slides and answer student questions.	English	Discussion afterwards.
Farewell Party for student aide.	S13b				English	Impromptu speeches.

LESSON PLAN: Wednesday, May 5, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Review: Solve problems of area and perimeter of rectangles, squares, triangles and circles.	W4d	Self-Help Arithmetic Workbook	M	Draw geometrical figures on board, marking dimensions.		Solve problems of area and perimeter of the figures.
Ask and answer questions relating to travel, using phrases, as: "What is the distance...?" "How far is it...?" "How many miles...?"	S6h	Mileage chart Overhead projector	M M	Project mileage chart onto screen.	English	Questions & answers: Student-to-student exchange.
Introduce: Basic vocabulary (third list)	E7e				English & Spanish	
U.S. Idiom	E7b				English & Spanish	
GROUP I Practice oral interviews: 1. Answer questions relating to education, previous work experience and vocational training.	W2d	Job Application forms	M	Teacher as interviewer, basing questions upon students' application information.	English and Spanish	Student oral response.

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LESSON PLAN: Wednesday, May 5, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Continued Action verbs in present, past and future tenses.	E1d,f, g,j			List verbs on board.	English	Students give sentences orally using the verbs in different tenses.
Reading, pronunciation and comprehension exercises.	G	Readers Digest Selections	M		English	Individual students read paragraphs from short stories.
GROUP II Practice oral interviews: 1. Answer questions relating to education, previous work experience and vocational training.	W2d	Job Application forms	M	Same as Group I.	English	
Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 2 Unit 5 pp. 51-59 Tape recorder and 900 tapes	M M		English	Questions & answers. Substitution drills. "Conversation". Reading practice. Tape exerices to reinforce comprehension and pronunciation.
Gerunds which follow verb finish.	E1e1.			Pre: nted in pattern practices.		

LESSON PLAN: Wednesday, May 5, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Continued Conversational English: Current Events	S13a	News magazine, "You and Your World"		Teacher as moderator.	English	Read and discuss articles.
GROUP III Review: Practice oral interviews; answering questions, relating the education, previous work experience and vocational training.	W2d	Job Application forms	M		English	Students interview one another.
Reading, comprehension, pronunciation and writing exercises.	G	English 900 Book 3 Unit 3 pp. 26-29			English	Substitution drills. "Conversation". Reading practice.
Make oral requests using phrases, as: "Can you tell me...?" "Would you mind...?" "I beg your pardon..."	E2e			Presented in pattern practices.		Write sentences using these phrases and later recite them to the group.
Conversational English: Current Events	S13a	News magazine, "You and Your World"		Teacher as moderator.	English	Read and discuss articles.

LESSON PLAN: Wednesday, May 5, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Continued Observe vocational nursing class.	W5d				English	One student attends the class.
GROUPS I, II, III Practice essential vocabulary and and terminology related to specific vocational areas: Auto Mechanics, Auto Body and Fender Repair	W5a	Audio Flash-card Readers AMIDS Manpower English as a Second Language pp. 30-32		Record vocational dialogues and substitution drills on flashcards.	English	Individual or group study. Practice on flashcard readers.
Electronics Assembly		"General Soldering Instructions"			English & Spanish	
Office Procedures		Basic English Review				Office Procedures students study required text on structural English.

273

LESSON PLAN: Thursday, May 6, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Introduce: Basic vocabulary (third list)	E7e				English & Spanish	
U.S. Idiom	E7b				English & Spanish	
Action verbs related to work and occupational clusters in different verb tenses.	W5b			List verbs on blackboard.	English	Students present examples, such as: "I fixed my radio." "I adjusted the carburetor." "He will repair the sewing machine."
Practice typing in an adult school typing class.	W5c					
Visit the San Diego Skills Center to observe training (and sometimes participate) in the following vocational skill classes: Automotive Mechanics, Welding, Electronics Assembly and Auto Body and Fender Repair.	W5d				English	Student observation of on-going training classes. Student participation in Electronics Assembly and Welding.

LESSON PLAN: Thursday, May 6, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Practice oral interviews: 1. Answer questions related to biographical information, education, previous work experience and vocational training.	W2d	Job Application forms	M	Teacher as interviewer, basing questions upon students' application information.	English	Student oral response to questions.
Reading, pronunciation, comprehension and writing exercises. Review: Verbs in the present progressive tense.	G E1e	Prevocational English Workbook 1 Lesson 4 pp. 16-20		Aside from pattern practices, order students to perform certain actions and then ask them what they are doing.	English	Question and answer drills.
GROUP II Conversational English: Magazine articles	S3a	Life magazines	M	Distribute magazines.	English	Each student selects and reads an atricle, and reports on it to group. Discussion afterwards.

LESSON PLAN: Thursday, May 6, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Continued Practice oral interviews; answering questions related to biographical information, education, previous work experience and vocational training.	W2d	Job Application forms	M	(Same as Group I.)	English	
Comprehension and writing exercises. Review: Affirmative and negative questions using auxiliary verb do, does, don't, doesn't. Verbs in the present progressive tense. Comparative form of adjectives. Tag questions with BE and DO.	G E1e E6c1,2 E2h	English 900 Book 2 Review of Units 1-5 pp. 63-66	M		English English	Written exercises.

LESSON PLAN: Thursday, May 6, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Practice oral interviews: 1. Answer questions relating to biographical information, education, work experience and vocational training; vocational aspirations, skills and abilities; reasons for quitting last job; and English proficiency.	W2d	Job Application forms "Interview Techniques" worksheet	M M		English	Students interview one another.
Dictation of simple compound and complex sentences.	E2g	English 900 Book 3		Dictation taken from base sentences.	English	Students write and correct their dictation papers.
Verbal Game: Sentence completion	E9			Teacher gives a phrase and students complete it in a sentence form.	English	

LESSON PLAN: Friday, May 7, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Introduce: Basic vocabulary (third list)	E7e				English & Spanish	
U.S. Idiom	E7b				English & Spanish	
Identify basic pay + overtime, calculating wages or salary.	W3e	Worksheet on "How Much Will I Make?" in Pre-Employment Training Manual		Distribute worksheets and discuss with students the importance of determining how much they will make, before taking a job.	English and Spanish	Present problems on board giving hourly or weekly pay rates; students determine monthly income.
Model Job Resume'	*W2a2.*	*"Model Resume" worksheets*	*M*	*Distribute worksheets.*	*English*	*Students write out* third resume'.
GROUP I Reading, pronunciation, comprehension and writing exercises. Verbs in present progressive and past tenses.	G E1e,f,g	Prevocational English Workbook 1 Lesson 4 pp. 20-22	M		English and Spanish	Question & answer drill. Reading paragraph. Comprehension questions.

LESSON PLAN: Friday, May 7, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 2 Unit 8 pp. 91-93	M		English and Spanish	Base sentences. Questions & answers.
Verbs in the imperfect tense used to + verb.	E1h			Aside from pattern practices, ask students questions in imperfect tense.		Student oral response in imperfect tense.
Action verbs related to work and occupational clusters in different tenses.	W5b			List verbs on blackboard.	English	Oral drills.
GROUP III Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 3 Unit 5 pp. 43-48			English	Base sentences. Substitution drill. Reading practice. Dictation.
Conversational English: Community changes and development.	S13a				English	Related to text lesson, students discuss changes, improvements and developments in their own communities.
GROUPS I, II, III Free study period.						

LESSON PLAN: Monday, May 10, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Introduce: Basic vocabulary (third list)	E7e				English & Spanish	
U.S. Idiom	E7b				English & Spanish	
Identify basic pay, overtime and deductions (withholding, social security, retirement, union, medical insurance) on a sample check.	W3e	Worksheets on "How Much Will I Take Home?" in Pre-Employment Training Manual Sample payroll statements	M M	Distribute worksheets and sample payroll statements.	English and Spanish	Identify terminology. Distinguish between gross earnings and net pay. Study sample payroll statement and answer related questions.
GROUP I Model Job Resume'	W2a2.				English	Finish resumes.
Reading, pronunciation, comprehension and writing exercises. Verbs in present progressive and past tenses. Common pattern forms such as: There is, there are; where is, where are.	G E1e,f,g E7a	Prevocational English Workbook 1 Lesson 5 pp. 23-25	M	Aside from pattern practices, ask students questions using verbs in the progressive and and past tenses and the common pattern forms.	English and Spanish	Question and answer drills. Student oral response in the appropriate verb tense or pattern form.

LESSON PLAN: Monday, May 10, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Model Job Resume'	W2a2.				English	Finish, review and correct resumes.
Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 2 Unit 8 pp. 94-98	M		English	Substitution drills. "Conversation". Reading practice.
Verbs in the imperfect tense, used to + verb.	E1h	Tape recorder 900 tapes	M			Tape exercises to reinforce comprehension and pronunciation.
GROUP III Dictation of simple, compound and complex sentences.	E2g	English 900 Book 3 Unit 5 p. 48		Dictation taken from "Reading Practice."	English	Students write and correct their dictation.
Practice oral interviews.	W2d			(See Thursday, May 6)	English	Students interview one another.
Conversational English: Current Events	S13a	News magazine "Weekly Reader"	M		English	Students read different articles and present them to group for discussion.
GROUPS I, II, III Free study period.						A large group of students left early to attend Mother's Day celebrations in Tiajuana.

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LESSON PLAN: Tuesday, May 11, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Review: Identify basic pay, overtime and deductions (withholding, social security, retirement, union, medical insurance) on a sample check.	W3e	Worksheet, "How Much Will I Take Home?" from Pre-Employment Training Manual Overnead projector	 M	Project sample payroll statement on overhead. Review deductions, and distinguish between gross earnings and net pay.	English and Spanish	
Introduce: Basic vocabulary (third list)	E7e				English & Spanish	
U.S. Idiom	E7b				English & Spanish	
Job Preparation: Personality traits that enhance one's success on the job.	W3e	Worksheet, "Success on the Job" from Pre-Employment Training Manual	M	Distribute worksheets and discuss both negative and positive personality traits.	English and Spanish	Students express their opinions on the subject.

LESSON PLAN: Tuesday, May 11, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Reading, pronunciation, comprehension and writing exercises.	G	Prevocational English Workbook 1 Lesson 4 pp. 16-22	M	Aside from text drills, teacher performs certain a actions and asks students what he's doing.	English and Spanish	Question & answer drills in the present progressive and past tenses.
Review verbs in present progressive and past tenses.	Ele,f,g					Reading Practice. Comprehension Questions and written answers.
Conversational English: Current Events	S13a	Weekly Reader news magazine	M	Distribute magazines.	English and Spanish	Read and discuss articles.
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 2 Unit 8 pp. 94-98	M		English	Substitution Drills. "Conversation". Reading Practice.
		900 Workbook Unit 8	M			Written exercises to reinforce structure.
Verbs in the past imperfect tense.	E1h	Tape recorder 900 tapes	M			Tape exercises to reinforce comprehension and pronunciation.

LESSON PLAN: Tuesday, May 11, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Continued Conversational English: Current Events	S13a	Weekly Reader news magazine	M	Distribute magazines.	English	Students read different articles and present them for discussion.
GROUPS II & III Action verbs related to work and occupational clusters.	W5b			List verbs on blackboard.	English	Students make statements using the verbs in different tenses.
GROUP III Practice typing in an adult school typing class.	W5c					
Verbs in the past perfect tense.	E1n			List verbs on blackboard.	English	Students give examples using verbs in the past perfect tense.
Dictation of simple, compound and complex sentences.	E2g	Readers Digest Selections	M	Teacher dictates a long paragraph from a selected story.	English	Students write and correct their dictations.
Review of verbs in the different tenses.	E1d,e,f,g, h,i,j,l,m	English 900 Book 3 Review exercises pp. 54 & 55			English	Complete sentence forms with the appropriate verb tenses.

LESSON PLAN: Tuesday, May 11, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Continued Conversational English: Current Events	S13a	Local newspaper	M	Cut out and distribute news articles.	English	Students read and present different articles for group discussion.

LESSON PLAN: Wednesday, May 12, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Introduce: Basic vocabulary (third list)	E7e				English & Spanish	
U.S. Idiom	E7b				English & Spanish	
Job Preparation: Reasons why people get fired.	W3b	Worksheet on "Reasons Why People Get Fired" from Pre-Employment Training Manual Overhead projector.	M	Distribute worksheets. Project worksheet on overhead.	English and Spanish	Discuss reasons listed and then ask students their own opinions about why people get fired.
GROUP I Review: Name common symptoms and illnesses.	S8b			Teacher asks students: "What's wrong with you?"	English	Student oral response naming common symptoms and illnesses.
Identify basic tools and respond to commands using those tools.	W5f	Tool flash-cards	M	Teacher orders individual students to perform different functions with tool cards.	English	Students respond to teacher's commands.

LESSON PLAN: Wednesday, May 12, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Continued Reading, pronunciation, comprehension and writing exercises. Review: Common pattern forms: there is, there are. Verbs in present progressive and past tenses.	G E7a E1e,f,g	Prevocational English Workbook 1 Lesson 5 pp. 23-26	M	Aside from text pattern practices, ask students questions using common pattern forms and the different verb tenses.	English and Spanish	Question and answer drills.
Apply for a job opening.	W5g				English	Mr. Garcia successfully applied for and secured a job as a custodian (at $3.50 per hour) at Vons in Chula Vista. He filled out an application form, had an interview in English with the store manager and was selected for the job all in the same day.

LESSON PLAN: Wednesday, May 12, 1971

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SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Reading, pronunciation, comprehension and writing exercises. Verbs in the present perfect tense.	G Elm	English 900 Book 2 Unit 9 pp. 103-108	M	Aside from pattern practices, ask students questions in the present perfect tense.	English and Spanish	Base sentences. Questions & answers. Substitution drills.
Conversational English: Reasons why people get fired.	S13a W3b	Worksheet on "Reasons Why People Get Fired"	M		English	Elaborate on previous class discussion, with students expressing their own observations and opinions about the subject.
GROUPS II & III Action verbs related to work and occupational clusters.	W5b			List verbs on blackboard.	English	Students make statements using the verbs in different tenses.
GROUP III Writing exercise: Written composition on vocational goals, opportunities, skills and training needs.	G				English	Students write their personal compositions.

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LESSON PLAN: Wednesday, May 12 , 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Continued Conversational English: Discuss written compositions.	S13a				English	Individually, students present their compositions to the group, followed by questions and answers.
GROUPS I, II, III Film on common occupations.	W5e	Video tape machine	M	Present video tape film on common occupations in San Diego County (filmed on the site).	English	Observation and discussion afterwards.

LESSON PLAN: Thursday, May 13, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Introduce: Test on basic vocabulary (third list)	E7e			Vocabulary words written in Spanish on blackboard.	English	Students write English equivalents.
Job Preparation: Responsibility to the employer.	W3c	Worksheet on "Responsibility to the Employer" from Pre-Employment Training Manual Overhead projector	M	Project worksheet on overhead.	English and Spanish	Discuss list of employee responsibilities to the employer. Students add to list.
Visitation to the San Diego Skills Center to observe training (and sometimes participate) in the following vocational skill classes: 1. Automotive Mechanics 2. Welding 3. Auto Body & Fender Repair 4. Electronics Assembly	W5d				English	

LESSON PLAN: Thursday, May 13, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Reading, pronunciation, comprehension and writing exercises.	G	Prevocational English Workbook 1 Lesson 5 pp. 27 & 28 Lesson 6 pp. 29-31	M		English	Reading Practice. Comprehension questions and written exercises. Question and answer drills.
Review: Identify basic tools and respond to commands using those tools.	W5f	Tool flash-cards	M		English	(See Wednesday)
GROUP II Reading, pronunciation, comprehension and writing exercises. Verbs in the present perfect tense.	G	English 900 Book 2 Unit 9 pp. 109-111 900 Workbook Unit 9 Tape recorder and 900 tapes	M M M		English	"Conversation". Reading Practice. Written exercises to reinforce structure. Tape exercises to reinforce comprehension and pronunciation.

LESSON PLAN: Thursday, May 13, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUPS II & III Action verbs related to work and occupational clusters.	W5b			List verbs on blackboard.	English	Students give statements using the verbs in different tenses.
GROUP III Practice typing in an adult school typing class.	W5c					
Dictation of simple, compound and complex sentences.	E2g	Readers Digest Selections	M	Teacher dictates a long paragraph from a selected story.	English	Students write and correct their dictations.
Conversational English: Responsibility to the employer.	S13a				English	Students relate about their own work experience and their ideas about the employee's responsibility to his employer.

LESSON PLAN: Friday, May 14, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Review: Job Preparation: a) Personality traits that enhance one's success on the job. b) Reasons why people get fired. c) Responsibility to the employer.	W3a,b,c	Worksheets on job preparation Overhead projector	M	Review worksheets and stimulate discussion.	English	Question and answer drills. Class discussion.
Introduce: Basic vocabulary (third list)	E7e				English & Spanish	
U.S. Idiom	E7b				English & Spanish	
GROUP I Reading, pronunciation, comprehension and writing exercises.	G	**Prevocational English** Workbook 1 Lesson 6 pp. 31-34	M		English and Spanish	Question and answer drills. Reading Practice. Comprehension questions and written answers.

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LESSON PLAN: Friday, May 14, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Continued Review of verbs in past and future tenses.	E1f,g,j			Teacher makes simple statement in present tense.	English	Oral Substitution Drill: Students substitute past or future tense for present tense statements.
GROUP II Reading, pronunciation, comprehension and writing exercises. Verbs in the past progressive tense.	G E1i	English 900 Book 2 Unit 10 pp. 115-119	M	Apart from pattern practices, direct questions to students in the past progressive.	English	Base sentences. Questions & answers. Substitution Drills. Dictation of base sentences.
GROUPS II & III Verbal Games: 1. Vocabulary identification 2. Verb tense substitution 3. Opposites 4. Commands (translating from English to Spanish)	E9				English	Divide into two teams and compete against one another. Team with the most points wins.

LESSON PLAN: Friday, May 14, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 3 Unit 8 pp. 77-82	M		English	Base sentences. Dictation. Substitution Drills. Reading Practice.
Review common symptoms and illnesses.	S8b			Presented in pattern practices.		
Review verbs in the past, past progressive, and present perfect tenses.	E1f,g,m			Presented in pattern practices.		
Review modal auxiliaries such as: must, should, ought to.	E1o			Presented in pattern practices.		
GROUPS I, II, III Film on common occupations.	W5e	Video tape machine	M	Finish video tape film on common occupations in San Diego County.	English	Observation and discussions following.

LESSON PLAN: Monday, May 17 , 1971

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SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Review: Identify basic pay, overtime and deductions (withholding, social security, retirement, union, medical insurance) on a sample check.	W3e	Sample payroll statement Overhead projector	M	Project sample payroll statement on overhead. Review deductions and distinguish between gross earnings and net pay.	English and Spanish	
Introduce: Budgeting income and managing money.	S9e	Worksheets on "Budgeting" and "Spending Your Money" from Pre-Employment Training Manual Overhead projector	M	Lecture on the whys and hows of budgeting and the importance of savings. Project sample budget on overhead. Distribute worksheets.	English and Spanish	Discussion on budgeting of take-home income. Students budget four different incomes on worksheets.
Basic vocabulary (third list)	E7e				English & Spanish	
U.S. Idiom	E7b				English & Spanish	

LESSON PLAN: Monday, May 17, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Reading, pronunciation, comprehension and writing exercises.	G	Prevocational English Workbook 1 Lesson 7 pp. 35-37	M		English and Spanish	Question and Answer drills relating to dates, verbs in the present progressive and past tenses, and object pronouns.
Review days of the week and months of the year.	S4b,c			Presented in pattern practices.		
Review verbs in present progressive and past tenses.	E1e,f,g			Aside from text drills, teacher performs various actions and asks students what he's doing.		
Review object pronouns.	E4b			Presented in pattern practices.		
Review: Ask and answer simple questions in the affirmative and negative, using auxiliary verb, do, does.	E2b	Regents English Workbook pp. 36 & 37	M	Review usage of auxiliary verb and then present written exercise.	English	

LESSON PLAN: Monday, May 17, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Reading, pronunciation, comprehension and writing exercises. Verbs in the past progressive tense.	G Eli	English 900 Book 2 Unit 10 pp. 120-123 900 Workbook	M	Apart from pattern practices, direct questions to students in the past progressive.	English	"Conversation". Reading Practice. Written exercises. Questions & answers.
GROUPS II & III Action verbs related to work and occupational clusters.	W5b			List verbs on blackboard.	English	Students give statements using the verbs in different tenses.
GROUP III Reading, pronunciation, comprehension and writing exercises. Make and cancel an appointment with doctor or dentist by phone or in person using terms such as: check-up, appointment, nurse, insurance, bill, advice.	G S8c	English 900 Book 3 Unit 8 pp. 82-85 900 Workbook Telephone equipment	M M M	Related to text material.	English	Reading Practice. "Conversation". Written exercises. Students use telephone to make or cancel appointments. Exchange roles as patient and doctor or secretary.

LESSON PLAN: Monday, May 17 , 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
<u>GROUPS I, II, III</u> Verbal Games: 1. vocabulary identification 2. verb tense substitution 3. opposites 4. commands (translating from Spanish to English)	E9				English	Divide into teams and compete against one another.

LESSON PLAN: Tuesday, May 18, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Review: Budgeting income and managing money.	S9h	Sample budgeting sheets	M	Stress the importance of savings.	English and Spanish	Students budget present income and desired income for future on sample budget sheets.
Introduce: U.S. Savings Bonds	S9i	Worksheet on "How to Save Money" with sample Savings Bond form -- from Pre-Employment Training Manual Overhead projector	M M	Distribute worksheets and lecture on U.S. Savings Bonds as a way to save money. Project sample Savings Bond form on overhead.	English and Spanish	Questions and answers about Savings Bonds. Fill out Savings Bonds application form.
Basic vocabulary (third list)	E7e				English & Spanish	
U.S. Idiom	E7b				English & Spanish	

LESSON PLAN: Tuesday, May 18, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Reading, pronunciation, comprehension and writing exercises.	G	Prevocational English Workbook 1 Lesson 7 pp. 37-39	M		English and Spanish	Question and answer drills. Reading Practice. Comprehension questions and written answers.
Verbal Games: 1. opposites 2. commands 3. vocabulary identification	S9				English	Group divides into two competing teams.
GROUP II Review verbs in the past progressive tense.	E1i				English	Questions and answers in past progressive. Example: "What were you doing yesterday?"
Comprehension and writing exercises. Verbs in the past, imperiect, and present perfect tenses.	G E1f,g,h,m	English 900 Book 2 Review Two pp. 125 & 126		Review of Units 6-10.	English	Written exercises.

LESSON PLAN: Tuesday, May 18, 1971

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SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	LANGUAGE OF SPANISH INSTRUCTION	ACTIVITIES
GROUP II Continued Conversational English: Current Events	S13a	News magazine Know Your World	M		English	Read and discuss articles.
GROUPS II & III Verbal Games: 1. verb tense substitution 2. commands	E9				English	Divide into competing teams.
GROUP III Practice typing in an adult school typing class.	W5c					
Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 3 Unit 10 pp. 99-104			English	Base Sentences. Substitution Drills.
Conversational English: Getting other people's opinions and and ideas.	S13a	English 900 Book 3 Unit 10		Sample phrases: "What do you think about...." "In my opinion..."	English	Using key phrases from the Base Sentences, students ask and answer questions about their opinions and ideas on different subjects.

LESSON PLAN: Wednesday, May 19, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Introduce: Basic vocabulary (third list)	E7e				English & Spanish	
U.S. Idiom	E7b				English & Spanish	
Visitation to the San Diego Skills Center to observe training (and sometimes participate) in the following vocational skill classes: 1. Automotive Mechanics 2. Welding 3. Auto Body and Fender Repair 4. Electronics Assembly	W5d				English	

LESSON PLAN: Wednesday, May 19, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Reading, pronunciation, comprehension and writing exercises.	G	Prevocational English Workbook 1 Lesson 8 pp. 40 & 41	M		English and Spanish	Questions and answers drills.
Review: Questions using interrogative words such as: what, how, where, who.	E2c			Aside from pattern practices, ask students related questions.	English	Oral response.
Verbal Games: 1. opposites 2. commands 3. vocabulary identification	S9				English	Divide into two competing teams.
GROUP II Comprehension and writing exercises.	G	English 900 Book 2 Review Two pp. 126-128	M	Review of Units 6-10.	English	Written exercises. Sentence completion.
Verbs in the past progressive tense.	E1i					
Common prepositions.	E5a					

LESSON PLAN: Wednesday, May 19, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUPS II & III Answer questions related to world of work--appointments, skills and work experience, training programs, jobs and work procedures--using verbs in the major tenses.	W3f	Worksheet--"Trainee's Vocational Inventory" Overhead projector		Project "Vocational Inventory" on overhead and explain difficult terminology.	English and Spanish	Students divide into pairs and interview one another from worksheet questionnaire.
GROUP III Reading, pronunciation and comprehension exercises. Dictation of simple, compound and complex sentences.	G E2g	English 900 Book 3 Unit 10 pp. 105-107 (same as above)		Dictation taken from Unit 10 Base Sentences.	English	Reading Practice. "Conversation". Transformation drill.
Conversational English: Informal discussion with advanced E.S.L. students.	S13b				English	Group III students practice their conversational English with students from an advanced E.S.L. class.

LESSON PLAN: Thursday, May 20, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Introduce: Basic vocabulary (third list)	E7e				English & Spanish	
U.S. Idiom	E7b				English & Spanish	
Managing Money: Savings and Checking accounts. Fill out forms to open a bank account.	S9e S9f	Worksheets on Savings and Checking accounts in Pre-Employment Training Manual Overhead projector	M M	Distribute worksheets and lecture on the importance of savings and the purposes of savings and checking accounts.	English and Spanish	Students discuss their own experiences with the banking system and their attitudes about opening a savings and/or checking account. Fill out sample forms.
GROUP I Reading, pronunciation, comprehension and writing exercises.	G	Prevocational English Workbook Lesson 8 pp. 44-45 Lesson 9 pp. 46-47	M		English	Reading Practice. Comprehension questions and written answers. Question and Answer drills.

LESSON PLAN: Thursday, May 20, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Continued Review: Telephone Communication: 1. Ask the operator for information or assistance. 2. Make emergency calls to police, fire department and hospital.	S5c,d	Telephone equipment	M	Teacher as operator.	English	Individually, students practice with teacher and then among themselves.
Verbal Games: 1. Opposites 2. Commands 3. Vocabulary	E9 E6e E2d E7e			Teacher gives commands and vocabulary in Spanish; students translate into English.	English and Spanish	Divide into two competing groups.
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	Prevocational English Workbook 2 Lesson One pp. 1-5	M		English and Spanish	Question and Answer Drills. Reading Practice. Comprehension Questions and written answers.
Review: Problems involving U.S. measures.	W4b	Prevocational English Workbook 2		Apart from pattern practices, have students measure different objects and describe their dimensions.	English	
Work with ruler, tape measure and yardstick to measure distances.	W4c	Measuring devices	M			

LESSON PLAN: Thursday, May 20, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Continued Answer questions related to world of work--appointments, training programs, jobs, skills and work procedures--using verbs in the major tenses.	W3f	"Trainees Vocational Inventory"	M		English	Students divide into pairs and conduct interviews with one another using "Vocational Inventories".
GROUP III Practice typing in an adult school typing class.	W5c					
Reading, comprehension and writing exercises. Review verbs in future tense and the future substitutive form (going to + verb).	G E1j,k	English 900 Book 3 Review Two pp. 110-112			English	Written exercises.
Answer questions related to world of work--appointments, training programs, skills, jobs and work procedures--using verbs in the major tenses.	W3f	"Trainees Vocational Inventory"	M		English	(Same as Group II)

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LESSON PLAN: Friday, May 21, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Introduce: Basic vocabulary (third list)	E7e				English & Spanish	
U.S. Idiom	E7b				English & Spanish	
Managing Money: Field trip to a local bank.	S9e			Bank personnel explains the services of the bank and the procedures for opening an account.	English and Spanish	Questions and answers session. Students receive literature on savings and checking accounts, premium passbook account, Master Charge and a booklet for keeping a household inventory.
GROUP I Reading, pronunciation, comprehension and writing exercises.	G	Prevocational English Workbook 1 Lesson 9 pp. 47-50	M		English	Question and Answer Drills. Chain Drills.
Review: Telling the time. Ask and answer simple questions in the affirmative and negative using Do.	S4a E2b	Prevocational English		Presented in pattern practices and extemporaneous question and answer drills.	English	

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SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Continued Review: Telephone Communication: 1. Ask the operator for information or assistance. 2. Make appointments with a doctor, social worker or prospective employer.	S5c,f	Telephone equipment	M	Teacher as operator.	English	Individually, students practice with teacher and then among themselves.
Verbal Games: 1. Opposites 2. Commands 3. Vocabulary	E9 E6e E2d E7e				English	(Same as Thursday)
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 3 Unit 1 pp. 1-8	M		English	Base Sentences. Substitution Drills.
Review: U.S. weights and measures.	W4b					Measure and describe different objects.
Work with ruler, tape measure and yardstick to measure distances.	W4c	Measuring devices	M			

(continued)

LESSON PLAN: Friday, May 21, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Continued Common descriptive adjectives Comparative form of adjectives.	E6a E6b				English	Compare different objects.
GROUPS II & III Verbal Games: 1. Opposites 2. Verb tenses 3. Identify job titles.	S9 E6e W1b			Titles given in Spanish; students translate them into English.	English	Groups divided into two competing teams.
GROUP III Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 4 Unit 1 pp. 1-6			English and Spanish	Base Sentences. Substitution Drills. Dictation.
Conversational English: "Making Plans"	S13a				English	Using vocabulary and phrases from the 900 lesson, students discuss their plans for the future.

LESSON PLAN: Monday, May 24, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Introduce: Basic vocabulary (third list)	E/e				English & Spanish	
U.S. Idiom	[illegible]				English & Spanish	
Fill out checks and money orders.	S9b	Sample checks and money orders. Overhead projector	M M	Distribute samples. Project filled-out check and money order onto screen.	English	Students write out sample checks to other members of the class and record the balance brought forward in the deposit record.
GROUP I Reading, pronunciation, comprehension and writing exercises.	G	Prevocational English Workbook 1 Lesson 9 pp. 50-52			English	Reading Practice. Comprehension questions and written answers.
Identify basic tools.	W5E	Lesson 10 pp. 53-55		Presented in pattern practices.		Question and Answer Drills.
Telling the time.	S4a	Prevocational English			English	

LESSON PLAN: Monday, May 24, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Continued Review: Ask and answer simple questions in the affirmative and negative using Do.	E2b			Pattern drills.	English	Question and Answer Drills.
Demonstrative adjectives.	E6b					Demonstrate usage by pointing at objects.
Common prepositions of time and place.	E5a					
Basic Vocabulary.	E7e					
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 3 Unit 1 pp. 7-11	M		English	Reading Practice. "Conversation". Written exercises.
Review: U.S. weights and measures.	W4b	Concrete objects	M	Compare qualities and dimensions of different objects.		Question and Answer Drills: Example: "How tall are you?" "Is this book thicker than that book?"
Common descriptive adjectives.	E6a					
Comparative form of adjectives.	E6b					

LESSON PLAN: Monday, May 24, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUPS II & III Action verbs related to work and occupational clusters.	W5b			List on blackboard.	English	Students make oral statements using the verbs in different tenses.
Write letters requesting: 1. application forms 2. job interview	W2f	Write Your Own Letters by Rosenfield and Cass	M	Present sample letter format on blackboard. Review and correct letters.	English	Using sample format, students write letters.
GROUP III Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 4 Unit 1 pp. 7-11	M		English and Spanish	Reading Practice. "Conversation". Participation drills. Written exercises.
GROUPS I, II, III Movie: "Preparing for the World of Work"	W	Movie projector	M		English	

LESSON PLAN: Tuesday, May 25, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Introduce: Basic vocabulary (third list)	E7e				English & Spanish	
U.S. Idiom	E7b				English & Spanish	
Visitation to the San Diego Skills Center to observe training (and sometime participate) in the following vocational skill classes: 1. Automotive Mechanics 2. Welding 3. Auto Body & Fender Repair	W5d					

LESSON PLAN: Tuesday, May 25, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Reading, pronunciation, comprehension and writing exercises.	G	Prevocational English Workbook 1 Lesson 10 pp. 55-59			English and Spanish	Question and Answer Drills. Chain Drills. Reading Practice. Comprehension questions and written answers.
Review: Ask and answer simple questions in the affirmative and negative using Do.	E2b			Aside from pattern practices, conduct extemporaneous question and answer drills.		
Review: Commands using tools.	W5f	Tool cards	M		English	Students respond to commands using tool cards.
Prepositions of time and place.	E5a				English	
Verb Be in present, past, and future tenses.	E1a,f,j			Pattern Drills.	English	Affirmative and negative answers.

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LESSON PLAN: Tuesday, May 25, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Reading, pronunciation, comprehension and writing exercises. Reading material on a common occupation: Machinist	G W5e	Prevocational English Workbook 2 Lesson 9 pp. 9 & 10	M	Ask whether any of the students have worked as machinists.	English	Reading Practice. Comprehension questions and written answers.
GROUPS II & III Write letters requesting: 1. application forms 2. job interview	W2f	Write Your Own Letters	M	Present sample letter format on blackboard.	English	Using letter format, students write to different firms or institutions that offer jobs in their respective vocational fields. (For practice only.)
Action verbs related to work and occupational clusters.	W5b			List on board.	English	(Same as Monday.)
GROUP III Practice typing in an adult school typing class.	W5c					

LESSON PLAN: Tuesday, May 25, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Continued Conversational English: "Farm Workers' Strike in San Ysidro"	S13a	Local newspaper	M	Cut out articles on strike from local newspaper.	English	Students read, present and discuss the material in the articles and their own personal observations.

LESSON PLAN: Wednesday, May 26, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Basic vocabulary (third list)	E7e				English & Spanish	
U.S. Idiom	E7b				English & Spanish	
Community Agencies: San Diego County Department of Public Health.	S10g	Movie projector	M		English and Spanish	A representative from the Health Department presented a film, lectured and distributed literature on the services provided by the Department.
GROUP I Reading, pronunciation, comprehension and writing exercises. Review: Parts of the body and face. Review: Arithmetic problems.	G S8a W4a	Prevocational English Workbook 1 Lesson 11 pp. 60-62 Prevocational English	M	Presented in pattern practices.	English	Question and Answer Drills. Chain Drills.

LESSON PLAN: Wednesday, May 26, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Continued Action verbs associated with tools.	W5b	Tool cards	M	Write down a list of common tools and appropriate verbs.	English	Students make oral statements using verbs and tools. Demonstrate with tool cards.
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	Prevocational English Workbook 2 Lesson 3 pp. 11-13			English	Question and Answer Drills.
Review: Verbs in the present progressive, future, future conditional and future substitutive form.	Ele,j,k,l			Presented in pattern practices.		
Modal auxiliary verbs: can, should.	Elo					
GROUPS II & III Action verbs related to work and occupational clusters.	W5b			List verbs on blackboard.	English	Student make oral statements (both affirmative and negative) using verbs in the different tenses.

LESSON PLAN: Wednesday, May 26, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUPS II & III Continued Write letters requesting: 1. application forms 2. job interview	W2f				English	Read yesterday's letter, put it aside and write another one for a different type of employment.
GROUP III Dictation of simple, compound and complex sentences.	E2g	English 900 Book 4 Unit 1 pg. 7		Dictation of paragraphs from "Reading Practice."	English	Write dictation and correct it afterwards.
Reading, pronunciation and comprehension exericese.	G	English 900 Book 4 Unit 2 pp. 13-15			English and Spanish	Base Sentences. Free conversation using verbs and phrases from lesson.
Practice essential vocabulary and terminology related to specific vocational areas.	W5a	Audio Flash-card Reader Basic English Review	M	Individual study.	English	Office Procedures students study required text on Structural English.

LESSON PLAN: Thursday, May 27, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Introduce: Basic vocabulary (third list)	E7e				English & Spanish	
U.S. Idiom	E7b				English & Spanish	
Conversational English: La Raza	S13a	Filmstrip projector Filmstrip: La Raza ---. "The Far Frontiers"	M M	Present filmstrip on the Mexican-American heritage in the U.S.	English	Class discussion following filmstrip.
GROUP I Reading, pronunciation, comprehension and writing exercises.	G	Prevocational English Workbook 1 Lesson 11 pp. 63 & 64	M		English	Question and Answer Drills. Chain Drills.
Common pattern forms: there is, there are.	E7a	Lesson 12 pp. 65 & 66				
Verbs in the future substitutive form.	E1k	Prevocational English		Presented in pattern practices.	English	

322

LESSON PLAN: Thursday, May 27, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Continued Verbs in the present, past and future tenses.	E1d,f,g,j			Draw a diagram on the board listing common occupations or destinations, or any other subject.	English	Students use an appropriate verb in different tenses in both the affirmative and negative. Example: "I worked as a mechanic, but I didn't work as a plumber."
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 3 Unit 2 pp. 13-15	M		English and Spanish	Base Sentences. Chain Drills.
Make oral requests using phrases as: "Would you please?", "Will you do me a favor?"	E2e					Students exchange oral requests with one another.
GROUPS II & III Verbs in the present, past, past progressive, future, present perfect tenses.	E1d,f,g, i,j,m			Draw a diagram on the board listing jobs, or sports, places, tools, etc.	English	Relating to the diagram, students select an appropriate verb and use it in different tenses in the affirmative and negative. Example: "I will go to Mexico City, but I won't go to Monterey."

LESSON PLAN: Thursday, May 27, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUPS II & III Continued Verbal Games: 1. Commands 2. Opposites 3. Vocabulary	E9				English	
GROUP III Practice typing in an adult school typing class.	W5c					
Reading, pronunciation and comprehension exercises.	G	Selected Short Essays	M	Distribute copies of essays.	English	Students read and analyze an essay and then discuss its major themes.
Dictation of simple, compound and complex sentences.	E2g	English 900 Book 4 Unit 2 p. 13			English	Write and correct dictation.

LESSON PLAN: Friday, May 28, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Introduce: Basic vocabulary (third list)	E7e				English & Spanish	
U.S. Idiom	E7b				English & Spanish	
Identification of common prefixes in words.	E7d	Dr. Spello Second Edition Unit 15 p. 64	M	Present common prefixes and a list of words using those prefixes.	English	Students identify prefixes in words and their meanings.
Conversational English: La Raza	S13a	Filmstrip projector Filmstrip: La Raza "The Far Frontier II"	M	Present filmstrip.	English	Class discussion following filmstrip.
GROUP I Reading, pronunciation, comprehension and writing exercises.	G	Prevocational English Workbook 1 Lesson 12 pp. 66-69	M		English and Spanish	Question and Answer Drill. Reading Practice Comprehension questions and written answers.
Verbs in the future substitutive form.	E1k			Presented in pattern practices.		
Arithmetic Problems	W4a			Presented in pattern practices.		

LESSON PLAN: Friday, May 28, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Continued Verbs in the present, past and future tenses.	E1d,f,g,j			Draw a diagram on the board listing jobs, or places, sports, tools, etc.	English	Relating to the diagram, students select an appropriate verb and use it in different tenses in the affirmative and negative.
Review Possessive Pronouns	E4c	Concrete objects	M		English	Students refer to objects and to whom they belong.
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 3 Unit 2 pp. 16-19	M		English	Substitution Drills. Chain Drills. Reading Practice. "Conversation."
Make oral requests using phrases as: "Would you please...?" "Would you mind...?"	E2e					Students exchange oral requests with one another.
Dictation of simple, compound and complex sentences.	E2g	Unit 2 p. 13		Dictation of base sentences.		Write and afterwards correct dictation.

LESSON PLAN: Friday, May 28, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUPS II & III Verbs in the present, past, past progressive, imperfect, future and present perfect tenses.	E1d,e,f,g,h,i,j,m			(See Thursday, May 27.)	English	Verb drills.
Verbal Games: Twenty Questions	E9				English	Students ask "yes" or "no" questions.
GROUP III Reading, pronunciation, comprehension and writing exercises. (Same as above)	G	Selected Short Essays English 900 Book 4 Unit 2 pp. 16-21	M	Distribute copies of essays.	English and Spanish	Students read and analyze an essay and then discuss its major themes. Substitution Drills. Reading Practice. "Conversation." Participation drills. Dictation from Reading Practice.

LESSON PLAN: **Monday, May 31, 1971 - HOLIDAY (Memorial Day)**

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES

LESSON PLAN: Tuesday, June 1, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Introduce: Basic vocabulary (third list)	E7e				English & Spanish	
U.S. Idiom	E7b				English & Spanish	
Consumer Education: Plans for Managing Money: 1. Make money plans by the year. 2. Pay cash whenever you can. 3. Borrow money and use credit carefully. 4. Watch for special sales. 5. Save on food and household supplies. 6. Cut car expenses. 7. Keep an emergency fund for unexpected expenses.	S9e	You and Your Money by Dorothy Y. Goble Unit 1 pp. 1-14	M	General introduction to money managing plans. Save in-depth study for later. Write ideas on board.	English and Spanish	Write down plans in notebook and discuss.

LESSON PLAN: Tuesday, June 1, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Conversational English: La Raza	S13a	Filmstrip projector Filmstrip: La Raza	M M	Present filmstrip.	English	Class discussion following filmstrip.
GROUP I (Majority absent due to illness.)						
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 3 Unit 2 pp. 18-21 Readers Digest Selections	M M		English	Reading Practice. Written exercises. Individually, students read paragraphs from selected short stories.
GROUPS II & III Identification of common prefixes in words.	E7d	Dr. Spello Second Edition Unit 15 p. 64	M	Present new prefixes and a list of words using those prefixes.	English	Students identify prefixes in words and their meanings.

LESSON PLAN: Tuesday, June 1, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUPS II & III Continued Verbs in the present, past, past progressive, imperfect, future and present perfect tenses.	E1d,e,f,g,h,i,j,m			Draw a diagram on the board listing jobs, or sports, place tools, etc.	English	Relating to the diagram, students select an appropriate verb and use it in different tenses in the affirmative and negative. Example: "I was using the wrench, but I wasn't using the screwdriver."
GROUP III Practice typing in an adult school typing class.	W5c					
Reading, pronunciation, comprehension and writing exercises.	G	Selected Short Essays English 900 Workbook 4 Unit 2	M		English and Spanish	Students read and analyze an essay and then discuss its major themes. Written exercises.

LESSON PLAN: Wednesday, June 2, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Introduce: Basic vocabulary (third list)	E7e				English & Spanish	
U.S. Idiom	E7b				English & Spanish	
Identification of common prefixes.	E7d	Dr. Spello pp. 64-66	M		English	Write list of words on blackboard and identify their prefixes and meaning.
Consumer Education: Advantages and disadvantages of credit and installment purchasing.	S9L	You and Your Money pp. 4-7, 18-22 Tape recorder Cassette tape: "Problems of Buying on Credit"	M M M	Teacher lecture on subject.	English and Spanish	Students discuss their own experiences with credit and installment purchasing. Listen to tape.

LESSON PLAN: Wednesday, June 2, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Reading, pronunciation, comprehension and writing exercises.	G	Prevocational English Workbook 1 Lesson 13 pp. 70-73	M		English	Question and answer drills. Chain drills.
Verbs in the past and present progressive tenses and the future substitutive form (going to + verb).	E1e,f,k			Presented in pattern practices.		
Review: Address envelopes and packages.	S10a2.	Sample envelopes	M	Present example on blackboard.	English	Students address envelopes to different destinations.
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 3 Unit 3 pp. 23-25	M		English and Spanish	Base Sentences. Question and Answer drills. Chain drills.
Ask and answer questions relating to travel, using phrases such as: "How far is it...?" "Which direction is it...?"	S6h			Aside from pattern practices, students ask one another travel questions about direction, distance and destination.		
Common Occupations	W5e	Prevocational English Workbook 2 pp. 37-39			English	Reading exercise. Comprehension questions and written answers.

LESSON PLAN: Wednesday, June 2, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUPS II & III Action verbs related to work and occupational clusters in different tenses.	W5b			Write different classes of things within diagram on board.	English	Relating to diagram, students select an appropriate verb and use it in the affirmative and negative.
GROUP III Reading, pronunciation, comprehension and writing exercises.	G	Selected Short Essays English 900 Book 4 Unit 2 pp. 22 & 23	M M	Select two essays for reading.	English	Students read, analyse and discuss major themes. Written exercises.
Conversational English	S13b				English	Conversation with advanced E.S.L. students.
GROUPS I, II, & III Conversational English: La Raza	S13a	La Raza filmstrip series: "Conflict of Cultures" Filmstrip projector	M M		English	Observe filmstrip and discuss afterwards.

LESSON PLAN: Thursday, June 3, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Introduce: Basic vocabulary (third list)	E7e				English & Spanish	
Identification of common prefixes.	E7d	Dr. Spello pp. 64-66	M		English	Write list of words on blackboard and identify their prefixes and meaning.
Consumer Education: Identify interest rates on payments.	S9h	You and Your Money pp. 3 & 4, 21 & 22, 28	M	Present interest problems on blackboard.	English	Students solve problems.
Common ways for establishing credit.		Pre-Employment Training "Using Credit Wisely"	M	Lecture.	English & Spanish	Students discuss ways they have established credit.
GROUP I Reading, pronunciation, comprehension and writing exercises.	G	Prevocational English Workbook 1 Lesson 13 pp. 72-75	M		English	Question and answer drills. Chain drills. Reading Practice. Comprehension questions and written answers.
Verbs in the past and present progressive tenses and the future substitutive form (going to + verb).	E1e,f,k			Presented in pattern practices.		

LESSON PLAN: Thursday, June 3, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Continued Comparative form of regular and irregular adjectives.	E6c	English Step by Step With Pictures by Dixson Lesson 39 pp. 162 & 163	M	Present comparative forms on blackboard.	English	Questions and answer drills. Chain drills. Students compare people and objects.
GROUPS I & II Verbal Games: 1. Opposites 2. Commands 3. Vocabulary	E9				English	
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 3 Unit 3 pp. 26-29	M		English and Spanish	Substitution Drills. Reading Practice. "Conversation".
Ask and answer questions relating to travel, using phrases such as: "How far is it...?" "Which direction is it...?"	S6h			Aside from pattern practices, students ask one another travel questions about direction, distance and destination.		Questions and answers.

LESSON PLAN: Thursday, June 3, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Continued Common occupations	W5e	Prevocational English Workbook 2 pp. 31 & 32	M		English	Reading Practice. Comprehension questions and written answers.
GROUP III Practice typing in an adult school typing class.	W5c					
Reading, pronunciation, comprehension and writing exercises.	G	Selected Short Essays	M	Select two essays for reading.	English	Students read, analyse and discuss major themes.
Dictation of simple, compound, and complex sentences.	E2g	English 900 Book 4 Unit 2 p. 19	M	Dictation taken from Reading Practice.		Write and correct dictation.
GROUPS I, II, & III Conversational English: La Raza	S13a	La Raza filmstrip series: "Conflict of Cultures"	M		English	Observe filmstrip and discuss afterwards.

LESSON PLAN: Friday, June 4, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Basic vocabulary (third list)	E7e				English & Spanish	
Advantages of credit unions and consumer cooperatives.	S9j			Lecture on theory and services of credit unions and consumer cooperatives. Introduce relevant terminology on blackboard.	English and Spanish	After teacher's presentation, a visitation and lecture by the President of a consumer's cooperative from a Mexican-American neighborhood.
Conversational English: La Raza	S13a	La Raza filmstrip series: "Conflict of Cultures" Filmstrip projector	M M		English	Observe filmstrip and discuss afterwards.
GROUP I Reading, pronunciation, comprehension and writing exercises. Modal auxiliary verb can.	G E1o	Prevocational English Workbook 1 Lesson 14 pp. 76-78	M	Presented in pattern practices.	English and Spanish	Question and answer drills. Substitution Drills. Chain drill.

LESSON PLAN: Friday, June 4, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Continued Comparative form of regular and irregular adjectives.	E6c	English Step by Step With Pictures by Dixson Lesson 39 pp. 164 & 165	M		English	Question and answer drills. Students compare people and objects.
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 3 Unit 3 pp. 30 & 31			English	Written exercises.
Ask and answer questions relating to travel.	S6h	Prevocational English Workbook 2 Lesson 5 pp. 23 & 24, 26 & 27				Question and answer drills. Reading Practice. Comprehension questions and written answers.
GROUPS II & III Action verbs related to work and occupational clusters in different tenses.	W5b			(See Wednesday, June 2.)	English	

LESSON PLAN: Friday, June 4, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 4 Unit 4 pp. 37-41				Base Sentences. Substitution drills.
Simulate a shopping scene using appropriate terminology and phrasing.	S9a					Aside from pattern practices, students assume roles as sales clerk and customer using terminology and phrasing from text.
GROUPS I, II, & III Free Study Period.						

LESSON PLAN: Monday, June 7, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Basic vocabulary (third list)	E7e				English & Spanish	
U.S. Idiom	E7b				English & Spanish	
Consumer Education: Advertising and Sales.	S9k	Filmstrip projector Tape recorder Filmstrip and cassette: "And Now a Word from Our Sponsor: Advertising"	M M	List sales terminology on board. Present filmstrip and cassette on "Advertising."	English and Spanish	Identify terminology. Observe filmstrip and discuss afterwards.
Conversational English: La Raza	S13a	La Raza filmstrip series: "The Awakening" Filmstrip projector	M M		English	Observe filmstrip and discuss afterwards.

LESSON PLAN: Monday, June 7, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Reading, pronunciation, comprehension and writing exercises. Modal auxiliary verb can.	G E1o	Prevocational English Workbook 1 pp. 78-81		Presented in pattern practices.	English	Question and answer drills. Reading Practice. Comprehension questions and written answers.
Practice oral interviews.	W2d	"Trainees Vocational Inventory"	M		English and Spanish	Fill out inventory and prepare for oral interviews.
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	Prevocational English Workbook 1 Lesson 10 pp. 56 & 57			English	Reading Practice. Comprehension questions and written answers.
Practice oral interviews.	W2d	"Trainees Vocational Inventory"	M		English	Students divide into pairs, interviewing one another from inventory questionnaires.

LESSON PLAN: Monday, June 7, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
<u>GROUPS II & III</u> Oral verb drills in the different tenses.	E1a,b,c, d,e,f,g, h,i,j,k, L,m			Practice verb tenses in declarative and interrogative sentence forms.	English	Question and answer drills. Chain drills. Teacher - declarative form Students - change to interrogative.
<u>GROUP III</u> Reading, pronunciation, comprehension and writing exercises.	G	<u>English 900</u> Book 4 Unit 4 pp. 41-45	M		English	Substitution drills. Reading Practice. Participation drills.
Simulate a shopping scene using appropriate terminology and phrasing.	S9q					Assume roles as sales clerk and customer.
Dictation of simple, compound and complex sentences.	E2g			Dictation taken from Reading Practice.		Write and correct dictation.

LESSON PLAN: Tuesday, June 8, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Basic vocabulary (third list)	E7e				English & Spanish	
U.S. Idiom	E7b				English & Spanish	
Consumer Education: Advertising and Sales.	S9k	Overhead projector Sales advertisements	M	Project onto screen a variety of sales advertisements.	English	Discuss in relation to yesterday's film.
Consumer "tips" labels	S9p	Filmstrip projector Filmstrip and cassette on "The Language of Labels"	M M	Present filmstrip.	English	Observe and discuss afterwards.
GROUP I Reading, pronunciation, comprehension and writing exercises.	G	Prevocational English Workbook 1 Lesson 15 pp. 82-84			English	Question and answer drills. Chain drills.

LESSON PLAN: Tuesday, June 8, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Continued Practice oral interviews.	W2d	"Trainees Vocational Inventory"	M		English	Students divide into pairs, interviewing one another from their inventory questionnaires.
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 3 Unit 5 pp. 43-47			English and Spanish	Base Sentences. Substitution drills.
Practice oral interviews.	W2d	"Trainees Vocational Inventory"	M		English	(Same as Monday, June 7.)
GROUPS II & III Oral verb drills in the different tenses.	E1a,b,c, d,e,f,g, h,i,j,k, L,m			Practice verb tenses in declarative and interrogative sentence forms.	English	Question and answer drills. Chain drills. Teacher - declarative form Students - change to interrogative.

LESSON PLAN: Tuesday, June ›, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Practice typing in an adult school typing class.	W5c					
Conversational English: Current Events	S13a	Newspaper articles	M	Distribute articles.	English	Students read, report on and discuss various news articles.

LESSON PLAN: Wednesday, June 9, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Basic vocabulary (third list)	E7e				English & Spanish	
U.S. Idiom	E7b				English & Spanish	
Consumer Education: Locate the Urban Consumer Center of Southeast San Diego and describe the major services rendered to protect the consumer.	S9n	San Diego City map Consumer Center pamphlets	M M	Four representatives from the Consumer Center visited the class and lectured on consumer fraud and advice, and the services rendered by the Center.	English and Spanish	Students directed questions to the representatives.
Conversational English: La Raza	S13a	La Raza filmstrip series: "The Awakening" Filmstrip projector	M M		English	Observe filmstrip and discuss afterwards.
GROUP I Practice oral interviews.	W2d	"Trainees Vocational Inventory"	M		English	(Same as Tuesday, June 8.)

LESSON PLAN: Wednesday, June 9, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Continued Action verbs related to work and occupational clusters in the present, past, and future tenses.	W5b			Write list of verbs on board.	English	Students give sentences using the verbs in different tenses.
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 3 Unit 5 pp. 48-51			English and Spanish	Reading Practice. "Conversation." Written exercises.
Conversational English: Current Events	S13a	Weekly news magazines	M		English	Students read, report on, and discuss articles.
GROUP III Reading, pronunciation, comprehension and writing exercises. Simulate a shopping scene in a department store.	G S9q	Orientation in American English Lesson 3 pp. 17 & 18	M	Pattern simulation after text example.		Reading Practice. Comprehension questions - answer orally. Assume roles as sales clerk and customer.

LESSON PLAN: Wednesday, June 9, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MAIERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Continued Conversational English: Discussion with advanced E.S.L. students.	S13b				English	

3984

LESSON PLAN: Thursday, June 10, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Basic vocabulary (third list)	E7e				English & Spanish	
U.S. Idioms	E7b				English & Spanish	
Consumer Education: Consumer advice on shopping in a supermarket.	S9p	You and Your Money pp. 8-10 Food Planning by Modern Consumer Education	M M	Lecture.	English and Spanish	Students discuss their own experiences shopping in the local supermarkets: comparative prices and sizes, quality, sales, frauds, etc.
Conversational English: La Raza	S13a	La Raza filmstrip series: "The Great Migration: Filmstrip projector	M M		English	Observe filmstrip and discuss afterwards.
GROUP I Practice oral interviews.	W2d	Trainee's Vocational Inventory	M		English	Students divide into pairs and interview one another from inventory questionnaire.

LESSON PLAN: Thursday, June 10, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Continued Reading, pronunciation, comprehension and writing exercises.	G	Prevocational English Workbook 1 Lesson 15 pp. 84-87	M		English	Question and answer drills. Reading Practice. Comprehension questions.
Simulate a shopping scene in a supermarket.	S9q	Worksheet on buying in a supermarket	M	Distribute worksheets. Teacher as clerk and students as customers.	English	Study terminology and phrasing on worksheet and use it in a simulated shopping scene.
GROUP II Practice oral interviews.	W2d	Trainee's Vocational Inventory	M		English	Interviews in pairs.
Reading, pronunciation, comprehension and writing exercises. Simulate a shopping scene in a supermarket.	G S9q	Orientation in American English Text 2 Lesson 6		Text lesson on shopping in a supermarket.	English	Repetition Drills. Question and answer drills. Conversation Practice. Reading Practice. Teacher as clerk and students as customers.

LESSON PLAN: **Thursday, June 10, 1971**

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUPS II & III Action verbs related to work and occupational clusters in the different tenses.	W5b				English	Question and answer drills in the affirmative and negative.
GROUP III Practice typing in an adult school typing class.	W5c				English	
Reading, pronunciation, comprehension and writing exercises. Simulate a shopping scene in a supermarket.	G	Orientation in American English Text 2 Lesson 6 pp. 31-35	M	Text lesson on shopping in a supermarket.	English	Repetition Drills. Question and answer drills. Conversation Practice. Reading Practice. Teacher as clerk, students as customers.

LESSON PLAN: **Friday, June 11, 1971**

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Basic vocabulary (third list)	E7e				English & Spanish	
U.S. Idioms	E7b				English & Spanish	
Conversational English: What do you see in the picture?	S13a	Life magazines	M	Show pictures and ask students what they see.	English	Students describe and discuss contents of pictures.
Apply for admissions to vocational training programs.	W5g				English	Four of the men students had interviews at WIN and applied for admissions to their vocational training programs.
Visitation and shopping at a local supermarket.	S9q			Tour of supermarket conducted by assistant store manager.	English	After tour and question & answer session, students compare store produce (price, size, quality) with that of their neighborhood supermarkets. Some purchase produce.

LESSON PLAN: **Friday, June 11, 1971**

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Practice oral interviews.	W2d	Trainee's Vocational Inventory	M		English	(Same as Thursday, June 10.)
Verb drill in the present, past and future tenses.	E1a,b,c,d, f,g,j			List verbs on board. Teacher asks students questions using different verb tenses.	English	Student oral response in the appropriate tense (affirmative and negative).
GROUP II Review: Telephone Communication: 1. Carry on an informal conversation. 2. Make appointments with the doctor, social worker, or prospective employer.	S5e,f	Telephone equipment	M		English	Telephone exchange between teacher and students, and student & student.
Dictation of simple, compound, and complex sentences.	E2g	English 900 Book 3 Unit 5 p. 48	M	Dictation taken from Reading Practice.	English	Write and correct dictation.

LESSON PLAN: **Friday, June 11, 1971**

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III **Review:** Telephone Communication: 1. Carry on an informal conversation. 2. Make appointments with the doctor, social worker, or prospective employer.	S5e,f	Telephone equipment	M		English	Telephone exchange: teacher to student, student to student.
Dictation of simple, compound and complex sentences.	E2g	English 900 Book 4 Unit 4 p. 43		Dictation taken from Reading Practice.	English	Write and correct dictation.

LESSON PLAN: **Monday, June 14, 1971**

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Basic vocabulary (third list)	E7e				English & Spanish	
U.S. Idiom	E7b				English & Spanish	
Consumer Education: Consumer advice on buying a car.	S9p2.	"Car Buying" in Pre-Employment Training Manual Chapters on "Checking Out a Used Car" and, "Buying a New Car" in Student Record Book, by Modern Consumer Education.	M M	Teacher's lecture drawn from materials.	English and Spanish	Students discuss their own experiences in car buying. Knowledgeable students give their advice.
Apply for admissions to vocational training programs.	W5g				English	Three other students had interviews at WIN and applied for admissions to their vocational training programs.

LESSON PLAN: Monday, June 14, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Conversational English: La Raza	S13a	La Raza filmstrip series: "The Great Migration" Filmstrip projector	M M		English	Observe filmstrip and discuss afterwards.
GROUP I Review: Practice oral interviews.	W2d	Trainee's Vocational Inventory	M		English	Interview in pairs.
Verb drill in the present, past and future tenses.	E1a,b,c,d, f,g,j				English	(See Friday, June 11.)
Reading, pronunciation, comprehension and writing exercises.	G	Prevocational English Workbook 1 Lesson 15 pp. 85-88			English	Question & answer drill. Reading Practice. Comprehension questions.
GROUP II Review: Practice oral interviews.	W2d	Trainee's Vocational Inventory	M		English	Interviews in pairs.

LESSON PLAN: Monday, June 14, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Continued Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 3 Unit 6 pp. 57-61	M		English	Base Sentences. Substitution Drills. Question and answer drills.
GROUP III Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 4 Unit 7 pp. 77-81	M		English	Base Sentences. Substitution Drills. Verb drills.
Making appointments with prospective employers.	S5f			Presented in pattern practices.		
Conversational English: Community Affairs	S13a	Local newspaper	M	Distribute articles related to Mexican-American communities.	English	Read, report on, and discuss articles.

LESSON PLAN: **Tuesday, June 15, 1971**

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Basic vocabulary (third list)	E7e				English & Spanish	
U.S. Idiom	E7b				English & Spanish	
Conversational English: Open House	S13a				English	Discuss the purpose of the coming open house and the organizational logistics. Select a refreshments committee, a greeting committee, and a decorations committee.
Consumer Education: Consumer advice on buying a car.	S9p2.	"Checking Out a Used Car" in Student Record Book	M	Project "Used Car Checklist" on overhead projector.	English and Spanish	Discuss point by point the advice given on the checklist. Questions and answers.
GROUP I Review: Greetings and Introductions.	S2a,b			Prepare for Open House.	English	Teacher-student exchange; then, student-student.
Practice oral interviews.	W2d	Trainee's Vocational Inventory	M		English	Interview in pairs.

LESSON PLAN: Tuesday, June 15, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Continued Verb drill in the present, past, and future tenses, and the future substitutive form.	E1a,b,c,d, f,g,j,k			List verbs on board. Teacher asks students questions using the verb in the different tenses.	English	Student oral response in the appropriate tense (affirmative and negative).
GROUP II Review: Greetings and Introductions.	S2a,b			Prepare for Open House.	English	Teacher-student exchange; then, student to student.
Practice oral interviews.	W2d	Trainee's Vocational Inventory	M		English	Interview in pairs.
Practice essential vocabulary and terminology related to specific vocational areas.	W5a	Audio Flashcard Readers	M		English	Individually, students practice their vocational vocabulary on the Audio Flashcard Readers.
Reading, pronunciation, comprehension and writing exercises. Dictation of simple, compound, and complex sentences.	G E2g	English 900 Book 3 Unit 6 pp. 62 & 63	M	Dictation taken from Reading Practice.	English	Reading Practice. "Conversation". Write and correct dictation.

LESSON PLAN: Tuesday, June 15, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Practice typing in an adult school typing class.	W5c				English	
Review: Greetings and Introductions.	S2a,b			Prepare for Open House.	English	Teacher-student exchange; then, student to student.
Practice oral interviews.	W2d	Trainee's Vocational Inventory	M		English	Interview in pairs.
Reading, pronunciation, comprehension and writing exercises. Making appointments with a doctor, and prospective employer.	G S5f	English 900 Book 4 Unit 7 pp. 81-85		Aside from pattern practices, simulate telephone exchanges, making appointments.		Substitution Drills. Reading Practice. "Conversation". Participation drills.

LESSON PLAN: **Wednesday, June 16, 1971**

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Basic vocabulary (third list)	E7e				English & Spanish	
Review: Greetings and Introductions	S2a,b				English	Practice greetings and introductions for Open House.
Fill out a job application form (the last one).	W2b	Sample Job Application forms	M		English	Students fill out forms.
Conversational English: Vocational training programs	S13	Pamphlet: "Career Training in San Diego County Adult Schools"	M	Present information on vocational training programs in San Diego County.	English	Students discuss questions of eligibility, language requirements, financial support, time and place, etc.
GROUP I Review: Practice oral interviews.	W2a	Vocational Inventory sheets	M		English	Interview in pairs.

LESSON PLAN: Wednesday, June 16, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Continued Answer questions related to world of work -- appointments, training programs, jobs and work procedures -- using verbs in the major tenses.	W3f			Prepare them for types of questions that might be asked at the Open House.	English	Student oral response.
GROUP II Practice oral interviews.	W2d	Vocational Inventory sheets.	M		English	Interview in pairs.
Reading, pronunciation, comprehension and writing exercises. Occupation description.	G W5e	Prevocational English Workbook 2 pp. 85-87	M		English	Reading Practice. Comprehension questions and written answers.
GROUPS II & III Answer questions related to world of work -- appointments, training programs, jobs and work procedures -- using verbs in the major tenses.	W3f			Prepare them for types of questions that might be asked at the Open House.	English	Student oral response.

LESSON PLAN: Wednesday, June 16, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Practice oral interviews.	W2d	Job Application forms	M	Use application form as an information source.	English	Interview in pairs.
Reading, pronunciation, comprehension and writing exercises. Occupation description.	G W5e	Prevocational English Workbook 2 pp. 85-87	M		English	Reading Practice. Comprehension questions and written answers.
GROUPS I, II, III Free Study Period and preparation for Open House.						

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LESSON PLAN: Thursday, June 17, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Conversational English: Situation - Open House	S13b					An all-day Open House was held, sponsored by the class and the adult school administration. Invitations were extended to personnel of community agencies involved with vocational training, minority employment, E.S.L. instruction, and Mexican-American affairs. The purpose of the Open House was to enable the students to meet representatives from these leading agencies, whose services might be of future help to them, and to acquaint the agencies with the progress made by the students in this first experimental E.S.L.-Vocational Preparation program. The Open House was considered a success by all parties involved. At least one-half of the students made important contacts with different agencies for applications and/or admission to their vocational training programs commencing in the summer or early fall. One of the GROUP III students was interviewed on a television news program.

LESSON PLAN: **Friday, June 18, 1971**

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Basic vocabulary (third list)	**E7e**				**English & Spanish**	
Conversational English: Discussion about Open House	**S13a**				**English**	**Students express their feelings about the Open House and discuss contacts, future appointments, and plans that they have made as a consequence of the occasion.**
Community Agency: Legal Aid Society	**S10i**	**San Diego City map**	**M**	**Locate the local Legal Aid Offices on the map.**	**English and Spanish**	**A lawyer from the Legal Aid Office lectured to the class on the services which they render to the community. Question and answer period followed the lecture.**
Conversational English: La Raza	**S13a**	**La Raza filmstrip series: "The New Experiences"** **Filmstrip projector**	**M** **M**		**English**	**Observe filmstrip and discuss afterwards.**

LESSON PLAN: **Friday, June 18, 1971**

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Present oneself to a prospective landlord and ask questions about the size, rent, utilities, upkeep, lease or contract.	S7c	Worksheet on "Renting a House"	M	Distribute worksheet. Define special terminology.	English and Spanish	Practice dialogue on worksheet, exchanging roles.
Review: Opposites Commands	E6e E2d				English	
GROUP II Reading, pronunciation, comprehension and writing exercises. Occupation description.	G W5e	Prevocational English Workbook 2 pp. 56-58	M		English	Reading Practice. Comprehension questions and written answers.
GROUPS II & III Verb drills in the different tenses.	E1d,e,f,g, i,j,k,L,m			Variety of methods.	English	Question and answers (affirmative and negative). Substitution drill (substituting one tense for another). Competitive games.

LESSON PLAN: Friday, June 18, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Reading, pronunciation, comprehension and writing exercises.	G			Instructions for writing an essay on "Future Plans."	English	Each student write an essay and then present it orally to the group.

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LESSON PLAN: Monday, June 21, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Basic vocabulary (third list)	E7e				English & Spanish	
Conversational English: La Raza	S13a	La Raza filmstrip series: "The New Experiences" Filmstrip projector	M M		English	Observe filmstrip and discuss afterwards.
Written test: Problems of arithmetic and U.S. weights and measures.	W4a,b			Present twenty (20) problems on blackboard.		Solve the problems.
GROUP I Present oneself to a prospective landlord and ask questions about the size, rent, utilities, upkeep, lease or contract.	S7c	Worksheet on "Renting a House"	M	Present a shorter dialogue for dramatization.	English	Review worksheet dialogue and then practice shorter one for dramatization.
Free study period for review of materials for oral and written tests.						

LESSON PLAN: Monday, June 21, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 3 Unit 7 pp. 67-71	M		English	Base Sentences. Substitution drills. Verb drills.
Review comparative form of adjectives.	E6c	900 tapes tape recorder	M M	Presented in pattern practices.		Tape exerices.
GROUPS II & III Answer questions related to world of work using verbs in the major tenses.	W3f			Present a list of work-oriented verbs on the board and ask questions using those verbs.	English	Student oral response in the appropriate tense.
Free study period for oral and written tests.						
GROUP III Reading, pronunciation, comprehension and writing exercises.	G	English 900 Book 4 Unit 8 pp. 89-91 Prevocational English Workbook 2 pp. 97 & 98			English	Base Sentences. Verb study. Reading Practice. Comprehension questions and written answers.

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LESSON PLAN: Tuesday, June 22, 197[illegible]

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Basic vocabulary (third list)	E7e				English & Spanish	
Oral interviews	W2d,e	Video tape machine	M	Film interviews on video tape. Teacher as interviewer.	English	While individual students are being interviewed, the remainder are taking written tests.
Written tests: Verb tense drills Job resume Fill out application for a social security card.	E1d,e,f,g, i,j,k,L,m W2a S10c1.				English	
Conversational English: La Raza	S13a	La Raza filmstrip series: "The Political Experience" Filmstrip projector	M M		English	Observe and discuss afterwards.

LESSON PLAN: Tuesday, June 22, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Review: Opposites Road signs Job application terminology Paycheck terminology	E6e S6d W2c W3e				English	Review for oral testing.
GROUP II Reading, pronunciation, and comprehension exercises.	G	English 900 Book 3 Unit 7 pp. 70-73 900 tapes Tape recorder	M M M		English	Practice substitution drills, reading practice and "conversation" on lesson tapes.
GROUPS II & III Review: Opposites Job application terminology Road signs Paycheck terminology	E-6e W2c S6d W3e				English	Review for oral testing.

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LESSON PLAN: Tuesday, June 22, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Reading, pronunciation, comprehension and writing exercises.	G	Orientation in American English Tapebook 3 Lesson 4 pp. 20-25	M	Theme of lesson.	English	Use tapebook with tapes. Questions & Answers. Reading Practice. Comprehension questions. Writing practice.
Buying a car.	S9p2.	Tape recorder	M			

LESSON PLAN: Wednesday, June 23 , 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Basic vocabulary (third list)	E7e				English & Spanish	
Oral interviews	W2d,e	Video tape machine	M	Film interviews on video tape. Teacher as interviewer.	English	While individual students are being interviewed, the remainder are taking oral and written tests with teaching aide.
Written tests: Write a letter requesting job application form and interview. Fill out checks.	W2f S9b.				English	
Oral testing: Telephone communication: 1. Ask the operator for information or assistance. 2. Make an emergency call to police, fire department, or hospital. 3. Make an appointment with a doctor or prospective employer.	S5c,d,f	Telephone kit	M		English	

LESSON PLAN: Wednesday June 23, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH & SPANISH INSTRUCTION	ACTIVITIES
Oral testing continued					English	
Identify road signs.	S6d					
Identify U.S. currency	S9a					
Identify terminology on employment application.	W2c					
Conversational English: La Raza	S13a	La Raza filmstrip series: "The Political Experience" Filmstrip projector	M M		English	Observe and discuss afterwards.

LESSON PLAN: Wednesday, June 23, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Review: Self-identity information. Cardinal numbers. English alphabet. Parts of body, face and clothing. States of being. Days of week; months and seasons of year.	S1 E3a E0 S8a S3 S4b,c				English	Review for oral
GROUP II Reading, pronunciation, and comprehension exercises.	G	Orientation in American English Tapebook 3 Lesson 3 pp. 13-17 Tape recorder	M M		English	Use tapebook with tapes. Question and answer drills.

LESSON PLAN: Wednesday, June 23, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUPS II & III **Review:** Basic vocabulary Answer questions related to world of work using verbs in the major tenses.	E7e W3f				English	Review for testing.
GROUP III Reading, pronunciation, comprehension and writing exercises.	G	Orientation in American English Tapebook 3 Lesson 5 pp. 28-31 Tape recorder	M M		English	Use tapebook with tapes. Questions & Answers. Reading Practice. Comprehension questions. Writing practice.

376

LESSON PLAN: Thursday, June 24, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
Basic vocabulary (third list)	E7e				English	
Oral interviews	W2d,e	Video tape machine	M	Film interviews on video tape. Teacher as interviewer.	English	
<u>Oral testing</u>: Answer questions related to world of work, using verbs in the major tenses.	W3f			Test individually.	English	
Adjective-Antonyms (Opposites)	E6e					
Respond to commands using basic tools.	W5f					
Identify paycheck terminology.	W3e					
Name common symptoms and illnesses.	S8b					
Conversational English: <u>La Raza</u>	S13a	<u>La Raza</u> filmstrip series: "Huelga"	M		English	Observe and discuss afterwards. Some students share personal experiences with the strikes.
		Filmstrip projector	M			

LESSON PLAN: Thursday, June 24, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP I Review: Basic vocabulary Verb Be Verb Have Action verbs in present tense. Possessive pronouns Telling the time.	 E7e E1a E1b E1d E4c S4a				English	
GROUP II Reading, pronunciation, comprehension and writing exercises.	G	Orientation in American English Tapebook 3 Lesson 3 pp. 17-19 Tape recorder	M M		English	Use Tapebook with tapes. Question and answer drills. Reading Comprehension. Writing practice.
GROUPS II & III Verbal Games: Vocabulary identification. "20 Questions"	E9				English	

378

LESSON PLAN: Thursday, June 24, 1971

SUBJECT MATTER	PERFORMANCE OBJECTIVE CODE NO.	MATERIALS and AIDS	MATERIAL CODE	APPROACHES	ENGLISH or SPANISH INSTRUCTION	ACTIVITIES
GROUP III Reading, pronunciation, comprehension and writing exercises.	G	Orientation in American English Tapebook 3 Lesson 8 pp. 47-50 Tape recorder	M M		English	Use tapebook with tapes. Questions & Answers. Reading Practice. Comprehension questions. Writing practice.

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